



## Memorial Team Job Description

**CARE PURPOSE:** Care exists at Bayside to offer help, hope, and support to people as they walk through various life experiences. We do this by helping people know God, find family, live in freedom and discover their God given purpose.

**MINISTRY PURPOSE:** To provide assistance with hosting memorials by serving and supporting those who have lost a loved one.

**POSITION GIFTINGS:** Nurturer, Server

**POSITION STATUS:** Volunteer

### **REQUIREMENTS:**

- Bayside Member (attended MyBayside)
- Completion of, or in the process of completing the Growth Track.
- Complete a Care Team online application, which includes providing two references and a successful background check.

**WORK SCHEDULE:** As need is identified.

**REPORTS TO:** Memorial Team Leader

### **PRIMARY RESPONSIBILITIES:**

- Provide assistance where needed for memorials. This can include greeting, setting up, tearing down, serving food, etc.
- Expectations:
  - Dress modestly and be well groomed.
  - Be soft spoken and attentive to needs.
  - Be on-time for service.
  - Be available, but give space to the family and friends.
  - Be in prayer throughout the service for the family, friends and the Officiating pastor.

### **PERFORMANCE MEASURES:**

1. Maintain communication with the team leader.
2. Keep members private information confidential.
3. Available to serve at Memorials.