



VOLUNTEER CARE PASTOR JOB DESCRIPTION

BAYSIDE PURPOSE: We exist to help you Know God, Find Family, Live in Freedom, and Discover Purpose. Our desire is to create environments where people of all ages and backgrounds can connect and experience the life-changing message of Jesus Christ.

MINISTRY PURPOSE: Care Ministry exists at Bayside to offer help, hope, and support to people as they walk through various life experiences.

POSITION STATUS: Volunteer

WORK SCHEDULE: Part Time

REPORTS TO: Campus Care Director

THIS POSITION SERVES: To support Bayside campus Care Teams in the Pastoral Care duties associated with care ministry as needed. Primary focus would consist of but not limited to, Pastor On Call, Hospital Visitations, Memorials, Prayer Ministry, Spiritual Direction, Leader Care, Premarital, Weddings, and House Blessings. Other Pastoral Care related tasks may be assigned as needed. This position will include shared pastoral responsibilities listed below.

PRIMARY RESPONSIBILITIES

Coordinate services to members as they call in and request assistance. Connects the member with the appropriate level of care. Provides direction, and service to individuals who are seeking assistance in the following areas:

- Support Pastor On Call
- Hospital Visitations
- Officiate Memorials
- Serve in Prayer Ministry
- Provide Spiritual Direction
- Assist in Leader Care and Support
- Facilitate SYMBIS
- Officiate Weddings
- Perform House Blessings
- Assist Care Director as needed

SECONDARY RESPONSIBILITIES

- Share in various Pastoral Care opportunities as they arise.
- Report all Bayside related ministry activities to Campus Care Director via google form. (Notes will be copy/pasted to workflows by Care Staff. Care Staff will manage all PCO processes.)
- Participate in all required staff meetings to include, All Staff, Campus Care Team meeting, and other relevant meetings as required.
- Be available during at least one service per week to provide Pastoral Care and provide support to the Care Director, Campus Pastor, or Associate Campus Pastors as needed.



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PERFORMANCE MEASURES

1. Diligently provides prompt and courteous volunteer service.
2. Appropriately documents and reports on all Bayside related ministry activities to preserve continuity of care.
3. Returns all Bayside related phone calls and follow up with all ministry activity within 24-48 business hours
4. Maintains clear and consistent communication with the campus Care Team.
5. Continues in active involvement at the Bayside Community Church Campus he/she attends.

