

Prayer Workflow Process

Lakewood Ranch Connect: Care

Add someone to workflow

- 1) Share E-mail with Prayer Team 17
- 2) Touch: Phone and/or Email 3
- 3) Final Review 11
- 4) Touch: Check-Up 14
- Completed 827

● Assigned to you ● Assigned to others

Visible to

Tim Parker	Manage workflow
Beth Teahan	Manage workflow
Chris Hurta	Edit all cards

Share E-mail with Prayer Team

Default assignee: Veronica Seleska

Prayer requests and praise reports have been submitted as private notes and emailed to the designated contact at each campus in the form of a digest e-mail. Forward the e-mail to each person on the prayer team as needed. The prayer team will not personally reach out to the individuals. You can re-assign the cards in step 2 and step 3 of this workflow to assign to people with permission to work with this workflow.

If this is a praise report and you believe that it would make a great story for a video or other creative element, please complete this form:


<https://bayside.churchcenter.com/people/forms/147952>

Complete the form as the person that sent in the praise report.

Expected Response: < 3 days

Cards assigned to: Lindsey Wilson

Ready 0 Snoozed 0



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Touch: Phone and/or Email

Default assignee: Veronica Seleska


Staff person or volunteer reaches out to pray with/for the person or celebrate with them because they submitted a praise report.

Best Practice: Make call and leave voicemail, follow-up with email. Make sure to document each call and e-mail below.

Expected Response: < 3 days

Cards assigned to: Lindsey Wilson

Ready 0 Snoozed 0



You have no more cards assigned to you for this step, but there are some assigned to someone else.

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Final Review



Default assignee
Veronica Seleska

Did we tell them about marriage mentoring, grief groups, celebrate recovery, or other groups that may benefit them?

Do they need referred for counseling or other professional services?

Was there any information we learned about the person that isn't in their profile already? Review all card notes. Add that information to their profile if you have been trained on how to do this. If you haven't, send the information to beth.teahan@mybayside.church.

Expected Response: < 3 days

Cards assigned to: Lindsey Wilson

Ready 0 Snoozed 0



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Touch: Check-Up



Default assignee
Veronica Seleska

You are receiving this workflow item because the Care team prayed with this person or celebrated their praise report with them 1 month ago.

Use this as an opportunity to follow-up and see how they're doing. Even if it's a praise report, use it as an opportunity to check-in. Would they make a good Care volunteer, have they attended growth track events? Nudge them toward their next step if you call and they're doing well. Use your discernment.

Auto-Snooze: 1 month
Expected Response: < 3 days

Cards assigned to: Lindsey Wilson

Ready 0 Snoozed 0



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