



# PAYMENT POLICY

## Payment Periods

<b>EARLY BIRD PERIOD</b>	Registration fees must be paid in full by <b>June 30</b>
<b>REGULAR PERIOD</b>	Registration fees must be paid in full by <b>August 31</b>
<b>LATE BIRD PERIOD</b>	Registration fees must be paid in full by <b>September 30</b>

## Currency

All registration fees are to be paid in the currency specified by the event organizers - EUR. Participants must ensure that payment is made in the specified currency to avoid any discrepancies or additional charges.

## Payment Deadlines

It is the responsibility of the participants to ensure that payment is made by the respective deadline for the chosen period to secure their registration at the applicable rate.

A proof of payment has to be sent to **[AEHT2026@vergani.istruzioneer.it](mailto:AEHT2026@vergani.istruzioneer.it)**

If payment is not received by the end of the specified period, participants may lose the registration slot or will be subjected to an additional charge at the higher rate if the next period has commenced.

## Important

It's important to note that the only way to have a single room is to book on the platform a "single room". If there are no availability left, the organisers cannot provide a double room single use if not paying two "double room" fees.

On a double or triple room booking, if there's no specific regarding a name of room mates sharing the room, the organisers will select other participants from different schools to share the room together (student with student, teachers with teachers) in order to optimise the bookings.

Informations regarding hotels, transfers will be sent to the mails provided 14 days before the arrival. So, please, consider forward planning carefully all the participants before booking.



## Refunds

Refund policies are outlined in the event's cancellation policy. Participants who cancel their registration within the eligible period according to the cancellation policy will receive a refund, minus any applicable administrative charges.

# PARTICIPANT CANCELLATION POLICY

## Cancellation 0-14 Days Prior to Event

Participants who cancel their registration within 0-14 days prior to the event **will not be eligible for any refund**. However, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.

## Cancellation 15-29 Days Prior to Event

Participants who cancel their registration within 15-29 days prior to the event **will be eligible for a 10% refund** of their registration fee. Alternatively, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.

## Cancellation 30 Days Prior to Event

Participants who cancel their registration within 30 days prior to the event **will be eligible for a 30% refund** of their registration fee. Alternatively, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.

## Cancellation 45 Days Prior to Event

Participants who cancel their registration within 45 days prior to the event **will be eligible for a 70% refund** of their registration fee. Alternatively, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.



# PARTICIPANT CANCELLATION POLICY

## Cancellation 60 Days Prior to Event

Participants who cancel their registration within 60 days prior to the event **will be eligible for a 85% refund** of their registration fee. Alternatively, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.

## Cancellation 75 Days Prior to Event

Participants who cancel their registration within 75 days prior to the event **will be eligible for a 100% refund** of their registration fee. Alternatively, they may transfer their registration to another individual upon approval from the event organizers. An administrative charge of 30 EUR will be applied for processing for each participant.

## Changes in registration

All changes in participant details, such as gender or number of participants, which subsequently affect accommodation placements, or changes in the choice of accommodation (e.g., switching between SGL and DBL room types), may incur an additional charge of 30 EUR per participant per change.