

Bucket	Item	Vendor	Cost	Details
Speaker Honorarium				
Registration	Bracelets			
	Signage			
Drinks	Water			
	Soda			
	Other			
Food (Dinner or snacks)				
Event Signage				
Service	MC games/ giveaways			
	Service elements: Design, creative element, etc.			
Merch	Merch samples			
	Hangers/ clothing racks			
	Merch bags			
	Website fee			
	Environment			
Promo				
Afterparty	Dessert			
	Activity			
	DJ			
	Lighting tree			
Misc	Police officers			
	Staff/ childcare food			
	Childcare			
	Design			
	Cafe			
	Ticket platform fee			
	Golf cart rental			
Photo opps/ installs	Photo booth supplies			
	Installation supplies			
			<b>Budget</b>	
			<b>Amount spent</b>	
			<b>Revenue</b>	
			<b>Total:</b>	