

Bayside Worship | Resourcing

NEW SONG INTEGRATION

PURPOSE

UNITY We want to foster more cross-campus buy-in, choosing together the songs we want for our global church. Our song list should be a clear, accessible catalog of songs we all believe in.

COMPLETE, ON-TIME RESOURCES Every addition to the global song list will be resourced completely by a communicated deadline. Volunteers can always count on resources for global songs ahead of the first scheduled service.

CRITERIA & SELECTION

GOOGLE FORM Use the [Song Submission Form](#) to upload as many prudent suggestions you have, at any time. Each song must be submitted individually.

QUARTERLY MEETING Review form submissions altogether at our quarterly meeting. 3 songs will be agreed upon & sent to Resourcing. Those 3 songs will be ready for introduction at the top of the next quarter. *(Ex: songs chosen in May will be ready to introduce in early July. - see **'INTEGRATION TIMELINE'** below.)*

BW ORIGINALS In addition to songs on the global list, we may push specific Bayside Worship originals for introduction to our campuses at any time. But all original music will be formally resourced and any original song is fair game.

GLOBAL SONGS

The 3 songs agreed upon at the quarterly meeting are intended for all-campus regular rotation. If you don't love it but aren't theologically opposed, try your best to get behind it and attempt at your campus. If it doesn't work, it doesn't work.

The global song list will move to roughly 40 songs in rotation at any given time, so it should never lack a certain style, theme, tempo or freshness, and therefore lead to less one-off or need-based song introductions at the campus level. Songs will be periodically removed from the global song list as needed to make room for the quarterly additions.



CAMPUS-SPECIFIC SONGS

Each campus WD may request up to 3 campus-specific songs annually that may not have made it to the global song list but are uniquely inspiring to that person. Campus-specific songs are intended for regular rotation, not one-offs/specials. These songs may be submitted via the Song Submission form, or sent directly to the Worship Resourcing Dept (Brandan, Adam & Kara) for approval.

Once approved, the Resourcing Director will communicate the lead time for resources for that song (typically 3 weeks). Ideally, the WD would wait to introduce the song until resources are completed. If you choose to introduce without completed resources, you must communicate that to your volunteers. If multiple WDs submit for unique campus-specific songs at the same time, the lead time for complete resources may increase.

SPECIAL SONGS (ONE-OFFS)

In the event Pastor Randy or your CPs mandate a special song for a particular service, notify the Resourcing Director ASAP. Depending on the priority of the request and level of resourcing needed, we will do our best to accommodate you with resources, but it cannot be guaranteed.

DEFINITION OF ‘COMPLETE RESOURCES’

OFFICIAL MP3 AUDIO

CHORD & NUMBER CHART

LYRIC SHEET

BAND TUTORIALS

ABLETON (ALP)

SONG INFO (TIME, BPM, ETC.)

ORIGINAL KEY + 3 ALT KEYS

PROPRESENTER LYRIC FILE (.txt)

VOCAL TUTORIALS

**If you create a new key, you are responsible for transposing ALL resources to that new key.

**Campus-specific edits, arrangements & self-made resources must be uploaded as a separate Arrangement in the Song page with your campus acronym in the title.



INTEGRATION TIMELINE

JAN - APR - JULY - OCT

1ST MONTH OF QTR

- Start integrating songs resourced at end of previous quarter
- Consider and submit song suggestions for next quarter
- Accept/prioritize calendar invite for quarterly meeting

FEB - MAY - AUG - NOV

2ND MONTH OF QTR

- Song submission form closes briefly
- List of suggested songs sent out ahead of quarterly meeting for personal review
- Quarterly Meeting: review all song submissions, agree on 3 global songs & discuss any campus-specific needs
- Song submission form reopened for next quarter

MARCH - JUNE - SEPT - DEC

3RD MONTH OF QTR

- Resourcing Team creates & uploads all resources by communicated deadline
- Consider and submit song suggestions for next quarter