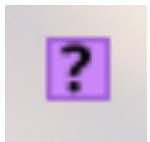


Email Management Codes:



Urgent emails



Purple- I don't know how to answer, so purple would be for the pastor to respond to.



Green- I have responded for you (or drafted a response) but want to keep you in the loop.



Pastor is telling me to respond for him.
“Will you take care of this one for me...”