



CARE MENTOR JOB DESCRIPTION

BAYSIDE PURPOSE:

Know God, Find Family, Live in Freedom, Discover Purpose

BAYSIDE CORE VALUES:

God First, Others Focused, On Mission

MINISTRY PURPOSE:

Care Ministry exists at Bayside to offer help, hope, and support to people as they walk through various life experiences.

CARE MENTOR PURPOSE:

To be a healing community that provides a guided Care Plan to help reveal Christ, relieve suffering, and restore healthy life disciplines.

POSITION GIFTINGS:

Advocator, Server, Teacher, Giver

POSITION STATUS:

Volunteer

REQUIREMENTS:

- Complete the Growth Track.
- Complete My Leadership.
- Dream Team Questionnaire & Care Ministry Questionnaire.
- 2 On-Boarding Interviews.
- 3 References.
- Background Check.
- Complete AACC Mental Health Coaches Training (40 hours).
- Complete 90 Day New Care Mentor Training Cohort.
- 1 Year Commitment.

WORK SCHEDULE:

- 3-7 hours per week.

- 1-3 hours weekly, meeting with and guiding mentees.
- 1-2 hours weekly, documenting and reporting ministry outcomes.
- 2 hours monthly, for training and team gatherings.

REPORTS TO:

Coach or the Campus Care staff member.

PRIMARY RESPONSIBILITIES:

- Meet weekly with the individual you are assigned.
- Commit to praying for the individual throughout the journey.
- Keep correspondences prompt within 24-48 hours.
- Assess their needs, issues, and use a care plan as a guide.
- Mindfully work the care plan created and track progress.
- Suggest next steps, practical tools, and steps to help the individual find healing.
- Prayerfully provide scripture and other resources to bring perspective and lead the person to the heart of Christ.
- Provide connection to additional support if needed.
- Manage reporting and file entries throughout the process. While keeping healthy boundaries, provide intermittent support via text or phone call.
- When the sessions are complete, close out the file, connect the individual to their next steps.

PERFORMANCE MEASURES:

1. Actively participates as a team player.
2. Answers phone/text/emails promptly.
3. Eager to serve the community and their needs.
4. Commits to AACC code of ethics.
5. Meets all training requirements (AACC, monthly, annually).
6. Working to the level of your training.
7. Organized file keeping and session notes.
8. Engages with their Coach and Care Staff.
9. Hungry to learn and grow as a Care Mentor.