

Supplier Requirements

For compliance with conformity declaration

Preamble

The supplier requirements of *Bionic Composite Technologies AG* (hereinafter: 'BIONTEC') listed here define the conformity guidelines for all interested parties of the company, in particular for suppliers.

BIONTEC's commitment to integrity, transparency and ethics guides our daily actions and the way we conduct our business activities. All interested parties are expected to comply with the following policy and promote a safe, respectful and co-operative working environment. By receiving the supplier requirements, the interested parties undertake to recognise the principles listed and to pass them on along the entire supply chain.

Compliance with laws and labour standards

We expect all suppliers to comply with all applicable national laws, regulations and standards. This must be done in accordance with *ILO Convention 138 of the International Labour Organization*.

All suppliers must pay their employees appropriately and comply with the minimum legal standards. Working hours must comply with the law. No child labour may be used. Participation in activities associated with modern slavery is prohibited. This includes, but is not limited to, the use of force, threats or deception to coerce a person into labour; destroying or otherwise denying access to employees' identity or immigration documents; charging fees for the recruitment of employees and denying employment contracts.

Respect and diversity

A respectful, transparent and professional approach must be ensured both within and outside the organisation through an appropriate organisational structure. Discrimination on the basis of race, skin colour, religion, gender, sexual orientation, national origin, age, disability or other reasons is prohibited.

Work ethics

BIONTEC expects that all activities to be carried out by suppliers are performed in accordance with high ethical standards. Any form of corruption, extortion and bribery must be prevented and the applicable anti-corruption laws and regulations must be complied with. The exchange of business favours must not be used to gain an unfair competitive advantage.

Prevention of counterfeit and non-compliant materials

The supplier is obliged to implement appropriate processes to prevent the risk of counterfeit, manipulated, or non-compliant parts entering the supply chain. This includes clear traceability of all materials and components, the use of qualified and authorized sources of supply, and documented testing and verification measures. The supplier is obliged to inform the client immediately if counterfeit parts are suspected and to initiate appropriate security measures.

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Data protection and intellectual property

BIONTEC expects its suppliers to handle sensitive information appropriately, including confidential, proprietary and personal data. This information must not be used for purposes other than those for which it was provided. All suppliers must respect the intellectual property of BIONTEC and others and act in accordance with the applicable confidentiality agreements.

Occupational health and safety

BIONTEC expects its suppliers to provide a safe and healthy working environment for their employees by taking preventive measures to minimise workplace hazards and to comply with the safety regulations of the respective country. In addition, the products and services offered must not jeopardise the health, safety and physical integrity of stakeholders.

Sustainability aspects

The supplier commits to treating the environment responsibly, with the aim of conserving natural resources and minimizing negative environmental impacts.

The supplier commits to complying with all applicable legal and regulatory requirements relating to the substances and materials used, in particular the **REACH Regulation**, the **RoHS Directive**, and the **POP Regulation**. The supplier is obliged to immediately notify BIONTEC of any exceedances of permissible limits or newly identified substance restrictions, as far as these affect or could affect the delivered products, materials, or processes¹. Upon request, the supplier shall provide corresponding evidence, material declarations, or certificates of conformity.

Quality, product, and process requirements (according to EN 9100)

a. Product, and process requirements

The supplier shall deliver only the agreed products, processes, and services in accordance with the following provided by BIONTEC:

- technical drawings,
- specifications,
- process requirements,
- work and test instructions.

b. Approval requirement

The supplier shall ensure that:

- products and services,
- manufacturing methods, processes, and equipment,
- as well as approvals

are only used after prior approval by BIONTEC.

c. Competence and qualification

The supplier shall ensure that all persons entrusted with manufacturing or testing are suitably qualified and trained.

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d. Cooperation and communication

BIONTEC demands integrity and transparency in all areas and requires that all communication be accurate, complete, and truthful. BIONTEC does not tolerate the manipulation of data or its use for personal purposes.

e. Performance monitoring

The supplier acknowledges that BIONTEC applies appropriate measures to monitor and evaluate supplier performance, including quality indicators, audits, complaint evaluations, and escalation processes. The supplier undertakes to review its subcontractors in the same manner and to ensure their compliance with the applicable requirements.

f. Verification and validation

The supplier shall allow BIONTEC and its customers to carry out verification and validation activities at the supplier's premises or those of its subcontractors.

g. Development control

If the supplier provides development services, it undertakes to comply with the development, change, and release processes specified by BIONTEC.

h. Special requirements and critical characteristics

The supplier shall ensure that special requirements, safety-critical characteristics, key characteristics, and regulatory requirements are identified, controlled, and monitored.

i. Inspection, testing, and process validation

The supplier shall carry out all necessary inspection, testing, and verification measures, including:

- Initial sample inspections,
- Process validations,
- Test equipment monitoring,
- Proof of product safety and conformity.

j. Statistical methods

Where required, the supplier shall use appropriate statistical methods for process control, product acceptance, and quality monitoring.

k. Quality management system and change management

The supplier commits to:

- to introduce and maintain an effective quality management system,
- to use only subcontractors and special processes approved by BIONTEC,
- **inform BIONTEC immediately of any non-compliant processes, products, or services and obtain approval before further use,**
- **prevent the use of counterfeit parts,**
- **inform BIONTEC immediately of any planned or unplanned changes to processes, products, services, subcontractors, or manufacturing sites and obtain their approval,**
- pass on all applicable customer, legal, and normative requirements to subcontractors,

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- provide test samples, sample parts, or reference products upon request,
- maintain and keep available documented information, including retention periods and archiving requirements.test samples, sample parts, or reference products upon request.

I. Access rights

The supplier grants BIONTEC, its customers, and the relevant authorities the right to access the relevant documented information at all levels of the supply chain.

m. Employee awareness

The supplier ensures that all relevant employees are aware of:

- their contribution to product and service conformity,
- their contribution to product safety,
- the importance of ethical behavior.

Revision and updating

BIONTEC expects regular review of this policy to ensure compliance.

The absence of regulations on topics in this declaration of commitment or in other guidelines or instructions does not release employees or those affected from their legal and contractual obligations. This also applies if the legal or contractual provisions go beyond the requirements set out in this conformity declaration.

ⁱ The regulations listing the respective substances can be viewed on the websites of the following institutions:

- *REACH (Registration, Evaluation, Authorisation and Restriction of Chemicals)* regulation listing the respective substances can be found at European Union regulation: European Chemicals Agency ECHA (<https://echa.europa.eu/home>)
- *RoHS (Restriction of Hazardous Substances)* regulation listing the respective substances can be found at Directive of the European Parliament and of the Council on the restriction of the use of certain hazardous substances in electrical and electronic equipment: official website of the European Union (<https://eur-lex.europa.eu/>)
- *POP Convention* (the regulation of persistent organic pollutants): official website of the Stockholm Convention (<http://chm.pops.int/>)

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