



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 20 May 2014, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 20 MAY 2014
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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

20 MAY 2014

OBJECTIVE

To adopt the minutes of the Special Council Meeting of 29 April 2014 and Ordinary Council Meeting of 6 May 2014 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Special Council Meeting of 29 April 2014 and Ordinary Council Meeting of 6 May 2014 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5

BUSINESS ARISING FROM PREVIOUS MEETING/S

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

20 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

20 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			

ITEM A9(2)**RECEIPT OF PETITION: PLANTING OF TREES IN THE NATURAL FLOODWAY NEAR COX'S BRIDGE AND MCARDLES GAP**

DIVISION: BUILT & NATURAL ENVIRONMENT
 ACTION OFFICER: GENERAL MANAGER BUILT & NATURAL ENVIRONMENT
 DATE: 20 MAY 2014

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

OBJECTIVE

To present Council with a petition regarding the planting of Trees in the natural floodway near Cox's Bridge and McArdles Gap.

BACKGROUND

A petition containing 32 signatures has been received by Council.

A copy of the petition is attached for Council information.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

"A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier."

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the attached petition regarding the planting of Trees in the natural floodway near Cox's Bridge and McArdles Gap

Date 6th May 14-

Alan Heywood.

I have gathered these signatures over the last two weeks, from rate-payers in the affected area, up stream of the Mc Ardles Gap near Cox's Bridge.

I was the only volunteer asking the people their opinion, on whether they prefer the trees there or not there.

I explained the view of the Shire Council that the effect would be minimal to the height of water up stream, and that the raised road will affect the level more.

The opinion was over-whelming, that the plantings should stop, and the water access to Cox's bridge be un-interrupted.

I have contacted W.G.C.M.A on two occasions with no reply as yet.

Alan Heywood.

Petition to Wellington Shire Council

We, the undersigned, petition the Wellington Shire Council to re-consider the plans to plant trees in the natural floodway near Cox's bridge and McArdles Gap, adjacent to the South Gippsland Highway. We would like the proposed site to be left clear of all trees.

Vic-roads have built a raised road embankment across the natural flood plain, thus restricting flood water from its natural flow. We are requesting that floodwater be given clear and un-interrupted access to the Sale common, under Cox's bridge.

Alan Heywood, [REDACTED], Pearsondale

Name	Address	Signature
ALAN HEYWOOD		<i>Alan Heywood</i>
WES. HEYWOOD		<i>W. Heywood</i>
BARRY HEYWOOD		<i>Barry Heywood</i>
Phillip White		<i>Phillip White</i>
Mona White		<i>Mona White</i>
BILL MCLANN		<i>Bill McLann</i>
PETER MARKOVIC		<i>Peter Markovic</i>
Mik Markovic		<i>Mik Markovic</i>
STUART MOWITT		<i>Stuart Mowitt</i>
PAUL GILBERTS		<i>Paul Gilberts</i>
GARY STUBBS		<i>Gary Stubbs</i>
PETER COUNIHAN		<i>Peter Counihan</i>
STAN WALKER		<i>Stan Walker</i>
LAURIE INCE		<i>Laurie Ince</i>
Peter Mackenzie		<i>Peter Mackenzie</i>
Karen Jackson		<i>Karen Jackson</i>
Robyn Hobbs		<i>Robyn Hobbs</i>
John Hunt		<i>John Hunt</i>
Middle Shapton		<i>Middle Shapton</i>

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Alan Heywood, [REDACTED], Pearsondale

Name	Address	Signature
Dorothy Heywood		D Heywood
Peter Heywood		Peter R Heywood
Menaka Heywood		Glenda R. Heywood
E. Maxine Heywood		E.M. Heywood
Rick Watson		Rick Watson
Jim Loxley		Jim Loxley
January Sibley		January Sibley
Elton Outh		Elton Outh
R.H. Anderson		R.H. Anderson
R. LAWLESS		R. Lawless
ANDREW PIGOT		Andrew Pigot
Geoff Gooch		Geoff Gooch
Gillian Træll		Gillian Træll



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

20 MAY 2014



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

20 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p>Question on Notice:</p> <p><i>Can the CEO please confirm to the Council the ongoing commitment of Community College Gippsland to Sale, and should this commitment change, what would be the implications to the ongoing lease of the old high school building in Raymond Street, Sale?</i></p>	15 April 2014	Refer to Item A12(2) of this meeting agenda	Manager Economic Development
<p>Question on Notice:</p> <p><i>Can the Chief Executive Officer please provide comments on what initiatives may be happening either in the organisation or in the broader shire to:</i></p> <p><i>a) Promote and encourage volunteering in Wellington Shire,</i> <i>b) Provide information and advice to prospective volunteers and</i> <i>c) Help connect prospective volunteers with community organisations and initiatives.</i></p>	6 May 2014	Refer to Item A12(3) of this meeting agenda	Manager Community Wellbeing

ITEM A12(2)**RESPONSE TO QUESTIONS ON NOTICE**

DIRECTORATE: DEVELOPMENT
ACTION OFFICER: MANAGER ECONOMIC DEVELOPMENT
DATE: 6 MAY 2014

At the 15 April 2014 Council Meeting, Councillor McCubbin asked the following Question on Notice:

COUNCILLOR McCUBBIN

Community College Gippsland (CCG) was formally created in May 2011 as a result of a merger between the Education Centre Gippsland and the Adult and Community Education Sale (ACES) to form a new 'super' college to further the education and training of adults. This provides a valuable community education service through the historic old high school site in Raymond Street, Sale which also provides meeting rooms for organisations such as the University of the Third Age and Bug Blitz.

Can the CEO please confirm to the Council the ongoing commitment of Community College Gippsland to Sale, and should this commitment change, what would be the implications to the ongoing lease of the old high school building in Raymond Street, Sale?

The following information is supplied in response:

6 May 2014:

The General Manager Development has spoken via telephone and subsequently written to Mr Paul Wilson, Chief Executive Officer, Community College Gippsland to request confirmation of the College Board's position in relation to the Sale campus.

Once a response has been obtained from Mr Wilson, a formal response will then be able to provided to Council at a later Council Meeting.

20 May 2014

As outlined in the attached correspondence, Community College Gippsland (CCG) plan to cease program delivery at the Sale Campus and vacate the building at the end of June 2014.

They have also confirmed that there is no formal lease in place and that any other organisations currently occupying the facility should be contacting the owner of the building, the Department of Education and Early Childhood Education.



Community College Gippsland

2 May 2014

Mr John Websdale
General Manager Development
Wellington Shire Council
PO Box 506
Sale 3850



Dear John

Thank you for your letter of the 29th of April querying the Community College Gippsland (CCG) Board's position in relation to the Sale Campus.

It is important for the Council to recognise that the Victorian Government funding cuts have impacted on CCG as much if not more than the regional TAFEs. Our fees are set at the same levels as TAFE institutes but we have no access to capital or non-recurrent funding as those public institutions do. Three years of ongoing funding subsidy cuts have impacted on CCG and like most other not-for-profit RTOs we are under financial stress and must continue to do more with less. This means that our ability to cross-subsidise lower revenue operations has been severely curtailed.

At its meeting of the 23rd of April 2014 the CCG Board accepted a management recommendation to cease delivery at the Sale Campus from the end of June 2014. The decision was taken in response to:

- Ongoing low enrolments at the Sale Campus – in 2014 we only have 14 students undertaking the Certificate in General Education for Adults (CGEA) and 8 students undertaking the Certificate in Aged Care. The number of enrolments and current funding rates mean that the operations at Sale were not covering costs.
- No formal lease on the property with the Department of Education and Early Childhood Education (DEECD). Despite ACES assuming that a valid lease existed extensive discussions with DEECD identified that no formal lease was ever entered into and as such CCG had no ability to undertake forward planning.
- Increasing costs associated with running, maintaining, and insuring a building over which we had no formal rights.

Discussions with AdvanceTAFE, now Federation Training, indicate that they are able to provide the accredited courses we are currently running at Raymond Street from their Sale G-Tec campus. We have been in discussions with them in regards transition arrangements for those students from the start of the third term in mid July.

P: (03) 5622 6000
F: (03) 5623 4671
E: info@ccg.asn.au
www.ccg@asn.au
Postal: PO Box 249, Warragul 3820
ABN: 37 005 090 317

Pakenham • Warragul • Morwell • Traralgon • Sale • Leongatha

CCG also offers 'pre-accredited' courses to support George Grey clients that are not able to be offered by TAFE. We have commenced discussions with George Grey management in regards arrangements for the continuation of those courses at Sale and will be identifying a suitable location in due course. It is our intention to continue, if at all possible and practicable, supporting Sale through the provision of pre-accredited courses in the future but CCG will not have a physical presence in Sale in the short to medium term due to the cost implications.

CCG has formally advised DEECD of the intention to cease operations from their Raymond Street building from the end of June and a 'hand-back' date of the 21st of July has been agreed. DEECD has also been informed of and contact details provided for the two other community organisations you identify and that we have previously supported through provision of rooms.

In closing I again note that there is not now and never has been any "ongoing lease of the old high school building in Raymond Street Sale" by CCG and or ACES. The building is owned by DEECD and any requests and or queries about ongoing use should be directed to them.

Should you or Council have any further queries I would be happy to answer them.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Wilson', with a long horizontal flourish extending to the right.

Paul Wilson

Chief Executive Officer

ITEM A12(3)**RESPONSE TO QUESTIONS ON NOTICE**

DIRECTORATE: LIVEABILITY
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 20 MAY 2014

At the 6 May 2014 Council Meeting, Councillor McIvor asked the following Question on Notice:

Can the Chief Executive Officer please provide comments on what initiatives may be happening either in the organisation or in the broader shire to:

- a) Promote and encourage volunteering in Wellington Shire,***
- b) Provide information and advice to prospective volunteers and***
- c) Help connect prospective volunteers with community organisations and initiatives.***

- a) Council recently celebrated National Volunteer Week (now in its 25th year) with a morning tea at the Maffra Memorial Hall on 12 May 2014, introduced by the Deputy Mayor.

This event included a presentation highlighting the valuable contribution made by volunteers in a wide range of council related roles, including:

- Local libraries and supporting book sales
- Esso BHP Billiton Wellington Entertainment Centre Advisory Group
- Gippsland Art Gallery Guides, volunteers and Advisory Group
- Healthy Wellington working groups
- Friends of Sale Botanic Gardens
- Revegetation of reserves for example the banks of Flooding Creek
- Committees of Management for Halls, Recreation Reserves and other Council infrastructure
- Youth Council
- Community Planning Groups
- Wellington Access and Inclusion Advisory Group
- Mentoring support for learner drivers
- Support at Wellington Visitor information centres
- Wellington Diversity Support Group
- Emergency management roles including community preparedness and recovery

Council also provides a number of training sessions for volunteers each year – some very specific to the work they do and some more general development opportunities.

Several business units across Council recruit and support volunteers for specific functions. There is currently no centralised volunteer liaison or specific budget allocation for volunteer co-ordination and support across Council.

Within the broader community there are many opportunities to volunteer but at this stage it is the individual responsibility of organisations to promote volunteering opportunities.

One of the three strategies for the Social Connectedness priority of 'Healthy Wellington' is to 'develop and promote volunteering opportunities for those experiencing social exclusion in Wellington Shire'. A working group has been formed to address this priority and is meeting for the first time 20 May. Many services that provide a volunteer program have committed to participating in this working group, including people from a broad range of health and community services, faith based groups, tourism, youth, local and state government bodies.

- b) Volunteering Australia provides a wide range of resources to volunteers and organisations using volunteers, including comprehensive National Standards that cover policies and procedures, management responsibilities, recruitment, work and the workplace, training and development, service delivery, documentation and continuous improvement.

www.volunteeringaustralia.org

Council officers provide information and advice relevant to specific volunteer roles that are Council related.

- c) Linking volunteers with community organisations
Each organisation conducts its own promotion and recruitment. The only Volunteer Resource Centre in Gippsland is auspiced by South Gippsland Shire Council. However there is a statewide initiative that is attempting to support these processes.

Victoria's Volunteering Portal is an online community and information resource for Victorian volunteers and volunteering organisations.

The website is published by the Office for the Community Sector within the Department of Human Services. <http://www.volunteer.vic.gov.au>

The Portal aims to inform, support and inspire everyone involved in volunteering through:

Detailed information for prospective and current volunteers about how, where and why to volunteer:

- A central source of best practice information, tools and resources for volunteer managers, coordinators and others involved in running volunteer organisations.
- Opportunities to share stories, recognise achievements, give feedback and learn through others in the volunteering community.
- A comprehensive matching tool linking volunteers with volunteering opportunities across rural, regional and metropolitan Victoria.
- A free web presence for large, medium and small Victorian volunteer-based organisations.
- Online tools to help share knowledge, pool resources and build a vibrant online community of volunteers and volunteer organisations (work in progress).

The matching tool is very under-utilised at present but over time could become a very useful resource. It would be more effective for Council to encourage use of this resource rather than attempt to duplicate it.

The Victorian Population Health Survey includes data about the level of volunteering across Victoria as this is seen as an important factor in health and wellbeing.

45.7% of people surveyed living within Wellington reported that they helped out as a volunteer, as compared to 40.8% across Victoria.

The Community Indicators Victoria website emphasises the importance of volunteering in local communities:

The number of volunteers in the community is a measure of community engagement and social connectedness. The volunteer rate is influenced by age, gender and the current social climate. Although difficult to measure, there is a strong interest among economic analysts in the value of unpaid work because of its significance and because of linkages between unpaid work and the market sector of the economy (ABS 2002).

As well as the economic value of the services volunteers provide, there is much interest in the role volunteers have in building social networks and increasing social cohesion (ABS 2002). A survey conducted by the ABS in 2006 showed that almost two-thirds of those who first became involved in voluntary work in the last 10 years were either asked to volunteer by someone or did so because they know someone involved. This suggests that volunteering not only builds social networks, but grows out of them.

People volunteer for a variety of reasons which provide benefits not only to the community, but also to the volunteers themselves. When asked to give all reasons why they volunteer, a majority (57%) said they were involved to help others or the community, but 44% were involved for personal satisfaction and 36% to do something worthwhile (this last reason being particularly important to older volunteers).

Source: www.communityindicators.net.au/metadata_items/volunteering



A - PROCEDURAL

A13 MAYOR'S REPORT

ITEM A13**MAYOR'S REPORT**

OFFICER:

COUNCILLOR SCOTT ROSSETTI

DATE:

20 MAY 2014

New Professionals Civic Reception

Our annual New Professionals Civic Reception is Council's opportunity to welcome newcomers to Wellington Shire. Held on Thursday 15 May, the event was a resounding success with our new residents networking, making new acquaintances and finding out more about all of the wonderful things our municipality has to offer.

Opening of Tarra Trail Fitness Park

I was delighted to be asked to help formally open Yarram's new Fitness Park on Monday 12 May. Located at the end of the Tarra Trail, next to the Yarram wetlands, the Fitness Park is proving to be an incredibly popular asset. One year ago, Council received a request from the Yarram Freemasons, through the Draft Budget submission process, to provide funding to help get this project off the ground and we supported that request. The equipment purchased is exceptional, providing the community with high quality physical recreation facilities at the end of the Tarra Trail.

Glassford Street Kindergarten and Stratford Early Years Centre Upgrades

We had a busy day on Thursday 1 May, with Tim Bull MLA opening not one, but two, upgraded childcare facilities in Wellington Shire. In order to accommodate additional children within the facilities in Stratford and Maffra, funding was provided through State Government Department of Education and Early Childhood Development grants.

ANZAC Day Services

My fellow Councillors and I attended ANZAC events across the Shire on Friday 25 April. We observed a great turnout at all events, perhaps even more than usual, which shows how much our community values the contribution made by Australians who served and died in wars, conflicts and peacekeeping missions.

Thanks to all the dedicated organisers of Wellington's services and marches. These are people who go to great lengths each year to ensure that our residents are provided with occasion and purpose to honour the ANZACs and the sacrifices they made which enable me to live in a free and democratic society.

Lest we forget.

Opening Night of Shakespeare Festival

One of the most entertaining events on the Wellington Calendar is Stratford's Shakespeare Festival. I was delighted (and rather surprised considering I've inflicted my Shakespearean accent on them before!) to be invited back to open this year's festival on Wednesday 23 April. This year's festival has been a resounding success, from the feast to the Fair Day.

Women in Your Club Sports Forum

On Thursday 17 April I attended a breakfast forum at the Sale Football Netball Club which highlighted the importance for sports clubs to create equal opportunities for women and girls. The forum was organised by the 50/50 Clubs project, part of Gippsland Women's Health Network's broader preventing violence against women program. Our organisation is committed to this work, currently undertaking the Paving the Way project and working towards gender equality and raising the profile of preventing men's violence against women.

**COUNCILLOR SCOTT ROSSETTI
MAYOR**

RECOMMENDATION

That the Mayor's report be noted.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council quarterly.



B –REPORT

DELEGATES

ITEM B1**DELEGATE REPORT: ANNUAL RURAL SUMMIT FOR RURAL COUNCILS**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 20 MAY 2014

Recently, together with Mark Coleman from our Economic Development Unit, I attended the Annual Summit for Rural Councils. This year it was held in Nhill, in keeping with the Rural Councils Victoria (RCV) ambition to share this event around the rural areas. It was a very long drive from this area, but it was pleasing to meet Mayors, Councillors and Officers from all Gippsland Rural Councils. Allowing for the tyranny of distance, just over 140 delegates were in attendance. The theme was 'SMALL COMMUNITIES.....BIG OPPORTUNITIES'. The event lived up to this theme.

The variation and quality of speakers/presenters was first class in just about all sessions.

The opening speakers were John and Margaret Milligan, who had a great message to sell involving the growth of a rural town. John is the former General Manager of Luv-a-Duck Pty Ltd, a food producer that had difficulty in obtaining a workforce to keep their production up to market needs. John personally was responsible for recruiting the Burmese Karen (pronounced CAR REN) to the operations in Nhill. The community has accepted the new citizens and through the neighbourhood house, everyone is working to teach the new arrivals the local social etiquette. One of the rules that is applied strictly is you must have a job before you come.

Some of the immediate benefits demonstrated were an increase in supermarket sales by \$5,000 a week; 30 more children in the schools; 57 employed at Luv-a-Duck; 8 babies born; 10 other jobs in duckling rearing; an apprenticeship with the local garage; and most important...the population growing when it was previously declining. An unexpected population potential growth has raised its head. The elderly parents are seeking to come to Nhill and enter the Aged Care facilities. Nothing is definite at this time.

David A Wilson, who is the Founder and Director, Heritage Futures (NZ) Ltd, encouraged Councils to promote Heritage Tourism, which in today's nostalgic world, opens up big opportunities. He suggested using cemetery trails noting significant local identities; encouraging previous skills such as blacksmithing and also encouraging Family History Groups. After listening to this enthusiastic presentation, I suggested to my fellow Councillors from East Gippsland that perhaps we should be pushing for a Steam Train Tourist Railway, starting about Warragul. Something to chew about, but did create interest amongst us.

Rural economies were presented by Saul Eslake, a name we probably all know. He is the Chief Economist, Bank of America Merrill Lynch, Australia, and is one of Australia's most respected and renowned economic commentators. He emphasised that agricultural exports are far and away our best performer, and this greatly assists our balance of trade. An interesting comment was that fracking in the USA has been generally accepted on farms, as the land owner receives royalties. Asia's share of the world economy will continue to grow for at least the next ten years, and food demand will also increase as the middle income continues to grow.

The most entertaining section of the event was from Stefano De Piere, Chef, TV presenter and natural comedian. There was no cooking show, but Stefano highlighted the lack of Council involvement in the success stories in their area, using his experience as the model. He was a household name in his own city, plus a worldwide name because of his exposure on his cooking show on ABC television, which was sold to many countries around the world. He suggested that if you don't have a pizza shop in your town, go to Melbourne and find the people. They are there waiting. You must have food outlets in your town and lots of variety to bring visitors.

As he did in Mildura, find a concept, find a slogan and make them work and don't rush to get consultants. Stefano believes that you use your local people and your local traders to get the best results.

It was an excellent Summit, well catered and plenty of varied food, including duck in many forms. The town volunteer organisations and commercial enterprises were all participants in the catering and I would suggest it was a long time since all the motels in Nhill and district had displayed NO VACANCY signs.

I have attached two items for your perusal, being a brief summary of the survey from the Rural Summit (**Attachment 1**) and secondly, the more detailed comments from attendees at the Summit (**Attachment 2**).

Next year we go to Halls Gap in the Northern Grampian Shire. The proposed dates are 30 April and 1 May 2015.

RECOMMENDATION

That the delegates report be noted.

ITEM B2**DELEGATE REPORT: WELLINGTON COMMUNITY SALINITY COMMITTEE**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 20 MAY 2014

I recently attended the quarterly meeting of the Wellington Community Salinity Committee on Thursday 24 April, on behalf of our regular delegate, Cr Duncan, who is currently on leave of absence.

The Committee consists of a community and Southern Rural Water elected membership, for four years, with half retiring each two years. They are eligible for re-election. Council is on this committee as it is a Section 122 Committee under the Water Act, and a council representative is an automatic addition. Any committee nomination must be one who pays the Salinity Mitigation Charge.

The Committee has managed, and continues to manage, 29 pumps around our Shire, including the Macalister Irrigation District (MID). Council has been a partner with this Committee for many years to assist our agricultural producers to successfully control the expansion of salt degradation.

It was at this meeting the news that we were ceasing this financial support was tabled. The membership was extremely disappointed in our action, especially when we have been so supportive for MID 2030, encouraged horticulture to develop in our Shire and are known for our support of the dairy industry. The amount of financial support was small in our budget, but significant in theirs. Due to the debate that commenced, I declared a conflict of interest and left the room for a considerable period of time.

The infrastructure is ageing and in constant need of repair or maintenance, as the report in the Minutes discloses.

It was a most cordial meeting, allowing for the disappointment of the letter, and we should congratulate the Committee on their efforts.

Attachment 1 is a copy of the Minutes for your perusal and deliberation.

RECOMMENDATION

That the delegates report be noted.



SOUTHERN RURAL WATER

WELLINGTON COMMUNITY SALINITY COMMITTEE

MEETING NO. 5

Meeting held at 9.30am, Thursday 24th April 2014 SRW Office Board Room

1. WELCOME AND APOLOGIES

PRESENT	Mr M Sellen (Chairperson)
	Mr P Stewart
	Mr N Bjorksten
	Cr M Hole
	SRW Representatives
	Ms A Killeen (SRW Board Representative)
	Mr T Clapham, Manager Water Supply East
	Mrs B Van Baalen, Environmental Officer
	Mr D Harrigan
APOLOGIES	Mr K Ward
	Mr A Arbuthnot, AM
	Cr J Duncan (Wellington Shire Councillor)
	Mr A Wolstenholme (Wellington Shire)
	Mr A Goode (West Gippsland Catchment Management Authority)
MINUTE TAKER	Mrs P Crawford, Assistant to Manager Water Supply East

2. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING (30th January 2014)

The Minutes of Meeting 4, held 30 January 2014 were confirmed without amendment.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Action List

Prior to discussing the Action List, the Committee was informed that a letter had been received by Southern Rural Water from the Wellington Shire Council on 22nd April stating that financial contributions to Southern Rural Water's Salinity Management Program will cease beyond 30th June 2014. This correspondence was referred to and discussed at various times throughout the meeting.

The action list was noted. Long standing items were targeted for escalation.

Item No.	Mtg. No.	Agenda Item	Action Item	Action Officer	Update
1	2	4.1	Follow up with SP-Ausnet Re: spacers	BVB	BVB to escalate a response from SP Ausnet.
5	2	4.1	Compile a list of works conducted on Pump 28.	BVB	All site information will be collated as part of Asset Management System
10	3	3.1	Free flowing bores discharging to drains need checking as a priority.	BVB	During winter, EIB drain officer to assist.
15	4	3.1	BVB to report to committee at next meeting, the dates when members were appointed, including term expiry.	BVB	Complete 24/4/14
16	4	3.1	BVB to provide the definition of a quorum from the CCC Handbook for members.	BVB	Complete 24/4/14. Members present received a hardcopy Handbook. Absent members will have copy mailed to them.
17	4	4.1	BVB to confirm the pumping rate of Pump 29 and report back at next meeting.	BVB	Pending: New meter installed 25/3/14.
18	4	4.2	BVB to discuss report format with Asset and Procurement Accountant to correct anomalies.	BVB	Complete (financial report) 24/4/14
19	4	5.2	BVB to draft paragraph and circulate to Group and Communications team by next meeting for inclusion in the May issue of the District Update. (Also SMR advice of change)	BVB	Complete
20	4	5.2	BVB to write to Wellington Shire to provide information about what their contribution is used for, including information from previous studies regarding Wellington Shire's road network specifically.	BVB	Complete 24/2/14

4. GENERAL BUSINESS

4.1 O&M Report

The *O&M Report 24th April 2014* was noted.

Mrs Van Baalen noted a slight revision to the format of Table 1 on Page 1 based on comments received at last meeting.

Mrs Van Baalen provided a brief summary for each pump, with additional information from Mr Harrigan. Mr Harrigan advised that he will monitor the water levels around some pumps more frequently (than the quarterly regime). This will assist with understanding pump operation and efficiency, in particular to understand the drawdown at specific pump sites.

The Group acknowledged there are many sites that are not operational at present, for a variety of reasons. SRW is building its capacity to identify and understand repairs and faults with the infrastructure and are sourcing contractors who are qualified and capable of addressing these in a timely and cost effective manner.

Pump operation will be reviewed in May following receipt of quarterly water level readings at the end of April. There was discussion about the significance of pumps not operating when conditions in the irrigation district have changed since the last reading (January 2014).

Referring to Table 3 on Page 2 of the O&M Report, the year to date volume extracted from the pumps is 1875ML. This figure is similar to the same time last year, prior to many of the pumps having issues recently.

Additional detail will be added to the O&M report to specify an expected fix date.

A point was made about the timing of meeting dates, noting that the last two meetings have been held just prior to the quarterly water level readings and revised pump operation determination. Quarterly financial reporting has also been a consideration for timing of meetings. Some information regarding private groundwater use may also be beneficial.

ACTION: BVB to propose new meeting dates (a week or so later than current dates) and forward to all members.

ACTION: BVB to source private groundwater use prior to meetings and include in O&M report.

4.2 Financial Report

The *Salinity Expenses – Pump Operation and Maintenance Report* was noted.

Mrs Van Baalen provided an overview of the salinity program's budget and funding streams as background for Cr Hole. This included recent work with the Chief Financial Officer to develop a long term strategy for cost recovery of the program and proposed changes to the Salinity Mitigation Rate paid by customers.

The Group discussed the variations from budget to actual in both revenue and expenditure.

Mrs Van Baalen re-iterated the Contractor expenditure has the greatest variance, with actual expenditure now exceeding annual budget. This was not unexpected. Internal reporting processes exist to monitor this. Electricity expense was anticipated to exceed annual budget but may not as a result of current maintenance issues.

Referring to the letter presented at the opening of today's meeting, stating Wellington Shire's intention to cease financial contributions by 30th June 2014, Cr Hole gave a commitment that any funds currently outstanding from Shire (i.e. quarterly invoices), will be paid prior to that date.

Mr Clapham advised that the Managing Director and the Chief Financial Officer are aware of Council's intentions. The loss of this contribution means the budget will need to be adjusted using the Investment Fund and Salinity Mitigation Rate.

Cr Hole informed the Group of the process of announcement of Council budget; including a special meeting of Councillors (Tuesday 29th April), then the budget is released and submissions can be made to Council regarding budget allocations (or the lack of). Submissions close at the beginning of June, with the budget being passed by 30th June 2014.

Cr Hole then declared a conflict of interest and left the meeting while discussions took place.

While disappointed by Council's decision, the Group acknowledged the Wellington Shire's contribution to the Salinity Program for many years, both financially and through committee membership. The decision on whether to continue a Council representative on the committee will be considered further.

The Committee moved to speak to Clinton Rodda regarding a submission to the Shire Budgetary Commission regarding the discontinuation of the Salinity contribution made by Council.

Moved: NB Seconded: PS carried

Cr Hole re-joined the meeting.

The Group discussed the significance of the loss of Council's contribution, the impact of unbundling on private groundwater use, as well as the aging infrastructure and understanding the effectiveness of the pump network in light of increasing operating costs and changes in the irrigation district (i.e. modernisation, re-use systems, change in land use etc.).

Mrs Van Baalen acknowledged the Boards support of a review of the program (as advised by Mr Clapham during the last meeting). Current understanding is that the review was suggested by Management but will have the support of the Group and it will be paid for from the investment fund. The Group feels it would be appropriate to have an opportunity to

see the scope of what is to be included in the review (and make suggestions) and have an opportunity to comment on the draft report that is produced.

ACTION: BVB to confirm where the review will be funded from.

5. OTHER ITEMS – FOR DISCUSSION

5.1 Advertising of committee positions

The Group viewed an overhead of committee terms of service (Action Item 15), with the three longest serving members up for re-election.

It was agreed that the committee will comprise 6 members (subject to consideration by management to 8 members if there is genuine interest following advertising).

The process will be similar to MCCC process and has clear requirements, as specified in the CCC Handbook. Advertising will be in the MID District update and the Gippsland Times. Members due for re-election will have a letter and relevant information sent to them.

5.2 District Update

The Group viewed an overhead, as discussed during the Action list, Item 19: inclusion of Salinity Mitigation Rate in May issue.

5.3 SRW Website (BVB)

Pump operation status – will be updated in May following receipt of water levels, as discussed during Item 4.1 O&M Report.

Water Quality (N and P) & EC testing – propose to cease the N and P testing.

Mrs Van Baalen provided a very quick summary of why SRWs drain monitoring program has been under review for over 12 months. Post 2013, SRW no longer has monitoring on the drain network but uses monitoring stations on the river systems (with the exception of the Lake Wellington Main drain and the Lake Wellington No. 1 drain). Subsequently, we no longer record Total Phosphorous, flow and electrical conductivity in drains.

As a result of these changes, many of the sites that used to be monitored in the drains are also the sites used in the salinity program and therefore are subject to the same limitations. Monitoring requirements are specified in the State Environment Protection Policy (SEPP) Waters of Victoria. Any monitoring required for this program will be funded from the salinity budget.

ACTION: BVB to determine what monitoring is required by SEPP for the salinity program and ensure that required monitoring is maintained and excess monitoring can be ceased.

5.4 Training

No training required at this stage.

6. NEXT MEETING

6.1 Meeting Dates for next 12 months

Dates below are subject to change, pending actions from discussions during Item 4.1

Thursday 30 th January 2014	9.30am – 1.30pm	Board Room SRW office
Thursday 24 th April 2014	9.30am – 1.30pm	Board Room SRW office
Thursday 31 st July 2014	9.30am – 1.30pm	Board Room SRW office
Thursday 30 th October 2014	9.30am – 1.30pm	Board Room SRW office

7. MEETING CLOSED

With there being no further business the meeting closed at 12.05pm.

ITEM B3**DELEGATE REPORT: ALLIANCE OF COUNCILS FOR RAIL
FREIGHT DEVELOPMENT**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 20 MAY 2014

As our delegate I attended the above meeting in Melbourne on Friday 2 May 2014. It was probably the least attended meeting for some time. However, there were delegates from all over Victoria, most with the passion for rail freight to be returned to their communities.

The meeting was brought up to date with the proposed inaugural conference to be held on 15 October 2014 at the Grand Hyatt in Melbourne. Mr Tim Fischer has been confirmed as the principal speaker, and will also open the conference. Ministers and Shadow Ministers have been invited to speak, and other speakers are being added, including a noted international player in the rail freight sector. The cost will be \$350 per person. The executive is anticipating at least 200 attendees, and have based their costing on this number as the break even figure.

The executive has been doing roadshows to promote membership and to present the objectives of the Association. We have not, at this time, replied to their request to speak with us.

The Melbourne-Brisbane line has had \$300m allocated for the start. Most of the money will be spent at the Brisbane end initially, to enable the development of a clear run. Our Alliance is on this small steering committee and the challenge on the route is at our end between Albury and Shepparton. The preferred route is through Albury, but the other route has fewer gradients, straighter runs and is considered a cheaper cost to operate.

The executive is currently working on strategic directions to present for the next budget considerations.

The Mallee group of Mayors was in Melbourne to discuss level crossing upgrades and our Alliance executive joined with them to strengthen their arm.

Bernie Cahir, Senior Policy Manager, Freight, Logistics and Marine, was tested by questions on axle loads, train speed, standardisation, and the potential to get 23 tonne axle loads. His replies were the best that can be expected before the Minister makes any announcement.

Delegates reports from Gippsland centred on which port is going to happen (Hastings, Port Anthony, Welshpool, McGaurans Beach or the West on Port Phillip); where is the track going; will it stop at Traralgon; the release of the Gippsland Freight Action Plan by private industry without Local Government being in attendance, and potentially, no invitation to attend. We want the meeting with the Department of Transport to determine where our strength of unity should be applied, or should we just walk away from Rail Freight for Gippsland. Currently Professor Bill Russell is bringing together our alliance by linking all our policies together.

It was great to have the 5 Gippsland Councils attend for what we believe was the first time. We were able to share with other delegates our frustrations on "what do we do next and with whom".

The next meeting, tentatively set for 4 July 2014, will look at the growth of Super B's and the impact on Rail Freight.

Sorry for no minutes, but I am about four weeks ahead of them for a change.

RECOMMENDATION

That the delegates report be noted.



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 20 MAY 2014

- 16 April** **Victorian Flood Plain Management Strategy Meeting – Melbourne**
I am one of the two local government representatives working with a number of state based agencies and departments on reviewing this statewide strategy
- 17 April** **Gippsland Local Government Network Chief Executive Officers' Forum - Morwell**
- Brian Hutton, GBG Concrete. Discussions about his business plans and related planning and council support matters**
- 30 April – 2 May** **2014 Local Government Managers Australia National Congress - Melbourne**
- 30 April** **Victorian Floodplain Management Strategy Meeting - Melbourne**
- 7 May** **Flood Mitigation Infrastructure Meeting – Municipal Association of Victoria, Melbourne**
Discussions around Local Government's response to the revised Victorian Floodplain Management Strategy. I will be part of a small delegation representing Victorian Councils meeting with the Minister on 28 May to present local Government's response
- 8 May** **Rural and Regional Mayors, CEOs and MAV Representatives Meeting - Melbourne**
Attended with Mayor Rossetti and Cr Hole
A number of matters discussed, including frequency of council valuation cycles, new financing opportunities for LG through bond procurement, cost shifting issues raised by some councils (including libraries and school crossing supervisors).
- Gippsland Regional Plan Leadership Group Meeting**
- 9 May** **Gippsland Regional Plan Economic Development Meeting**
- 12 May** **Travel to Canberra with Cr Murray Cook, Mayor Baw Baw Shire**
- 13 May** **One Gippsland delegation - Parliament House, Canberra, along with Cr Murray Cook, Mayor Baw Baw Shire, Mary Aldred, CEO Committee for Gippsland and Richard Elkington, Chair of Regional Development Australia Gippsland.**
- 14 May** **Victorian Flood Plain Management Strategy Meeting, Melbourne**
- 15 May** **Civic Reception – Welcome to New Professionals**
- 16 May** **Gippsland Local Government Group Forum, Wonthaggi**

19 May

Paving the Way Project

RECOMMENDATION

That the Chief Executive Officer's Report be received.



C2 - REPORT

GENERAL MANAGER GOVERNANCE

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assemblies of Councillors records received during the period 29 April 2014 to 6 May 2014.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 29 April 2014 to 6 May 2014.

Assembly of Councillors summary of reports received between 29 April 2014 to 6 May 2014		
Date	Matters considered	Councillors and officers in attendance
29 April 2014	1. Amendments to the Local Government Act and Reporting Regulations (4.00pm) 2. Pre Special Council Meeting Agenda Review (4.30pm) 3. March 2104 Quarterly Performance Report(4.40pm)	Councillors Rossetti, Crossley, Davine, Cleary, McIvor, Wenger, Hole, McCubbin, David Morcom, Chief Executive Officer John Websdale, General Manager Development Glenys Butler, General Manager Liveability Liz Collins, General Manager Governance Dean Morahan, Manager Assets & Projects (Items 1,2&3) John Tatterson, Manager Built Environment (Item 3) Vanessa Ebsworth, Manager Organisation Development (Item)2 Katy Cummins, Coordinator Media & Public Relations (Item 3)
6 May 2014	1. Councillors Diary Meeting	Councillors Rossetti, Crossley, Cleary, Wenger, Davine, McIvor, Hole David Morcom, Chief Executive Officer Gail Hogben, Executive Assistant Sharon Willison, Mayoral & Councillor Support Officer

Assembly of Councillors summary of reports received between 29 April 2014 to 6 May 2014		
Date	Matters considered	Councillors and officers in attendance
6 May 2014	<ol style="list-style-type: none"> 1. Pre Council Meeting agenda review (9.50am to 10.05am) 2. Council Resolutions search function (10.05am to 10.15am) 3. Port of Sale Cultural Hub Community Engagement (10.15am to 10.55am) 4. Thomson River Caravan Park Update (10.55am to 11.20am) 5. Wellington Regional Tourism (11.20am to 11.50am) 6. Port Albert Residential Lifestyle Review (1.10pm to 2.00pm) 7. C86 Rosedale Structure Plan (2.00pm) 	Councillors Rossetti, Crossley, Cleary, Wenger, Davine, McIvor, Hole David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Glenys Butler, General Manager Liveability Liz Collins, General Manager Governance (not 7) Vanessa Ebsworth, Manager Organisation Development (Item 1) Frances Ford, Manager Community Wellbeing (Item 4) Tim Rowe, Manager Natural Environment & Parks (Item 4) Sharyn Boliitho, Manager Economic Development (Item 5) Josh Clydesdale, Manager Land Use Planning (Items 6&7) Barry Hearsey, Coordinator Strategic Planning (Items 6&7) Sabine Provily, Strategic Planner (Item 7) Ben Proctor, Strategic Planner (Item 7)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 29 April 2014 to 6 May 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached assembly of Councillors records received during the period 29 April 2014 to 6 May 2014.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

29/04/2014

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti	✓		Cr McCubbin	✓	
Cr Davine	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE		✓			

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Dean Morahan, Manager Assets & Projects	1,2&3	Vanessa Ebsworth, Manager Organisation Development	2
John Tatterson, Manager Built Environment	3	Katy Cummins, Coord Media & Public Relations	3

3. Matters/Items considered at the meeting (list):

4. Amendments to the Local Government Act and Reporting Regulations (4.00pm)
5. Pre Special Council Meeting Agenda Review (4.30pm)
6. March 2104 Quarterly Performance Report(4.40pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

No Conflicts of Interests were declared.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

06/05/2014

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin		√
Cr Rossetti	√		Cr McIvor	√	
Cr Cleary	√		Cr Wenger	√	
Cr Davine	√		Cr Hole	√	
Cr Duncan		√			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	√		G Butler, GML		√
L Collins, GMG		√	J Websdale , GMD		√
C Hastie, GMB&NE		√			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Gail Hogben	1		
Sharon Willison	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

06/05/2014

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti (Not Item 3)	✓		Cr McCubbin		✓
Cr Davine	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG (Not 7)	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE	✓				

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Vanessa Ebsworth, Manager Organisation Development	1	Frances Ford, Manager Community Wellbeing	4
Tim Rowe, Manager Natural Environment & Parks	4	Sharyn Bolitho, Manager Economic Development	5
Josh Clydesdale, Manager Land Use Planning	6&7	Barry Hearsey, Coordinator Strategic Planning	6&7
Sabine Provily, Strategic Planner	7	Ben Proctor, Strategic Planner	7

3. Matters/Items considered at the meeting (list):

8. Pre Council Meeting agenda review (9.50am to 10.05am)
9. Council Resolutions search function (10.05am to 10.15am)
10. Port of Sale Cultural Hub Community Engagement (10.15am to 10.55am)
11. Thomson River Caravan Park Update (10.55am to 11.20am)
12. Wellington Regional Tourism (11.20am to 11.50am)
13. Port Albert Residential Lifestyle Review (1.10pm to 2.00pm)
14. C86 Rosedale Structure Plan (2.00pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

No Conflicts of Interests were declared.

ITEM C2.2**RATE CAPPING – STATE OPPOSITION POLICY**

DIVISION: GOVERNANCE

ACTION OFFICER: GENERAL MANAGER GOVERNANCE

DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓						

OBJECTIVE

For Council to provide a response to the state Labor party in relation to its new policy – *A Fair Go for Ratepayers*.

BACKGROUND

The Victorian state Labor party have released a new policy – *A Fair Go for Ratepayers* (the Policy), that would be implemented if they were to win government at the next state election.

Under this policy if a Council wished to raise rates above CPI then they would be required to appeal to the independent Essential Services Commission (ESC) and justify any rate increases. Labor proposes that they will amend the *Local Government Act 1989* to require Councils to submit draft budgets to the ESC before they are adopted. The ESC would determine if they believe the rate rise was reasonable or not and if they felt it was unreasonable then they would recommend to the Minister for Local Government that the increase be blocked. A copy of the email from the Shadow Minister for Local Government advising of the Policy is attached for information.

The Municipal Association of Victoria (MAV) has issued a press release in response to the Labor policy. The MAV points out that in the past capping of rate increases by state government has lead to decades of Councils struggling to maintain community infrastructure at levels required. The MAV also point out that the level of Council rate increases over the past decade is far less than the level of tax increases imposed by the state government. The City of Monash Mayor Cr Geoff Lake also responded to the proposed Policy and publicly stated that “determining local service and infrastructure priorities, as well as the corresponding appropriate rate rise, should be left to local communities.....Approaching such matters arbitrarily through a blunt cap weakens local autonomy and the ability of local communities to govern their own affairs.” Victorian Greens leader Greg Barber has also publicly responded in opposition to the proposed Labor Policy. A copy of the MAV press release, together with the Monash City Council Mayoral response and the Victorian Greens response are all attached for information.

Wellington Shire Council has worked diligently to ensure it is operating in a financially responsible and sustainable manner. Robust financial planning and budgeting processes are in place, that are strategically linked to adopted strategic plans that have undergone extensive community consultation in terms of content, service levels, future directions etc. In regards to the level of rate funding required to deliver services and meet community expectations then this is a decision that should be made locally and democratically by each individual Council as being representative of its ratepayers.

Under the proposed Labor Policy new services such as the provision of childcare services in Yarram, would most likely only be possible if cuts were made to other services. Over time Council has been required to contribute increasing rates contributions to various services as a result of state government funding decisions or government grants not being maintained in real terms.

Some examples of services where state government funding has decreased in real terms or the state government has imposed compliance costs on Council over the last five to 10 years and the impact on Council contribution from rates are:

Landfill EPA Levy costs Council in excess of \$400K annually
Emergency Management costs of \$100k annually
Animal registration government fee \$30K annually

All ratepayers have the ability to make a submission in relation to the draft budget each year and if they have any issues in relation to the level of rate increase then this should be the avenue to express those concerns.

OPTIONS

The following options are available to Council:

1. Write to the leader of the Victorian Opposition, Daniel Andrews and Gippsland local members of parliament, expressing Council's concern in relation to the Labor policy – *A Fair Go for Ratepayers*; or
2. Council note the new Labor Policy - *A Fair Go for Ratepayers*, but take no further action.

PROPOSAL

Write to the leader of the Victorian Opposition, Daniel Andrews and Gippsland local members of parliament, expressing Council's concern in relation to the Labor policy – *A Fair Go for Ratepayers*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council write to the leader of the Victorian Opposition, Daniel Andrews and Gippsland local members of parliament, expressing concern in relation to the Labor policy – A Fair Go for Ratepayers.

Attachment 1

From: Christopher.Jones@parliament.vic.gov.au
[<mailto:Christopher.Jones@parliament.vic.gov.au>] **On Behalf Of**
richard.wynne@parliament.vic.gov.au

Sent: Sunday, 4 May 2014 12:03 PM

Subject: A message from the Leader of the Opposition- A Fair Go for Ratepayers

Att: Chief Executive Officer

Dear CEO,

This morning Labor announced our new policy - *A Fair Go for Ratepayers*.

Under our policy if your council wishes to raise rates above the CPI you must appeal to the independent Essential Services Commission (ESC) and justify any rate increases.

The ESC will determine whether rate increases are fair, and will take into account:

- Any extraordinary circumstances (e.g. natural disasters, new functions)
- Other sources of income available to the Council and their overall financial position
- The continued maintenance of essential Council services

Labor will amend the Local Government Act to require that draft budgets are submitted to the ESC before they are adopted.

If the ESC believes the rate rise is unreasonable, they will recommend to the Minister for Local Government that the increase be blocked.

The ESC will also have the authority to review borrowing to ensure that local governments do not consign homeowners to future rate hikes by running up debt.

Councils have nothing to fear from this policy. *A Fair Go for Ratepayers* will make sure councils are spending ratepayer's money on essential council services.

Labor will work with councils, the MAV, the VLGA and the Essential Services Commission to get this right.

Given it also requires some legislative changes these new laws may take some time but this will apply to the majority of councils from the 2015/16 financial year and all councils from 2016/2017 financial year.

If you have any further questions please do not hesitate to contact me on 9415 8901.

Yours sincerely,

The Hon Richard Wynne MP
Shadow Minister for Local Government

Attachment 2

Vic Labor endorses failed Liberal policy that hurt a generation

4 May 2014

The Municipal Association of Victoria (MAV) has today voiced its disbelief at Daniel Andrews' populist but destructive policy that proposes to force councils to apply for permission to raise rates above CPI.

Cr Bill McArthur, MAV President said it was a spectacular own goal by Victorian Labor that at first glance may seem appealing to ratepayers, but the long-term consequences would wreak havoc for generations.

"Daniel Andrews has effectively endorsed a failed Kennett reform that has hurt ratepayers for two decades and been a key factor in successive rate rises to address crumbling community infrastructure.

"Voters thought Kennett's rate rise restrictions in the early 1990s were a great idea until they felt the consequences of this reform. There is strong evidence that it severely damaged the development and liveability of all Victorian communities.

"Rate rise restrictions leave councils with two main choices – reduce services relied on by communities or reduce capital spending to maintain assets. National studies continue to show the quality of NSW local infrastructure is lower than other states, primarily as a consequence of years of rate capping.

"Kennett realised the error of his ways in 1997 when his government identified serious issues with the quality of local facilities across Victoria and introduced an infrastructure improvement program.

"Yet \$73 billion of community infrastructure including 85 per cent of the state's road network, kindergartens, public libraries, footpaths, swimming pools, parks and gardens, cultural centres and thousands of other local facilities now face a future of disrepair under Labor's rates policy," he said.

The Auditor General recently identified that Victorian councils' annual \$225 million asset renewal gap is projected to grow to \$2.6 billion by 2026 without serious intervention. A renewal gap occurs when assets deteriorate faster than councils can fund their maintenance, renewal and replacement costs.

Cr McArthur said that if Daniel Andrews seriously believed that council budgets and spending - already the most transparent of any level of government in this country - deserved greater restraint then he should also promise an equal playing field for State budgets and taxes.

"Over the past decade council rates have risen by \$2.5 billion to \$4.3 billion while State property taxes rose \$2 billion to \$4.8 billion and total State taxes grew by \$5.7 billion to \$15 billion. Will Daniel Andrews also limit State tax growth to CPI and require permission from an independent umpire?

"Councils could save more than half a billion dollars this year if ratepayers didn't need to keep stepping in to rescue chronically under-funded state and federal services including emergency management, home and community care, public libraries and kindergartens to name just a few.

"It is an astonishing double standard that councils were left to tip in \$240 million from ratepayers to upgrade 1,100 kindergarten facilities to meet national reforms initiated by federal and state Labor governments.

“This short-sighted Labor policy to gain voters will wreak long-term community pain for all Victorians.

“At this year’s state election it appears that a vote for Labor will be a vote for run down community facilities or reduced services, plus massive unfair hardship for generations of future ratepayers,” he said.

Attachment 3

Council rate capping proposal is disappointing

5 May 2014

Monash Mayor, Cr Geoff Lake, says the rate capping policy announced yesterday by State Opposition Leader Daniel Andrews is disappointing and will negatively impact Victorian local government if it is ever implemented.

"I call on the Opposition Leader to reconsider his policy. Blanket restrictions on the ability of one level of government to operate from one year to the next do nothing to advance more effective outcomes for the Victorian community."

NSW is the only Australian state which has rate capping in place for its councils - a policy which was introduced in 1977.

"It is widely acknowledged that rate capping in NSW has crippled local government in that state. NSW councils are among the least financially sustainable in the country while their local infrastructure is crumbling around them due to councils being unable to adequately address basic issues."

However, even NSW does not cap council rates at CPI as Mr Andrews has proposed but rather to a specially tailored Local Government Cost Index which more accurately reflects the cost pressures of a typical council than the consumer price index which tracks households.

"Determining local service and infrastructure priorities, as well as the corresponding appropriate rate rise, should be left to local communities. The local ballot box is a very effective way of quickly sorting out any problems which arise. It doesn't need politicians from another level entirely - who themselves are responsible for much of the added cost burden facing councils today because of cost shifting - to limit the capacity of communities to determine their own future.

"Approaching such matters arbitrarily through a blunt cap weakens local autonomy and the ability of local communities to govern their own affairs.

"Monash ratepayers pay lower rates per head of population than ratepayers in any of the other 78 councils in Victoria. We have achieved this not because of what anyone sitting in Spring Street says or thinks but rather as a result of an ongoing partnership and direct dialogue with our community. We would prefer that to continue rather than a future state government simply putting in place a one-size-fits-all approach across the state."

Cr Lake has led the local government sector previously at a state and national level as president of the Municipal Association of Victoria and the Australian Local Government Association.

For more information contact Geoff Lake on 0411 645 281 or Ainslie Gowan on 0400 933 700.

Attachment 4

05/05/14

Greens will fight Labor's Rate Cap Push

Victorian Greens leader Greg Barber says the Greens will fight Labor's local council rate cap push.

"Councils deliver critical services such as childcare, maternal and child health, meals on wheels, libraries and infrastructure maintenance. These could all go into rapid decline if Labor's rate cap comes into place," said Greg Barber MLC.

"The costs involved in delivering these things go up faster than inflation, then there's the regular cost-shifting from state and federal governments, where new or expanded tasks are handed over to local government, without the funding to deliver them."

"I'd like each Labor MP to personally explain where the 'wasteful spending' is in their local council budget and where the cuts should be made. Richard Wynne, Labor's local government spokesperson, can start with the Yarra Council budget, which is now out for public comment. I'd suggest Jennifer Kanis, Jane Garrett and Fiona Richardson can go next with their local councils."

"Daniel Andrews ought to ask some of his MPs who were local councillors under Jeff Kennett how well this policy worked."

"He talks about wasteful spending and lack of transparency; this is coming from the party who bought the desalination plant."



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**BUILDING PERMITS REPORT**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER MUNICIPAL SERVICES

DATE:

20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓	✓				

OBJECTIVE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter January, February and March 2014 and to compare this with Gippsland wide data.

BACKGROUND

Building permits are issued by private building surveyors and copies of permits are provided to Council. The permits, plans and other documents are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments including dwellings, extensions and fences as well as commercial and industrial buildings.

Attachment 1 to this report provides an overview by township of the number of permits issued along with the estimated value of construction for the three month period ending March 2014.

Attachment 2 provides a historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region. These graphs indicate that there has been a slight decline in the number and value of permits issued in Wellington Shire over the last three years, however in percentage terms, the decline is significantly lower than for the broader Gippsland region.

In the previous quarter (Oct – Dec 2013) the value of building works were \$10.5m more with 18 more building permits issued compared to the current quarter (Jan – Mar 2014). However when speaking to private building surveyors who issue building permits in Wellington Shire they advise that the building permit applications are increasing.

PROPOSAL

The report is provided for information purposes only.

OPTIONS

Council may choose to note this report, alternatively Council may choose to seek further information and refer this report to another meeting.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The quarterly report provides information on the number of building permits and cost of development per town within the Wellington Shire. Gippsland-wide building activity is also provided to demonstrate how the Wellington Shire area performs in comparison.

LEGISLATIVE IMPACT

Building permits are issued in accordance with *Building Act 1993* and *Building Regulations 2006*.

COUNCIL PLAN IMPACT

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

RESOURCES AND STAFF IMPACT

The registration and filing of all building permits issued by private building surveyors has been undertaken using current Council staff and resources.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

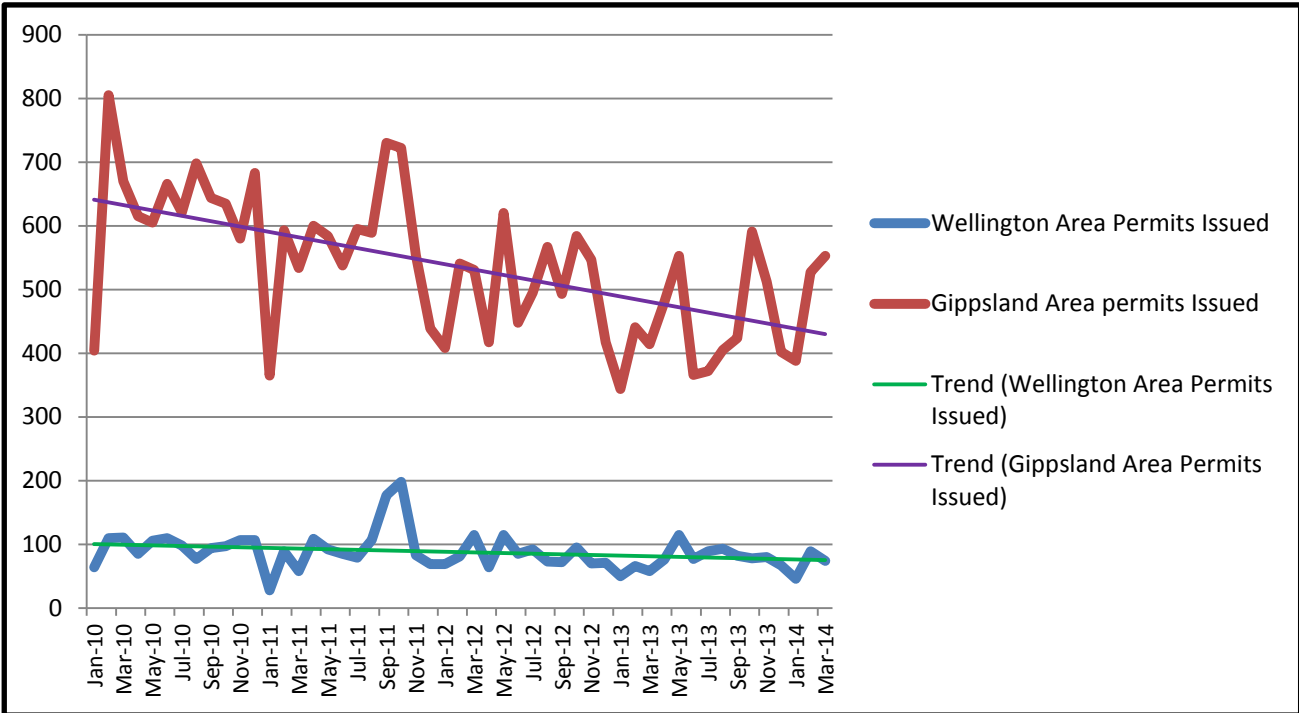
RECOMMENDATION

That Council note the report of building permits issued from 1 January 2014 to 31 March 2014.

Note: In the previous quarter 227 permits were issued with an estimated value of works of \$32.2M The decline in cost of works is due to a reduction in the amount of building permits issued.

WELLINGTON SHIRE PERMITS ISSUED					
	JANUARY	FEBRUARY	MARCH	TOTAL PERMITS	VALUE OF WORKS TOTAL AMOUNT
ALBERTON			1	1	\$ 26,000
BOISDALE		1	2	3	\$ 76,140
BRIAGOLONG	3	5	2	10	\$ 753,286
BUNDALAGUAH		1		1	\$ 11,500
BUSHY PARK	1			1	\$ 254,294
CLYDEBANK			1	1	\$ 8,500
COBAINS	1		1	2	\$ 39,500
COONGULLA		1	1	2	\$ 36,550
COWWARR	1		1	2	\$ 207,000
DENISON		2	1	3	\$ 40,465
DEVON NORTH	1		1	2	\$ 271,500
DUTSON		1		1	\$ 61,000
FULHAM	1			1	\$ 11,600
GLENMAGGIE	1		1	2	\$ 190,720
GOLDEN BEACH	1	1	1	3	\$ 254,100
GORMANDALE			1	1	\$ 30,000
HEYFIELD	5	7	2	14	\$ 655,285
LICOLA	1			1	\$ 10,000
LOCH SPORT	2	2	2	6	\$ 450,295
LONGFORD	1	5	8	14	\$ 1,808,514
MAFFRA	3	13	6	22	\$ 1,316 926
MAFFRA WEST UPPER		1		1	\$ 11,500
NAMBROK		1	1	2	\$ 17,170
NEWRY	1	1		2	\$ 62,365
PEARSONDALE			1	1	\$ 30,000
PORT ALBERT	1	1		2	\$ 36,245
RIVERSLEA			1	1	\$ 34,300
ROSEDALE	2	3	4	9	\$ 751,895
SALE	5	28	21	54	\$ 6,647,948
SEASPRAY		1		1	\$ 145,000
SEATON	1	4	3	8	\$ 1,444,149
STRADBROKE		1		1	\$ 175,000
STRATFORD	2	5	2	9	\$ 672,099
TARRAVILLE	1			1	\$ 26,746
THE HEART	1		1	2	\$ 106,500
THE HONEYSUCKLES	1		2	3	\$ 246,742
VALENCIA CREEK	1			1	\$ 141,000
WINNINDOO		1		1	\$ 25,000
WON WRON		1	2	3	\$ 91,645
WOODSIDE	1			1	\$ 4,000
WURRUK	4		1	5	\$ 539,252
YARRAM	2	2	3	7	\$ 3,934,897
TOTAL PERMITS	46	89	74	209	\$ 21,656,628

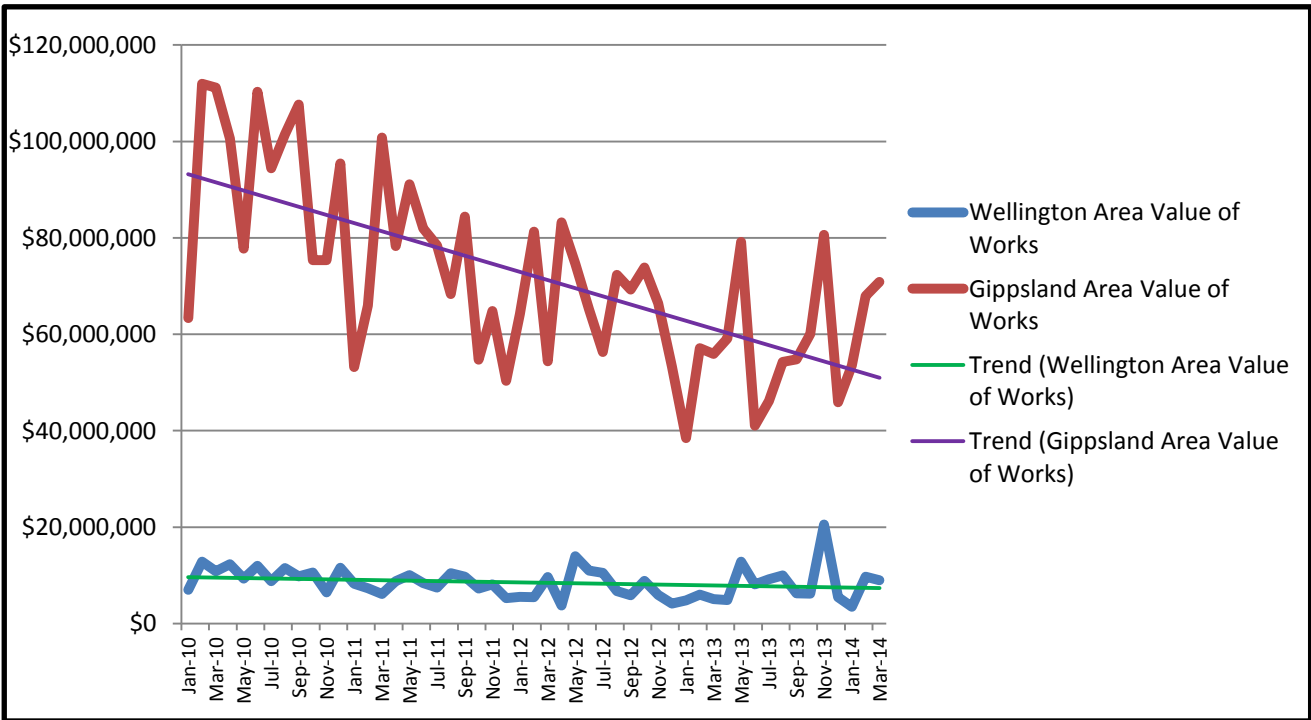
NUMBER OF BUILDING PERMITS ISSUED



As general building activity has declined within Gippsland, this is also reflected in the Wellington area.

During the period of July 2011 building activity started to decline due to the Government removing the first home buyers grant.

VALUE OF BUILDING WORKS



ITEM C3.2**2014/15 STRATEGIC LAND USE PLANNING PROJECT PRIORITIES**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER LAND USE PLANNING

DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓	✓			✓	

OBJECTIVE

To seek Council's support for the following projects being undertaken as part of the 2014/15 strategic land use planning work program:

1. The implementation of the recommendations of both the 'Port Albert Rural Residential Lifestyle Lots Review' and the review of existing planning controls for Port Albert;
2. The preparation of the North Sale Outline Development Plan and Developer Contributions Plan; and
3. An amendment to correct and regularise a number of technical errors within the Wellington Planning Scheme.

BACKGROUND

At Council's 8 April 2014 Strategic Land Use Planning Projects Review Group (Review Group) meeting, the current strategic planning work program and potential new 2014/15 project priorities were discussed. A copy of the minutes and information presented to the Review Group were reported to Council on 6 May 2014. There is already a significant 2014/15 work program which focuses on various Council and privately initiated planning scheme amendment requests. Given the available budget and current project priorities, there is limited scope for new strategic land use planning project work in the 2014/15 financial year unless current project priorities are to change/be deferred.

In broad terms, key options for new project work discussed at the 8 April 2014 Review Group meeting included:

- the implementation of the recommendations of both the 'Port Albert Rural Residential Lifestyle Lots Review' and the review of existing planning controls within Port Albert;
- the preparation of the North Sale Outline Development Plan and Developer Contributions Plan;
- a 'technical corrections' planning scheme amendment;
- a further Stage 2 heritage study to support future application of the Heritage Overlay to land of heritage significance;
- further township structure planning; or
- advancement of lower priority projects currently identified on the Review Group list, including a review of the 150 square metre planning permit 'trigger' for buildings and works in relevant coastal Design and Development Overlay controls.

The implications associated with each of the various options were presented to the Review Group on 8 April 2014 and there was a preference to proceed with:

- the implementation of the recommendations of both the 'Port Albert Rural Residential Lifestyle Lots Review' and the review of existing planning controls for Port Albert;

- the preparation of the North Sale Outline Development Plan and Developer Contributions Plan: and
- an amendment to correct and regularise a number of technical errors within the Wellington Planning Scheme.

It is noted that in relation to a further Stage 2 heritage study, the Review Group had a preference to advance 'targeted' heritage investigations in the 2015/16 strategic planning work program.

OPTIONS

Council has the following options:

1. Proceed with the implementation of the recommendations of both the 'Port Albert Rural Residential Lifestyle Lots Review' and the review of existing planning controls for Port Albert; prepare the North Sale Outline Development Plan and Developer Contributions Plan and commence an amendment to correct and regularise a number of technical errors within the Wellington Planning Scheme; or
2. Resolve not to proceed with the recommended program and seeks further information at a future Council meeting.

PROPOSAL

That Council supports the following projects being undertaken as part of the 2014/15 strategic land use planning work program:

1. The implementation of the recommendations of the 'Port Albert Rural Residential Lifestyle Lots Review' and the review of existing planning controls for Port Albert;
2. The preparation of the North Sale Outline Development Plan and Developer Contributions Plan; and
3. Commence a planning scheme amendment to correct and regularise a number of technical errors within the Wellington Planning Scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The recommended 2014/15 strategic planning project priorities have been included in the draft 2014/15 budget.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2013–17, Theme 5 states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

This report is consistent with and supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

The projects identified as priority work will contribute towards ensuring that strategic land use planning within the Wellington Shire occurs in an orderly and coordinated manner and that the Wellington Planning Scheme remains up-to-date and utilises the most appropriate ‘planning tools’ from within the Victorian Planning Provisions.

RESOURCES AND STAFF IMPACT

The recommended projects would be undertaken as part of the overall strategic planning work program for 2014/15 and as such be appropriately resourced.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council supports the following projects being undertaken as part of the 2014/15 strategic land use planning work program:

- 1. The implementation of the recommendations of the ‘Port Albert Rural Residential Lifestyle Lots Review’ and the review of existing planning controls for Port Albert;***
- 2. The preparation of the North Sale Outline Development Plan and Developer Contributions Plan; and***
- 3. Commence a planning scheme amendment to correct and regularise a number of technical errors within the Wellington Planning Scheme.***

ITEM C3.3**WELLINGTON VISITOR INFORMATION CENTRE, YARRAM
(SEVEN DAYS TRADING OPTION)**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER ECONOMIC DEVELOPMENT

DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓			✓		✓		✓	

OBJECTIVE

To seek Council's support for a revised delivery model to improve visitor services in Yarram as recommended in the Wellington Shire Visitor Information Centre Review undertaken by the AEC Group in 2013.

BACKGROUND

Visitor information services in Yarram are provided by Mirridong Services Inc, operating under the management of Gippsland Holidays Pty Ltd as part of the Wellington Visitor Information Centre's contract.

The Wellington Visitor Information Centre–Yarram currently operates six days per week (closed on Wednesdays).

During focus group sessions held in 2013 by the AEC Group and as part of the overall review of visitor information provision across Wellington, the Yarram Traders and Tourism Association submitted a request that seven days a week operation be provided in Yarram, to enable maximisation of visitor opportunities. It was felt by the group that the existing centre being closed one day per week in Yarram was reducing the potential to convert enquiries to bookings and resultant expenditure and yield to be earned from visitors staying longer within the town and area.

The existing Visitor Information Centre operation is largely volunteer and community based and is operated as a work program for clients of Mirridong Services Inc. As such the cost to Council is minimal; however the ability to extend services to provide seven days servicing is currently not possible.

Following the adoption of the VIC Services Review strategy by Council in 2013, various methods to facilitate seven days trading within Yarram have been investigated but without success. Areas investigated include:

1. Extension of trading within the existing Courthouse building, staffing supplied by Mirridong. Unfortunately Mirridong are unable to provide the additional staffing or supervision required;
2. Extension of trading within the existing Courthouse building, staffing supplied by the Yarram Courthouse Gallery committee. Unfortunately the Gallery Committee cannot supply the additional staffing required; and
3. Advertising was placed in the "Yarram Standard" and social media to facilitate an increase in the numbers of existing volunteers. Unfortunately only one response was received, which was insufficient to enable an additional day's operation on a weekly basis.

Following these initial investigations, an offer was received from the Committee of the Yarram & District Historical Society to provide visitor information services on Wednesday each week in Yarram, 52 weeks per year. This would take the form of provision of a staffed visitor information counter and brochure racking at their museum facility in Commercial Road Yarram (former Murray Goulburn site) with the rostering of two staff to attend to service visitor requests. The offer of assistance will however require an annual support payment to the society of \$2,000 to cover the cost of operation and providing the level of service requested.

The site proposed has excellent parking for caravans and motor homes and being located on the A440 is highly visible. Yarram is located on a major highway, is RV Friendly and has high levels of visitation due to its location between the popular destinations of Wilsons Promontory and Lakes Entrance.

This proposal has been endorsed by both Mirridong and Garry Stephens (representing the Yarram Traders and Tourism Association) who see that this provides an excellent locally supported solution to the identified issue.

OPTIONS

Council has the following options:

1. a) Notes the consultation undertaken to determine options for the provision of Visitor Information Services in Yarram seven days a week; and
b) Enters into an agreement with the Yarram & District Historical Society to provide Visitor Information Centre Services in Yarram one day per week (Wednesday) at an annual cost of \$2,000; with the agreement to be reviewed prior to the end of the current Visitor Information Services contract which ends on 1 September 2016; or
2. Note this report and determine that no further action is required.

PROPOSAL

1. Council notes the consultation undertaken to determine options for the provision of Visitor Information Services in Yarram seven days a week; and
2. Council enters into an agreement with the Yarram & District Historical Society to provide Visitor Information Centre Services in Yarram one day per week (Wednesday) at an annual cost of \$2,000; with the agreement to be reviewed prior to the end of the current Visitor Information Services contract which ends on 1 September 2016.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The cost of facilitating the recommendations of this report can be covered from existing Economic Development budget.

It is anticipated that by providing seven days a week visitor information services in Yarram, there will be a direct financial benefit to Yarram and district through increased visitation, length of stay and associated expenditure.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme Economy states the following strategic objective and related strategy:

Strategic Objective

“Supported business growth and employment, lifestyle opportunities and a vibrant tourism sector.”

Strategy 6.3

“Attract new investment, lifestyle growth and visitors by developing and supporting wellington Shire’s regional identity.”

This report supports the above Council Plan strategic objective and strategy.

CONSULTATION IMPACT

Extensive consultation has occurred in Yarram, and as the recommendation is as a result of a request from the Yarram Traders & Tourism Association, and was proposed by the Yarram & District Historical Society, a positive response is expected from within the Yarram community.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council notes the consultation undertaken to determine options for the provision of Visitor Information Services in Yarram seven days a week; and***
- 2. Council enters into an agreement with the Yarram & District Historical Society to provide Visitor Information Centre Services in Yarram one day per week (Wednesday) at an annual cost of \$2,000; with the agreement to be reviewed prior to the end of the current Visitor Information Services contract which ends on 1 September 2016.***



C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

ITEM C4.1**APPLICATION FOR REVOCATION OF UNUSED ROAD LICENCE
PART OF GOVERNMENT ROAD - SOUTH OF LOT 29 PS342627
PARISH OF STRATFORD**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider an application from the abutting land owner for the revocation of an unused road licence over the unused section of a government road (Avonlea Estate Road) abutting the southern boundary of Lot 29 PS 342627, Parish of Stratford as shown on the attached plan.

BACKGROUND

Unused roads may be licenced or leased either on an annual, triennial or 99 year term and are issued by the Department of Environment and Primary Industries (DEPI). They may be revoked (fully or in part) on written request from Council. DEPI is seeking advice from Council if this section of government road is required for public traffic.

The owner of the property described as Lot 2 LP118764, Parish of Stratford obtained a Wellington Shire Council Planning Permit P9/2014 for a 2 lot subdivision and now request that the unused road licence be revoked to allow access along a section of the unused government road. The unused road is fenced on both sides and is not currently grazed.

A letter was sent to the registered licensee seeking their comment on the revocation application and the licensee has advised that they have no objection to the revocation of the licence.

OPTIONS

Council has the following options:

1. Pursuant to Section 407 (1) of the *Land Act 1958*, as it is desirable in the public interest, the Department of Environment and Primary Industries be requested that the unused road licence held over the unused government road south of Lot 29 PS342627, Parish of Stratford be revoked; or
2. Object to the revocation of the licence as the road is not required for public traffic.

PROPOSAL

It is proposed, pursuant to Section 407 (1) of the *Land Act 1958*, as it is desirable in the public interest, the Department of Environment and Primary Industries be requested that the unused road licence held over the unused government road south of Lot 29 PS342627, Parish of Stratford be revoked.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Application for revocation of the licence has been made pursuant to Section 407(1) of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on the revocation of unused road licences. Each application is treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

The unused government road is currently fenced and is not used for grazing purposes. Revocation of the licence will allow the use of this section of road reserve for access to the applicant's property, although this section of road will not be added to the Wellington Shire Council Register of Public Roads.

CONSULTATION IMPACT

The licence holder and the applicant are the only persons affected by the licence. The applicant has written to Council requesting Council advise DEPI that the revocation of the licence is required.

The licence holder has advised that they have no objection to the revocation of the licence.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That pursuant to Section 407 (1) of the Land Act 1958, as it is desirable in the public interest, the Department of Environment and Primary Industries be requested that the unused road licence held over the unused government road south of Lot 29 PS 342627, Parish of Stratford be revoked.

LICENCE REVOCATION – STRATFORD - PARISH OF STRATFORD



 ROAD LICENCE
  LICENCE HOLDER
  APPLICANT



ITEM C4.2**RESIDENTIAL ROAD AND STREET CONSTRUCTION PLAN 2014**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER BUILT ENVIRONMENT
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓	✓	✓		✓	

OBJECTIVE

For Council to adopt the Residential Road and Street Construction Plan 2014 as attached

BACKGROUND

The draft Residential Road and Street Construction Plan 2014 has been developed to support infrastructure improvements required across the Wellington Shire. The plan establishes appropriate service levels, service level gaps in existing infrastructure, a funding model and relevant procedures to implement a long term residential infrastructure improvement program.

At its meeting of 4 February 2014, Council resolved to release the draft Residential Road and Street Construction Plan 2014 for a period of public consultation.

Feedback was sought from the community for a period of 7 weeks between Friday February 7 and Friday 28 March 2014. The development of the Residential Road and Street Construction Plan and opportunity for community feedback was promoted in Gippsland Times articles on Friday February 7 and in the Gippsland Times and Yarram Standard on Tuesday 11 March and Wednesday 12 March, 2014. Throughout the consultation period, the document was made available at Council's Service Centres and Libraries, including the Mobile Library and Council's website. An information release was also distributed to all Community Representative Groups.

Fourteen submissions were received during the consultation period. All feedback received and a summary of feedback with officer comment has been provided as an appendix to this report.

Themes conveyed through the submissions received included:

- Support for the development and intent of the Residential Road and Street Construction Plan;
- For the hierarchy of Cunninghame Street, Sale, to be reclassified from a Local Access A to Collector; and
- Concerns regarding the stipulated requirement for 80% of special charge scheme participants to be in favour of a street construction scheme.

A review of Cunninghame Street, Sale, has been undertaken in response to the feedback received. It was apparent that the street generally carries in excess of 1000 vehicles per day during week days and as a result the designation of Cunninghame Street has been altered to a Collector Hierarchy on Council's Register of Public Roads.

It is not proposed to alter the specification within the plan for 80% of participants to be in favour of a scheme in order for it to be pursued. With a significant list of identified roads and streets within the municipality requiring upgrades, the condition for 80% support ensures projects pursued would be well supported.

Ultimately Council will have opportunity to review the results of formal consultation and determine whether to proceed with each scheme individually as a part of the special charge scheme process, prior to formally declaring a special charge.

OPTIONS

The following options are available to Council:

1. Adopts the Residential Road and Street Construction Plan 2014; or
2. Does not adopt the Residential Road and Street Construction Plan 2014.

PROPOSAL

That Council adopts the Residential Road and Street Construction Plan 2014.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

FINANCIAL IMPACT

Two funding sources have been identified to jointly cater for the objectives of the draft Residential Road and Street Construction Program 2014, including the Commonwealth Government Roads to Recovery Program and revenue derived by a Special Charge Schemes.

The Commonwealth Government Roads to Recovery Program commenced in January 2001 and is specifically aimed at local roads, bridges and related road infrastructure. The Roads to Recovery Program will continue to provide Council with approximately \$2.3M over the 5 year 2014 – 2019 period.

Special Charge Schemes for roads, street and drainage development. In line with s. 163 of the *Local Government Act 1989*, a special charge may be applied in instances where a person receives a special benefit.

A model has been established within the Residential Road and Street Construction Program 2014 that determines the ratio between Council funding and the amount attributable to special benefit to be received by abutting residents by way of a Special Charge. This model establishes a minimum contribution from Council for works identified within the Residential Road and Street Construction Plan, as follows:

	Road or Street Classification	Contribution from Property Owners	Council Contribution
Major Townships	Local Access B & C	40 %	60%
	Local Access A	30 %	70%
	Collector, Link & Arterial	20 %	80%
	Non Council Maintained	90 %	10%
Small & Coastal Townships	Local Access B & C	60%	40%
	Local Access A	50 %	50%
	Collector, Link & Arterial	40 %	60%
	Non Council Maintained	90%	10 %

LEGISLATIVE IMPACT

The Draft Residential Road and Street Construction Plan 2014 has been established in conjunction with s. 163 of the *Local Government Act 1989*; where a special charge may be applied in instances where a person receives an identified special benefit from the works.

COUNCIL POLICY

The Draft Residential Road and Street Construction Plan 2014 has been developed in line with Council policy 4.2.4; Special Charge Schemes – Roads, Streets & Drainage.

The draft Residential Road and Street Construction Plan 2014 supports the policy by identifying general circumstances where persons involved in identified projects will receive a special benefit and the amount of benefit, establishes consistent infrastructure standards and forms the basis for key uniform administrative procedures with regard to special charge schemes.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

The Residential Road and Street Construction Plan 2014 has been developed to assist in achievement of this strategic objective and strategies.

RESOURCES AND STAFF IMPACT

The draft Residential Road and Street Construction Plan 2014 has been developed to be deliverable with existing staff and resources.

COMMUNITY IMPACT

Over the past two years, Council services 'local streets and footpaths' and 'gravel roads' are within the top four of all Council services for importance, however these categories fall within the three lowest performing of all Council services.

Should the recommendation be adopted by Council, it will provide an opportunity to implement a long term program of infrastructure improvement that has consistently highlighted as important by the community.

CONSULTATION IMPACT

The community was invited to provide feedback on the draft Residential Road and Street Construction Plan 2014 for a period of 7 weeks, between Friday February 7 2014 and Friday 28 March 2014.

The development of the Residential Road and Street Construction Plan and opportunity for community feedback was promoted in Gippsland Times articles on Friday February 7 and in the Gippsland Times and Yarram Standard on Tuesday 11 March and Wednesday 12 March, 2014.

The document was made available at Council's Service Centres and Libraries, including the Mobile Library and Council's website. An information release was also distributed to all within the municipality.

Should the recommendation be adopted by Council, targeted consultation will occur on a project by project basis, in line with the requirements for implementing Special Charge Schemes.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopts the Residential Road and Street Construction Plan 2014 as attached; and**
- 2. The information contained in the confidential document Item F1.1 Residential Road and Street Construction Plan 2014 be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 5 May 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.**

ATTACHMENT ONE - FEEDBACK RECEIVED THROUGH CONSULTATION

Summary and Officer Comment

Submitter	Key issues raised	Response
<p>Submission 1</p> <p>Marley Street, Sale</p>	<p>Supportive of plan & Council action to resolve issues however feels scope of plan is unrealistic within five year time frame of Roads to Recovery funding. Suggestion to split current plan in two, the first plan for those roads and streets where the cost per property is unaffordable, and reserving the Roads-to-Recovery funding for this plan, the second plan for all other roads and streets.</p> <p>Give priority to those roads or streets with the greatest number of residents</p> <p>Will be a problem gaining the required support of a special-charge even if the participants do not carry the full cost</p>	<p>Current plan identifies different funding arrangements for Major Urban Centres and Small and Coastal Townships, due to cost associated with different construction standards, extent of existing infrastructure and savings in maintenance</p> <p>Method of project prioritisation will give priority to highly occupied streets</p> <p>Requirement for 80% support to ensure Council funding is directed towards areas of high acceptance</p>
<p>Submission 2</p> <p>Cunninghame Street, Sale</p>	<p>Supportive of proposal to upgrade established streets</p> <p>Classification of Cunninghame, Street from Dundas Street to Lansdowne Street requires reconsideration.</p> <p>Standard of infrastructure should mirror the section of Cunninghame Street west of Dundas Street through to Princes Hwy</p>	<p>Classification of Cunninghame, Street, has been reconsidered and changed from a Local Access A to Collector</p>
<p>Submission 3</p> <p>Pearson Street, Sale</p>	<p>Presented a submission of support for the plan and prompt implementation in Pearson and Simpson Streets, signed by 29 residents from Pearson and Simpson Street, Sale</p>	<p>Support from large proportion of Pearson Street, Sale noted</p>
<p>Submission 4</p> <p>Cunninghame Street, Sale</p>	<p>The classification of Cunninghame Street between Dundas and Lansdowne Street does not reflect the usage of</p>	<p>Classification of Cunninghame, Street, has been reconsidered and changed from a Local Access</p>

	those commuting to 545 Primary School, the CBD precinct, St. Paul's Cathedral, Victoria Park and the soon to be constructed Dan Murphy site. A Collector classification would seem more appropriate than a Local Access A.	A to Collector
Submission 5 Marley Street, Sale	Supportive of Plan Council should give a firmer, more specific quote Council should make clear the options for payment for those who are unable, or do not wish, to pay the full amount in one instalment Concerned about the requirement for an 80% acceptance response. Suggest 2/3rds positive, 67% acceptance	Costing in Plan is indicative only, firmer estimates will be developed on a scheme by scheme basis prior to targeted consultation Opportunities for repayment and deferred payment are included in current document Requirement for 80% support to ensure Council funding is directed towards areas of high acceptance
Submission 6	Section between Dundas and Lansdowne Streets should be classified a Collector rather than a Local Access A	Classification of Cunninghame, Street, has been reconsidered and changed from a Local Access A to Collector
Submission 7 Cunninghame Street, Sale	Supportive of Plan Section between Dundas and Lansdowne Streets should be classified a Collector rather than a Local Access A	Classification of Cunninghame, Street, has been reconsidered and changed from a Local Access A to Collector
Submission 8 Cunninghame Street, Sale	Supportive of Plan Section between Dundas and Lansdowne Streets should be classified a Collector rather than a Local Access A Concerned about the requirement for an 80% acceptance response. Suggest a majority support by abutting property owners is more equitable	Classification of Cunninghame, Street, has been reconsidered and changed from a Local Access A to Collector. Requirement for 80% support to ensure Council funding is directed towards areas of high acceptance
Submission 9 Pearson Street, Sale	Supportive of Plan	
Submission 10 Justice Parade, Heyfield	Supportive of Plan If there is to be an upgrade does	Although the Plan identifies

	not consider necessary to have kerb and channelling which would add to expense. 13 signatures signed in support of sealing road only with no kerb and channel	generic infrastructure provisions on a township basis, each individual scheme will be subject to consultation with residents regarding the most suitable and best value standard of infrastructure.
Submission 11	Supportive of proposals put forward by Plan Bay Street, Port Albert of significant importance and any upgrade needs to consider parking at Rutter Park and adequate drainage Omission of streets within Landsborough	Noted These requirements would be considered Streets of Landsborough will be included within Plan
Submission 12	Reconsider classification of Cunningham Street	Classification of Cunningham, Street, has been reconsidered and changed from a Local Access A to Collector
Submission 13 Kent Street, Maffra	Omission of Kent Street, Maffra in Plan Supportive of Plan	Kent street, Maffra has been added to list of streets within Plan
Submission 14 Marley Street, Sale	Road improvements should be funded from rates Does not want work to be done if there is a charge	Noted



Wellington Shire Council

2014 Residential Road and Street Construction Plan





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1

INTRODUCTION

The Residential Road and Street Construction Plan presents a solution to long standing issues associated with sub standard residential roads and streets throughout Wellington Shire.

The Residential Road and Street Construction Plan presents a solution to long standing issues associated with sub standard residential roads and streets throughout Wellington Shire.

Service levels are set for Wellington's Major Urban Centres and Small and Coastal Townships. The existing road and street network has been assessed against these service levels, identifying a significant gap.

A solution to address the service level gap has been developed. The reducing demand for bridge renewal presents an opportunity not previously available to Wellington where Roads to Recovery funding can be refocused on renewing and improving roads and streets within residential environments with the objective of improving resident satisfaction. Utilising this opportunity, a model utilising part of Councils Roads to Recovery allocation, in conjunction with a contribution from people receiving a special benefit from works, is set out.

The implementation of the Residential Road and Street Construction Plan will greatly assist in achievement of the Council Plan 2013-2017, Theme 4 - Infrastructure, which states the following strategic objective and related strategies:

Strategic Objective

"Assets and infrastructure that meet current and future community needs."

Strategy 4.1

"Undertake service delivery planning to provide community assets in response to identified needs."

2

CURRENT ISSUES

Within the majority of all Wellington Shire Council's townships, there are a number of low standard residential roads and streets.

Within the six Major Urban Centres, these consist of streets not previously designed or constructed to a standard that adequately supports the current level of high density development. Although many are partially sealed, alignments are not appropriate and do not allow for storm water retention, many have gravel or grass shoulders that provide very low amenity and drainage is provided by ineffective and high maintenance open drains.

Within the Small and Coastal Townships, the indentified roads and streets are unsealed, many developed over time from basic tracks.

The current situation has resulted in resident dissatisfaction, reduced amenity and liveability for residents, high demands for asset maintenance and discouragement of higher density development in established urban areas.

Community survey results from 2012 and 2013 indicate that the categories of 'local streets and footpaths' and 'gravel roads' are within the top four of all Council services for importance, however these categories fall within the three lowest performing of all Council services.

Customer Requests related to road assets in residential areas are accounting for approximately 35% of all received, despite residential roads and streets only making up 12.5% of the road network, a disproportion be approximately three times.

These factors clearly indicate the need for focus shift towards the built environment within residential areas. We believe these results to be a result of the poor of standard of infrastructure as opposed to insufficient maintenance.



3

SERVICE LEVELS

There are two discrete levels of service, descriptions of what should be reasonably provided, for residential roads and streets; Major Urban Centres and Small and Coastal Townships. These levels of service are developed from the Council adopted Infrastructure Design Manual.

3.1 Major Urban Centres

The acceptable level of service determined for roads and streets within Wellington's six Major Urban Centres, Sale, Maffra, Yarram, Rosedale, Stratford and Heyfield, includes:

- Fully designed and constructed sealed urban streets.
- Kerb and Channel
- Appropriate provision and utilisation of underground drainage
- Accessible footpaths and street crossings
- Street lighting
- The provision of urban street trees

The cost of construction to this standard is approximately \$1500 per lineal meter, or \$1.5M per kilometre, however costs can vary greatly depending on a number of factors and specific estimates will be prepared at the initiation of each project.

This is the same or similar provision of urban infrastructure specified for new development.



SERVICE LEVELS

3.2 Small & Coastal Townships

Due to lower population densities within smaller centres, it is not considered feasible to establish a level of service consistent with that of major townships. The accepted level of service for roads and streets within Wellington's Small and Coastal Townships, include:

- Sealed Roads and Streets, to a width of approximately 6.0m
- Formed and functional open drain network
- Kerb and channel at intersections and other key locations where required
- Driveways with appropriately sized culvert and end walls

The cost of construction to this standard is approximately \$500 per lineal meter, or \$500,000 per kilometre, however costs can vary greatly depending on a number of factors and specific estimates will be prepared at the initiation of each project.



3.3 Extent of Service Gap

The service level gap is derived from assessing the existing road network against reasonable, modern, levels of service expected by our community as noted previously.

24.1km of residential streets within major townships, and 55.7km within small townships and coastal communities have been identified as sub-standard. These figures can be considered as the gap between existing service levels and those considered suitable. The total length, 79km, equates to approximately 20% of all residential roads and streets.

Financially, \$64M worth of improvement works are required to improve all residential roads and streets within Wellington Shire to acceptable standards.

The following table indicates the spread of service gaps for each township. Each township is summarised with a map indentifying specific roads and streets in Section 10.

Town	No. of Roads and Streets	Extent of Service Gap (km)
Alberton	11	3.77
Briagolong	1	3.25
Coongulla	15	4.55
Cowwarr	3	0.50
Glenmaggie	10	3.37
Golden Beach	17	6.55
Heyfield	7	2.31
Langsborough	3	0.25
Longford	13	4.92
Hollands Landing	6	0.94
Maffra	19	7.62
Manns Beach	4	1.4
Newry	4	0.49
Honeysuckles	16	4.36
Seacombe	3	1.6
Paradise Beach	22	9.97
Port Albert	15	4.18
Rosedale	5	2.83
Sale	10	3.75
Seaspray	6	2.48
Stratford	7	2.6
Tarraville	3	0.7
Robertsons Beach	5	1.65
Woodside Beach	4	1.01
Wurruk	2	0.93
Yarram	12	4.06

4

BENEFITS FROM IMPROVED LEVELS OF SERVICE



The established Levels of Service for Major Urban Centres and Small and Coastal Townships will provide the following benefits for adjoining residents and the general public.

- Improved amenity and liveability for residents and community through quality infrastructure and streetscape
- Removal of dust and health related issues currently experienced in unsealed streets
- Improved safety for motorists and pedestrians with modern road and path infrastructure, that is less exposed to rapid degradation
- Improved accessibility for the all members of the community through well designed crossing points that link well to the footpath network
- Decreased maintenance costs incurred by Council, through reduced demand associated with upkeep of poorly constructed roads, streets, drains and paths.
- Increased community satisfaction via the provision of infrastructure that meets expectations.
- Improved protection from storm events for abutting properties through appropriately designed roads and streets with the ability to retain water in high intensity rainfall.
- Improved high density development opportunities in existing urban environments

5

HISTORICAL ROAD AND STREET CONSTRUCTION

All investment in residential road and street upgrades since the formation of the Wellington Shire Council has been based on a policy of cost recovery via Special Charge Schemes rather than of Council contribution.

Until recent years, factors such as large renewal backlog for bridge assets has reduced the amount of road specific funding that could be directed towards street construction.

Typically road and street construction within townships is broken into two standards as previously described; Major Urban Centres and Small and Coastal Townships.

Major Urban Centres

Prior to the formation of Wellington Shire Council, all proceeding municipalities had respective street construction programs with a clear intent to overcoming issues associated with substandard streets.

Every attempt by the Wellington Shire to undertake full urban construction on roads and streets within the Major Urban Centres via special charge schemes has failed due to the majority of participants objecting to the costs that would be incurred. At current costs, a typical property within one of the six Major Urban Centres would have to contribute approximately \$15,000 towards the cost of a street construction scheme at contribution rate of 100%.

Minor Urban Centres

Over the past 15 years, Wellington Shire Council has undertaken a number of successful residential street upgrades via special charge schemes within Small and Coastal Townships, including Loch Sport, Golden Beach, McLoughlins Beach and Briagolong. The success of these schemes is largely because of their affordability. Despite these three successful schemes, others, including Coongulla, Woodside Beach and most recently Golden Beach Stage 3, have not been successful.



6

AVAILABLE FUNDING FOR RESIDENTIAL ROADS AND STREETS



The possible funding sources for road and street construction within towns, without impact on Council rates, include the following:

- The Commonwealth Government Roads to Recovery Program which commenced in January 2001 and is specifically aimed at local roads, bridges and related road infrastructure. The Roads to Recovery Program will continue to provide Council with \$2.3M over the 5 year 2014 - 2019 period
- Special Charge Schemes for roads, street and drainage development. In line with s. 163 of the Local Government Act 1989, a special charge may be applied in instances where a person receives a special benefit.

Wellington Shire Council has to date invested the majority of Roads to Recovery funding in the reconstruction of Council bridges resulting in a very successful reconstruction program to the point where the bridge assets remaining are of a low priority, on low impacted roads where they do not present a significant constraint to the function of the road network.

The reducing demand for bridge renewal creates an opportunity not previously available to Wellington where Roads to Recovery funding can be focused on roads and streets within residential environments.

7

RESIDENTIAL ROAD AND STREET RECONSTRUCTION FUNDING MODEL

7.1 Contribution Model

A funding model for construction of identified roads and streets not meeting acceptable levels of service is detailed below. The model is based on a Council investment into a Residential Road and Street Construction Program, in conjunction with a special charge on owners of property receiving a special benefit from works.

A varying ratio between funding from the Council and contribution from Special Charge Scheme participants is proposed, as set out in the following table. The ratio of property owner and Council contribution varies based on factors including existing renewal requirement, reduction in maintenance costs and amount of broad community benefit and how these relate to the type of construction and road or street hierarchy.

	Road or Street Classification	Contribution from Property Owners	Council Contribution
Major Townships	Local Access B & C	40%	60%
	Local Access A	30%	70%
	Collector, Link & Arterial	20%	80%
	Non Council Maintained	90%	10%
Small & Coastal Townships	Local Access B & C	60%	40%
	Local Access A	50%	50%
	Collector, Link & Arterial	40%	60%
	Non Council Maintained	90%	10%

RESIDENTIAL ROAD AND STREET RECONSTRUCTION FUNDING MODEL

Existing Renewal Requirement

Special charge schemes are not generally applicable to the renewal of existing infrastructure assets. Of all of the identified roads and streets that are on Council's Road Register, there is an obligation to plan for the renewal of these assets, to a minimum standard as the present construction standard. If a road is already partially sealed or even has a gravel pavement, renewing these elements does not provide any additional special benefit to adjoining property owners.

The existing renewal requirement differs between Major Urban Centres and Small and Coastal Townships.

A full renewal of one of the identified urban streets within the six Major Urban Centres will generally require pavement rehabilitation, regrading of open drains and resealing. Renewal of this scale is estimated at approximately 40% of the cost of upgrading to the level of service specified for major townships, approximately \$600 per lineal meter.

Within the Small and Coastal Townships, where identified roads are of a lesser existing standard, predominately unsealed, renewal costs are estimated to be approximately 10% of the cost of upgrade, \$50 per lineal metre.

Reduced Maintenance Costs

Road and street construction to the established levels of service for Major Urban Centres and the Small and Coastal Townships will significantly reduce maintenance costs for Council.

The reduction in maintenance costs differs between Major Urban Centres and Small and Coastal Townships.

Reduced maintenance costs will be more pronounced within the Small and Coastal Townships as all identified roads and streets in these locations are currently unsealed. Upgrading to the prescribed service level will reduce ongoing maintenance and renewal costs by approximately \$100,000 per kilometre over the next 30 years, approximately 20% of the cost of upgrade.

Full construction of the identified partially constructed streets within the Major Urban Centres will reduce maintenance costs, as open drains and unsealed verges will no longer exist. This saving accounts for 10% of the cost of the upgrade over the next 30 year period.

Community Benefit

Community benefits are considered to exist where the works will provide tangible and direct benefits to people in the broader community. These benefits will generally derive from the provision of facilities of services available to people, other than those people receiving a special benefit.

The allocation of community benefit is consistent between both Major Urban Centres and Small and Coastal Centres.

Community benefit has been apportioned based on the hierarchy of the road or street as defined in Councils Road Management Plan. The road hierarchy indicates the role each road or street plays within the road network and directly relates to the how the road or street is accessed and utilised by the broader community.

Local Access B & C roads are generally no-through roads within townships, primarily serving as access to houses or businesses that abut them. As the traffic on these roads

is primarily to service the people receiving a special benefit from the works.

Local Access A roads are through roads. Although the people receiving a special benefit are generally the primary users of these roads, as through roads they are available for use by more of the broader community.

Collector, Link and Arterial roads serve primarily for through traffic and many have in

excess of 1000 vehicles per day. The use of the broader community far exceeds the use by abutting residents and business. Roads and streets of these classifications will also be constructed to a higher standard than *Local Access* roads, at higher costs. The community benefit for these strategic roads and streets within the road network is much higher proportionate to people receiving a special benefit from the works.

Detailed Funding Model

		Council Contribution				
Road or Street Classification	Total Property Owner Contribution	Total Council Contribution	Asset Renewal Component	Maintenance Reduction Component	Broad Community Benefit	
Major Townships	Local Access B & C	40%	60%	40%	10%	10%
	Local Access A	30%	70%	40%	10%	20%
	Collector, Link & Arterial	20%	80%	40%	10%	30%
	Non Council Maintained	90%	10%	N/A	N/A	10%
Small & Coastal Townships	Local Access B & C	60%	40%	10%	20%	10%
	Local Access A	50%	50%	10%	20%	20%
	Collector, Link & Arterial	40%	60%	10%	20%	30%
	Non Council Maintained	90%	10%	N/A	N/A	10%

Notes to Table:

- Roads and Streets that are existing Non Council Maintained would not receive any allocation for Existing Renewal Requirement or Reduced Maintenance Costs.
- Council would pay any apportionment to non-rateable, own properties and properties in rural zoning.

RESIDENTIAL ROAD AND STREET RECONSTRUCTION FUNDING MODEL

7.3 Cost Allocation Example - Major Urban Centre

Based on the proposed model, a contribution of \$4,500 via Special Charge would be required from each benefitting participant within the scheme for a typical Local Access A street, 200m in length.

Number of Properties	Total Scheme Cost	Total Council Contribution (R2R) Contribution	Total Participant Contribution	Total Cost per Property	Amount Payable per Property
20	\$300,000	\$210,000	\$90,000	\$15,000	\$4,500

7.4 Cost Allocation Example - Small & Coastal Township

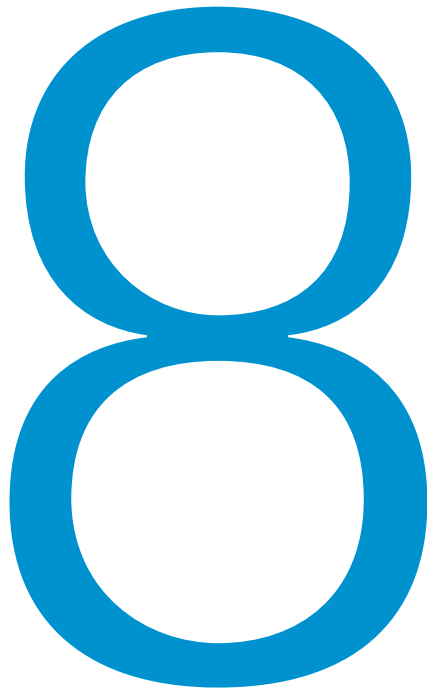
Based on the proposed model, a contribution of \$3,000 via Special Charge would be required from the benefitting participant within the scheme for a typical Local Access A street, 300m in length.

Number of Properties	Total Scheme Cost	Total Council Contribution (R2R) Contribution	Total Participant Contribution	Total Cost per Property	Amount Payable per Property
20	\$150,000	\$90,000	\$60,000	\$7,500	\$3,000

7.5 Contribution Payment Options

There are various methods of payment available for contributions from participants within a special charge scheme, including:

- In a lump sum
- Via a payment instalment plan, between 5 and 10 years in length, including the contribution amount and interest accrued over the term of the plan
- Via a deferred payment, or charge against a property, in situations where payment would cause demonstrated hardship, to be determined by Council



IMPLEMENTATION

IMPLEMENTATION

8.1 Annual Program

A funding model is proposed for construction of identified streets not meeting acceptable levels of service, based on an annual investment of \$1.6M from Councils Roads to Recovery Funding into a Residential Road and Street Construction Program, in conjunction with a special charge on owners of property receiving a special benefit from works. This strategy will result in \$900,000 (approximately 35%) per year in Roads to Recovery funding for investment in other road and bridge related infrastructure.

With the addition of the contribution from benefitting persons via Special Charge Schemes, an annual reconstruction program with a value of \$2.0 and 4.0 would be deliverable.

Council	Abutting Properties	Total
\$1.60M (R2R Funding)	\$400,000 - \$2.40M (Special Charge)	\$2.0M - \$4.0M

8.2 Project Prioritisation

Where a petition for implementation of a specific project is received by Council, they may consider raising the priority of the project for immediate action, however identified roads and streets, as listed in section 10, will initially be prioritised using the assessment criteria below. These projects will then be delivered based on priority subject to available budget and subject to 70% of affected residents supporting the proposal for each project.

If a road or street is geographically close to a proposed scheme, but does not meet priorities through other criteria, it may still be included within the scheme in order for all stakeholders to benefit from economies of scale associated with larger projects.

Project Priority Factors and Weightings	
Existing Condition	40%
Strategic Importance	40%
Maintenance Costs	20%

Existing Condition

The identified roads and streets, although all not meeting modern infrastructure standards, will be in a varying state of condition. Roads and streets in poor condition will be prioritised ahead of those that still have remaining useable life.

Strategic Importance

Strategic importance refers to:

- Traffic Volume
- Consideration of traffic type: Local, Through, Tourist, Commercial
- Level of abutting development

Maintenance Costs

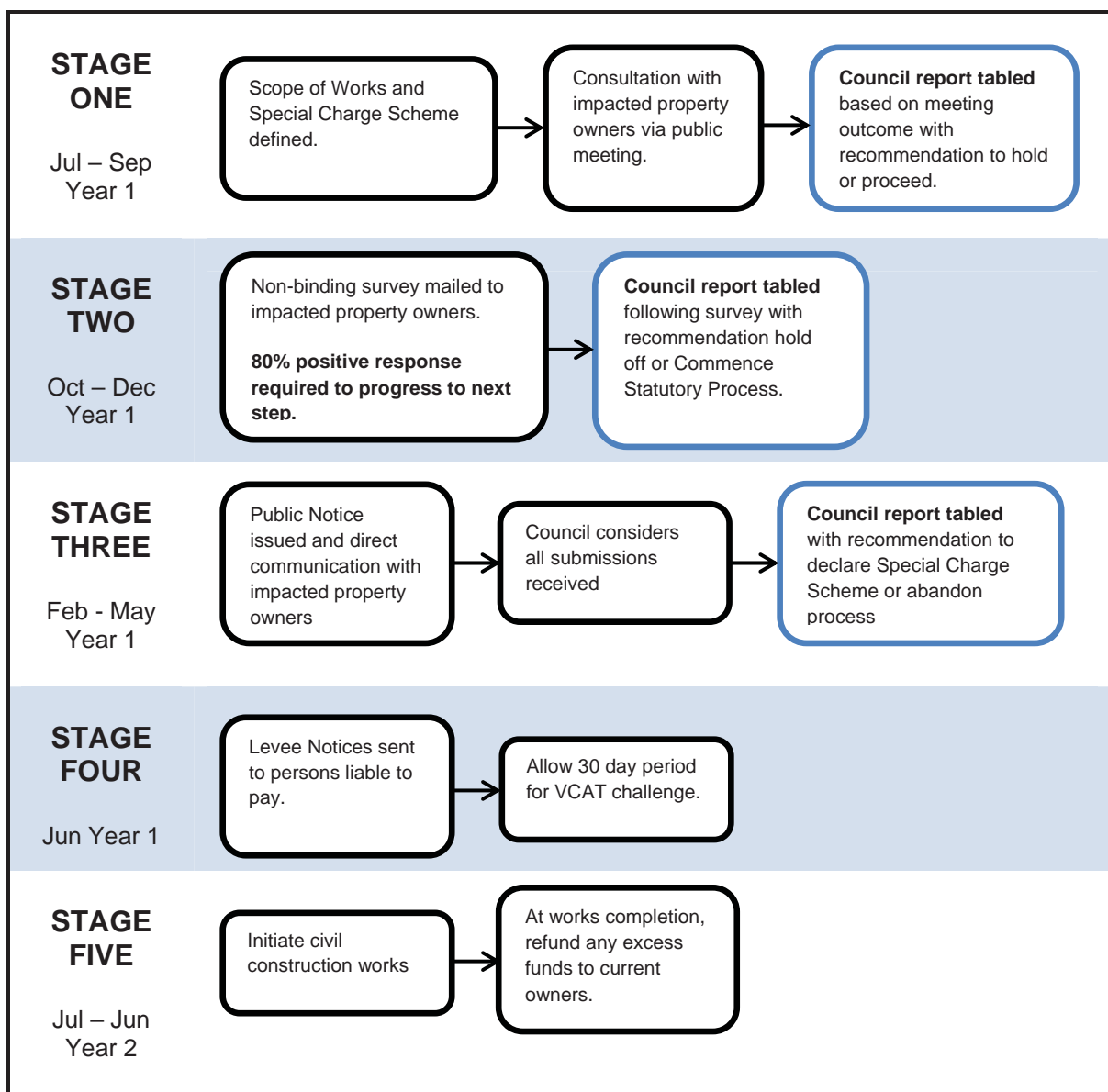
Roads and streets with higher ongoing maintenance costs will receive a higher priority, in order for the whole community to benefit from reduced operational costs.

9

SPECIAL CHARGE SCHEME PROCESS

SPECIAL CHARGE SCHEME PROCESS

The special charge scheme process will generally involve approximately 12 months of consultation and pre-planning. Through this period Council will see the progression through three separate reports at various stages. The process is summarised below.



10

TOWNSHIP SUMMARIES AND MAPS

ALBERTON



Alberton

Road Name	Road Hierarchy	Length (m)
Russel Street	Local Access B	400
Kirksop Street	Local Access B	700
Danger Street	Local Access B	200
Streleski Street	Local Access B	700
Thomson Street	Local Access B	450
Rankin Street	Local Access B	200
Gipps Street	Local Access B	200
Sobelski Street	Local Access B	200
Slade Street	Local Access B	200
Bank Street	Local Access B	420
Phipps Street	Local Access B	100

BRIAGOLONG



Briagolong

Road Name	Road Hierarchy	Length (m)
Boundary Road	Local Access B	3600

COONGULLA



Coongulla

Road Name	Road Hierarchy	Length (m)
Almeda Drive	Local Access B	200
Cherry Street	Local Access B	75
Gillum Road	Local Access B	350
Hodges Road	Local Access B	600
Kentucky Court	Local Access B	80
Manuka Street	Local Access B	100
Wellington Street	Local Access B	300
Woolenook Way	Local Access B	600
Ben Cruachan Parade	Local Access B	400
Blores Street	Local Access B	100
Weir Street	Local Access B	80
Mt Bradley Street	Local Access B	200
Narrobuk Street	Local Access B	330
Skene Court	Local Access C	30
Tamboritha Terrace	Local Access B	1100
Macalister Drive	Local Access B	335

COWWARR



Cowwarr

Road Name	Road Hierarchy	Length (m)
Morgan Street	Local Access B	200
Park Avenue	Local Access B	200
Draper Street	Local Access B	100

GLENMAGGIE



Scale 1:17,500

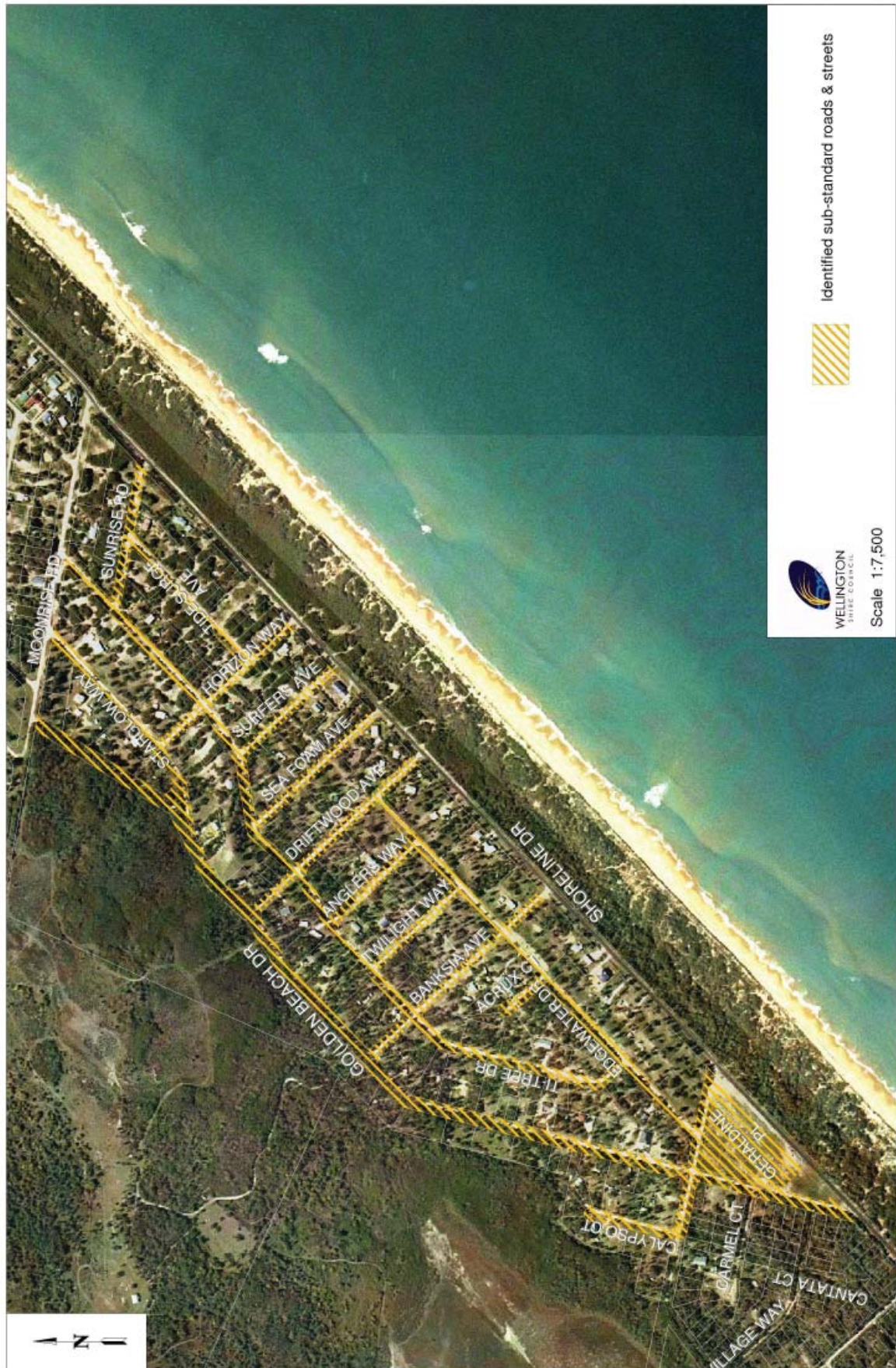


Identified sub-standard roads & streets

Glenmaggie

Road Name	Road Hierarchy	Length (m)
Katrina Crescent	Local Access B	630
Teal Court	Local Access B	100
Ibis Court	Local Access B	150
Andrew Court	Local Access B	200
Michael Street	Local Access B	100
Lake View	Local Access B	500
Nerrigundah Drive	Local Access B	1250
Inala Road	Local Access B	150
Gilwah Street	Local Access B	70
Hurley Road	Local Access B	220

GOLDEN BEACH



Golden Beach

Road Name	Road Hierarchy	Length (m)
Acrux Court	Non Council Maintained	80
Anglers Way	Local Access B	170
Banksia Avenue	Local Access B	330
Calypso Court	Local Access B	140
Driftwood Avenue	Local Access B	325
Edgewater Drive	Local Access B	700
Geraldine Place	Local Access B	160
Golden Beach Drive	Local Access B	1490
Horizon Way	Local Access B	250
Marine Drive	Local Access B	260
Sea Foam Avenue	Local Access B	245
Starglow Way	Local Access B	330
Sunrise Road	Local Access B	210
Surfers Avenue	Local Access B	190
Tide-Surge Avenue	Local Access B	250
Ti-Tree Drive	Local Access B	1250
Twilight Way	Local Access B	170

HEYFIELD



Heyfield

Road Name	Road Hierarchy	From	To	Length (m)
Davis Street	Arterial	Rail Line	Dessant	650
Gordon Street	Local Access A	River	George	350
Justice Parade	Local Access B	Weir Road	Weir Road	600
Drew Street	Local Access B	Williams	Racecourse	120
Racecourse Road	Local Access B	Drew	Stagg	210
Stagg Street	Local Access B	Williams	Racecourse	120
Hilltop Crescent	Non Maintained	Stagg Street		265

Longford

Road Name	Road Hierarchy	Length (m)
Clifford Street	Local Access B	150
Audley Street	Local Access B	250
Spencer Street	Local Access B	250
Arden Street	Local Access B	300
Madeline Street	Local Access B	250
Brennans Road	Local Access B	550
Killeen Road	Local Access B	150
Boggy Creek Road	Local Access A	700
Abels Road	Local Access A	1200
High Street	Local Access B	370
View Street	Local Access B	150
Boyle Road	Local Access B	400
Lorikeet Lane	Local Access B	200

HOLLANDS LANDING



Hollands Landing

Road Name	Road Hierarchy	Length (m)
Lyrebird Avenue	Local Access C	90
Red Gum Avenue	Local Access B	300
Rucker Avenue	Local Access C	100
Buswell Avenue	Local Access C	150
Le Grande Avenue	Local Access C	200
Douglas Avenue	Local Access C	100

LANGSBOROUGH



WELLINGTON
CITY COUNCIL
Scale 1:12,500



Identified sub-standard roads & streets

Langsborough

Road Name	Road Hierarchy	Length (m)
Strachan Street	Local Access C	75
Valeska Street	NCM	100
Casbolt Street	NCM	50

MAFFRA



Maffra

Road Name	Road Hierarchy	From	To	Length (m)
Church Street	Local Access A	Pearson Street	Foster Street	200
Foster Street	Local Access A	Queen Street	Boisdale Street	170
Gibney Street	Collector	Duke Street	McLean Street	630
McMillan Street	Collector	Johnson Street	Boisdale Street	510
Princess Street	Local Access B	Gibney Street	End (West)	138
Princess Street	Collector	Gibney Street	Alfred Street	1050
McLean Street	Collector	Gibney Street	Boisdale Street	400
George Street	Local Access A	Boisdale Street	Edward Street	250
Edward Street	Local Access A	George Street	McLean Street	220
Charles Street	Local Access A	McLean Street	Princess Street	250
King Street	Local Access A	Princess Street	High School Street	800
Glassford Street	Local Access A	Powerscourt Street	Carpenter Street	100
Boisdale Street	Local Access A	Johnson Street	George Street	1600
Laura Street	Local Access A	Princess Street	Laura Street	200
Coral Crescent	Local Access B	Boisdale Street	Alfred Street	150
River Street	Local Access B	Laura Street	Duke Street	230
Coopers Crescent	Local Access B	Princess Street	End (North)	60
Maffra/Sale Road	Arterial	Station Street	South Street	250
Moroney	Local Access B	Johnson Street	Station Street	150
Gray Street	Local Access B	Foster Street	Moroney Street	200
Kent Street	Local Access A	McLean Street	George Street	210

MANNS BEACH



Manns Beach

Road Name	Road Hierarchy	Length (m)
Fisher Street	Local Access B	450
Fry Street	Local Access B	550
David Street	Local Access B	180
Wight Street	Local Access B	220

NEWRY



Newry

Road Name	Road Hierarchy	Length (m)
Rafferty Street	Local Access B	100
Centre Street	Local Access B	120
Jones Street	Local Access B	100
McCole Street	Local Access B	170

PARADISE BEACH



Paradise Beach

Road Name	Road Hierarchy	Length (m)
Armstrong Avenue	Local Access B	360
Bondi Street	Local Access B	260
Clovelly Street	Local Access B	230
Coogee Street	Local Access B	240
Eighteenth Street	Local Access B	190
Fifteen Street	Local Access B	320
Fifth Avenue	Local Access B	2180
First Street	Local Access B	630
Fourth Street	Local Access B	180
Government Road	Local Access B	330
Holmes Road	Local Access B	540
Ninth Street	Local Access B	150
Seventh Avenue	Local Access A	1160
Sixth Avenue North	Local Access B	690
Sixth Avenue South	Local Access B	310
Sixth Street	Local Access B	240
Stephenson Avenue	Local Access B	230
The Boulevard	Local Access B	1180
Thirteenth Street	Local Access B	110
Twenty Fifth Street	Local Access B	220
Twenty First Street	Local Access B	110
Twenty Third Street	Local Access B	110

PORT ALBERT



Port Albert

Road Name	Road Hierarchy	Length (m)
Albany Street	Non Maintained	200
Bay Street	Local Access B	650
Colville Street	Local Access B	200
Denison Street	Local Access B	200
King Street	Local Access B	100
Nelson Street	Local Access B	250
Old Port Foreshore Road	Local Access B	115
Queen Street	Local Access B	200
Raglan Street	Local Access B	300
Russell (nth)	Non Maintained	50
South Street	Local Access B	650
Spring Street	Local Access B	300
Victoria Street	Local Access B	250
Albert Street	Local Access B	430
West Boundary Road	Local Access B	200

ROBERTSONS BEACH



Robertsons Beach

Road Name	Road Hierarchy	Length (m)
Langs Road	Local Access B	350
Sarena Parade	Local Access B	700
McEvoy Street	Local Access B	200
Princes Street	Local Access B	200
Jacobsens Street	Local Access B	200

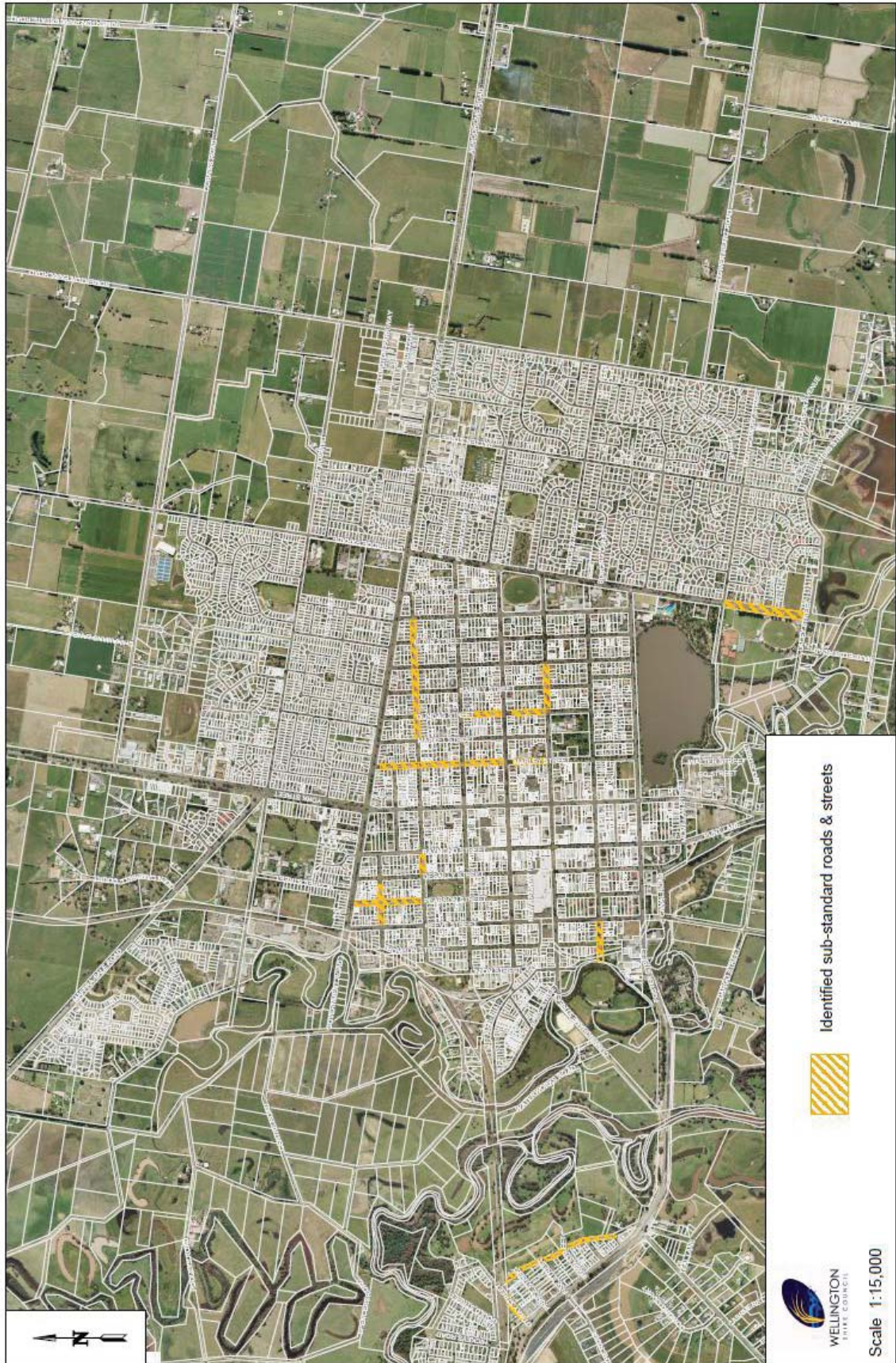
ROSEDALE



Rosedale

Road Name	Road Hierarchy	From	To	Length (m)
Wood Street	Local Access A	Princes Highway	North	50
Kyle Street	Local Access B	Huffers Lane	North	770
Merriman Court	Local Access B	Huffers Lane	North	600
Huffers Lane	Local Access A			1350
Dawson Street	Non Maintained	Wood	Bowls Club	60

SALE



Sale

Road Name	Road Hierarchy	From	To	Length (m)
Marley Street	Local Access A & B	Cunningham Street	Raglan Street	800
Dundas Street	Local Access A	Macarthur Street	Stawell Street	175
Dundas Street	Local Access B	Cunningham Street	Macarthur Street	175
Cunningham Street	Collector	Dundas Street	Lansdowne Street	230
Fitzroy Street	Local Access B	Desailly Street	Raymond Street	100
Fitzroy Street	Local Access A	Market Street	Darling Street	700
Pearson Street	Local Access A	Fitzroy Street	Raglan Street	350
Simpson Street	Local Access A & B	Desailly Street	Reeve Street	180
Macalister Street	Local Access A & B	Reeve Street	end	200
Guthridge Parade	Local Access A	Montgomery Street	Lacey Street	420
Maffra Road	Arterial	Princes Highway	Rail Line	400

Wurruk

Road Name	Road Hierarchy	From	To	Length (m)
Otway Street	Local Access B	Princes Highway	Rail Reserve	280
Riverview Road	Local Access B	Princes Street	Princes Highway	650

SEACOMBE



Seacombe

Road Name	Road Hierarchy	Length (m)
Napier Street	Local Access B	700
High Street	Local Access B	700
Wharf Street	Local Access B	200

SEASPRAY



Seaspray

Road Name	Road Hierarchy	Length (m)
Davies Street / Ellen Ave	Local Access B	900
Goverbment Road	Local Access B	360
Hansen Street	Local Access B	380
Irving Street	Local Access B	190
Newton Street	Local Access B	450
Rowley Street	Local Access C	200

Stratford

Road Name	Road Hierarchy	From	To	Length (m)
McMillan Street	Local Access A	Davis Street	Scott Street	320
Wyndham Street	Local Access B	Tyers Street	Merrick Street	250
Tyers Street	Local Access B	Fitzroy Street	Wyndham Street	140
Jones Street	Local Access B	McFarlane Street	Rail Reserve	130
Hobson Street	Local Access A	Wellsford Street	Killeen Street	515
Redbank Road	Local Access A	Wellsford Street	Lee Street	1000
Lee Street	Local Access A	Redbank Road	Buckly Street	250

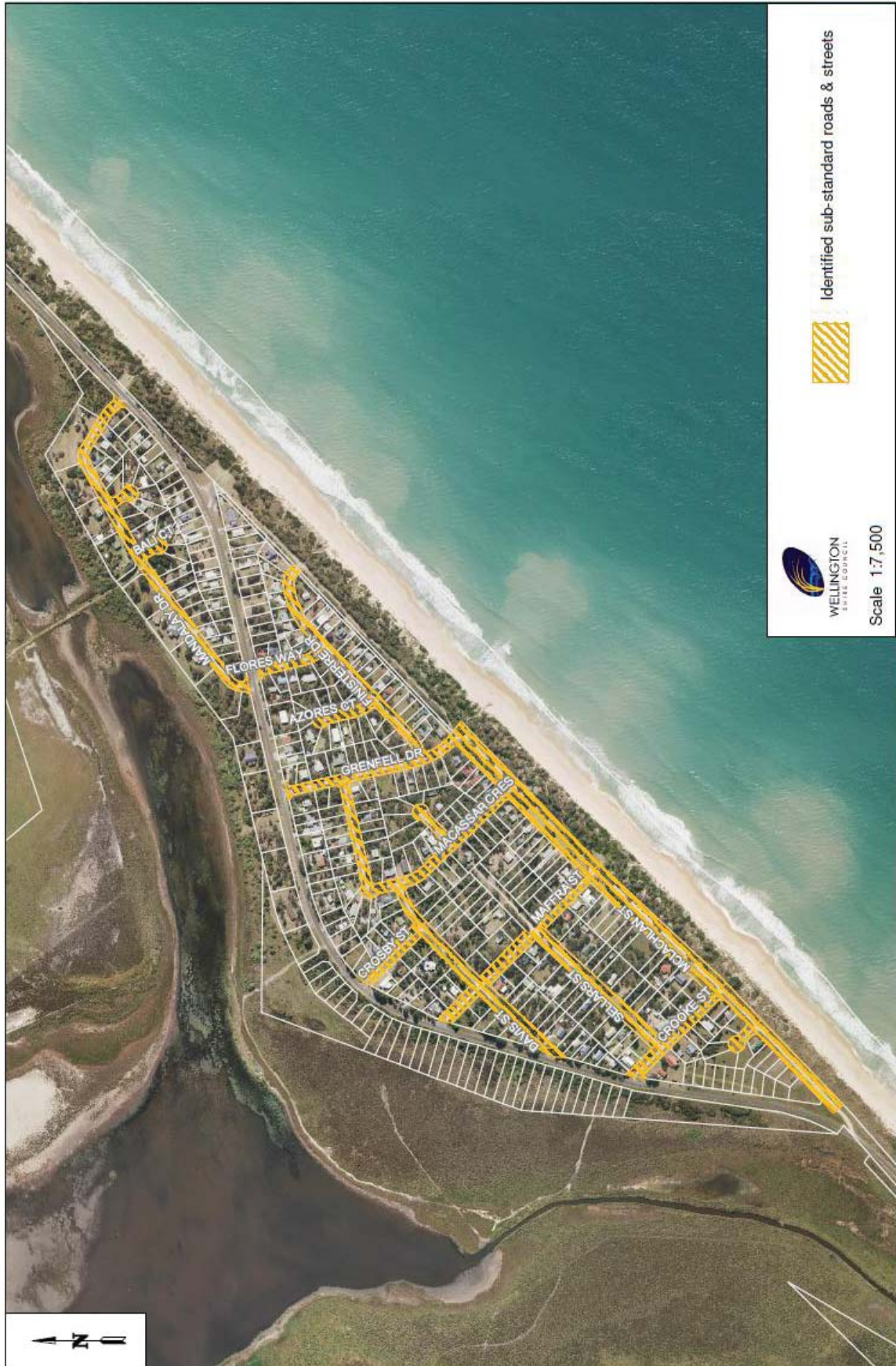
TARRAVILLE



Tarraville

Road Name	Road Hierarchy	Length (m)
Stawell Street	Local Access B	200
Tyers Street	Local Access B	150
Stewart Street	Local Access B	350

THE HONEYSUCKLES



The Honeysuckles

Road Name	Road Hierarchy	Length (m)
Azores Court	Local Access B	80
Bali Court	Local Access B	50
Celebes	Local Access B	50
Crooke Street	Local Access B	200
Crosby Street	Local Access B	100
Davis Street	Local Access B	250
Finisterre Drive	Local Access B	400
Flores Way	Local Access B	100
Grenfell Drive	Local Access B	300
Lincoln Court	Local Access B	50
Macassar Street	Local Access B	500
Maffra Street	Local Access B	350
Mandalay Drive	Local Access B	600
McLachlan Street	Local Access B	850
Sellars Street	Local Access B	400
Sunda Court	Local Access B	80

WOODSIDE BEACH



Scale 1:7,500



Identified sub-standard roads & streets

Woodside Beach

Road Name	Road Hierarchy	Length (m)
Byrnes Road	Local Access B	360
Rebecca Street	Local Access B	250
Margaret Street	Local Access B	200
Catherine Street	Local Access B	200

YARRAM



Yarram

Road Name	Road Hierarchy	From	To	Length (m)
Commercial Road	Arterial	James Street	650m (South)	650
Commercial Road	Arterial	Church Street	550m (North)	550
Commercial Street	Arterial	James Street	Duke	250
McMillan Crescent	Local Access B	Duke Street	Commercial	300
Duke Street	Local Access A	Grouse Street	Sth Gippsland Hwy	650
Bruce Street	Local Access A	McLean South		130
Nightingale Street	Local Access B	Sth Gippsland Hwy	Devonshire Lane	200
Carpenter Street	Local Access B	Sth Gippsland Hwy		100
Church Street	Arterial	Sth Gippsland Hwy	Livingstone	600
Railway Avenue	Local Access A	Church	Wesley	300
Donald Street	Local Access B	Commercial Road		130
Evelyn Street	Local Access A	Donald Street	Devon Street	200



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

Sale Service Centre

70 Foster Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244

Yarram Service Centre

156 Grant Street, Yarram Victoria 3971
Telephone (03) 5182 5100

Web www.wellington.vic.gov.au

Email enquiries@wellington.vic.gov.au



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**GIPPSLAND ART GALLERY ADVISORY GROUP MEMBERSHIP**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER ARTS AND CULTURE
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓			✓			

OBJECTIVE

To appoint a member as the Art Educator representative to the Gippsland Art Gallery Advisory Group.

BACKGROUND

The Gippsland Art Gallery Advisory Group currently operates within the provisions of a Council endorsed Terms of Reference. The Advisory Group has been established to provide advice to Council, representing equally and fairly the views, requirements and aspirations of the community in relation to:

- Planning and monitoring of programs, events and activities in the Art Gallery.
- Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors.
- Proposed acquisitions to, and de-accessioning from, the collection of the Art Gallery, as required for donations under the Cultural Gifts Program.
- Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council.
- Maintenance, augmentation and development of the permanent collection of the Art Gallery.
- Advising Council on development of policies for the management and promotion of the Art Gallery.
- Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities.

Under the Terms of Reference, the Advisory Group membership structure remains unchanged, and consists of nine persons, comprised as follows:

- Five Community members
- One Councillor representative
- One Art Educator representative (currently vacant, one position available)
- One Practising Artist representative
- One Gallery Society representative
- Art Gallery Director (ex officio)

The previous Art Educator Representative has withdrawn from the Advisory Group thereby creating the vacancy.

Membership to the Gippsland Art Gallery Advisory Group was invited through Expression of Interest advertisements in the Gippsland Times and Yarram Standard during February 2014.

The advertisements sought a person with the skills, experience and interest required to actively represent the education sector on the Advisory Group. It resulted in one new nomination being received for the Art Educator Representative position. A copy of that Expression of Interest form is attached within the confidential attachment for consideration and decision by Council.

OPTIONS

Council has the following options:

1. To appoint the nominated Art Educator representative to the Gippsland Art Gallery Advisory Group, as detailed in the attached confidential report; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

To appoint a member as the Art Educator representative, to the Gippsland Art Gallery Advisory Group.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

Does not impact of Council's Committee Policy 4.4.1.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 1 Leadership and Engagement states the following strategic objective and related strategy:

Strategic Objectives

"Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community."

Strategy 1.4

"Relationships with key stakeholders are fostered."

COMMUNITY IMPACT

Council's endorsement of this report will enable continuing community representation and input into the programs and activities provided by the Gippsland Art Gallery.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1, Council appoint the nominated Art Educator representative to the Gippsland Art Gallery Advisory Group as detailed in the attached confidential report at Item F1.1 of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.1 Gippsland Art Gallery Advisory Group Minutes Membership be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Liveability on 2 May 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful applicant can be made public.***

ITEM C5.2**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION:

LIVEABILITY

ACTION OFFICER:

MANAGER ARTS AND CULTURE

DATE:

20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓			✓		✓	

OBJECTIVE

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 7 April 2014.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a Committee of Council that meets every two months. The membership of the Advisory Group includes representation for professional artists, art educators, community members, Gallery Society members and a Councillor.

As provided under the Committee's Instrument of Delegation, the objectives of the Committee include providing advice to the Gippsland Art Gallery Director of the views, requirements and aspirations of the community in relation to visual arts. This includes: art in public places; cultural and artistic matters relating to the Gippsland Art Gallery; proposed acquisitions to the Gippsland Art Gallery collection; development of policies for the management and promotion of the Gippsland Art Gallery; and promotion of community interest in the Gippsland Art Gallery.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided as current information for the Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 7 April 2014; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 7 April 2014 at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 7 April 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

"Asset and infrastructure that meet current and future community needs."

Strategy 4.3

"Manage Council community facilities planning to ensure that outputs are based on identified community needs."

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 7 April 2014.

**GIPPSLAND ART GALLERY
ADVISORY GROUP MEETING**

GALLERY LIBRARY

Monday 7 April 2014

6:00pm Library Meeting Room

MINUTES

1. Opening of meeting, welcome of visitors and attendance

1.1 Present:

Chair Claire Marston, Brian Castles, Clive Murray-White, Cr Emilie Davine.

1.2 In attendance:

Anton Vardy (ex-officio), Simon Gregg (curator), Krystal Rawnsom (minute secretary), Stephen Dempsey, Mayor Cr Scott Rossetti and CEO David Morcom

1.3 Apologies:

Robbie Aitken and Rob Ziffer

1.4 Absent:

Brian Cantwell and Louise Van Kuyk

1.5 Assembly of Councillors and Staff Conflict of Interest Declaration:

Completed by Anton Vardy

2. Minutes of the previous meeting Monday 3 February 2014

Moved: Brian Castles

Seconded: Cr Emile Davine

3. Business Arising

3.1 Clive believes there should be two items added to the regular agenda.

- The Art Gallery/ Library re-development

This item, as discussed last meeting, will be discussed in future meetings. If needed, the committee will meet on a more regular basis to be well informed on the progress of this project.

- Public Art proposals

This was discussed at length. Emile suggested that a Gallery staff member could contact Tim Rowe or Meg Capurso in the days leading up to a meeting. It was decided that this didn't need to be discussed every meeting.

David agreed that the committee would be helpful consultants for public art applications and will include this consultation as part of process in implementing public art.

4. Reports

4.1 Director's Report

As distributed

4.2 Gallery Society Report

No society member present.

4.3 Chairman's Report

None at this time

5. General Business

5.1 Planning and monitoring of programs, events and activities in the Art Gallery

Simon briefly explained that he is currently planning a Regency Dress up Night sometime in July. Hopefully the Gallery Society is happy to take this idea and develop it further.

On 16 May the Gallery Society are hosting at event the Criterion, with guest speaker Laurie Benson to discuss the NGV's Italian Masterpieces from Spain's Royal Court.

Sam Leach's Sebeok on Safari will be installed in Gallery 3 during May. Curator Max Delany and artist Sam Leach will be guest speakers for a special event showcasing the work. Simon hopes this will be a great platform for people to understand the work and the significance of the role it could play in our collection. Hopefully this event can draw some more donors.

5.2 Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors

5.3 Proposed acquisitions to, and de-accessioning from, the collection of the Art Gallery, as required for donations under the Cultural Gifts Program

PROPOSED ACQUISITIONS:

SHAW, Kate

Born 1969 Australia

APHRODITE

2013

Lithograph on paper

62 x 45cm, Edition 4/15

Donation

VINEY, Wayne

Born 1949 Australia
PASSING CLOUD
2000
Monotype on paper
17.4 x 17.4cm
Donation

VINEY, Wayne

Born 1949 Australia
CLEARING STORM
2000
Monotype on paper
17.5 x 17.4cm
Donation

PEITER BRUEGHEL THE ELDER

Born Bree, (Belgium) 1525. Died 1569 Brussels (Belgium)
LARGE ALPINE LANDSCAPE
Circa 1555-56
Etching and engraving
36.8 x 46.8cm

\$10,802.00 Masterworks Fine Art, Oakland, California USA by generous offer of donation by Gippsland Art Gallery Patron Mr John Leslie OBE.

All four committee members present were in favour and two committee members via correspondence in favour of the 4 proposed acquisitions.

5.4 Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council.

Scott and David informed the committee about the current progress for the Art Gallery/Library Project. The Benefactor, John Leslie has requested that there is a permanent Annemieke Mein Gallery.

There have been discussions amongst councillors about a permanent gallery for either Annemieke Mein's work or a mixture of prominent local artists. David asked the committee what they believe would be best. The two options for a permanent gallery were discussed in context to attendance and government and art industry support.

The general consensus was that a semi- permanent Annemieke Mein Gallery should exist within the new Gallery plans with the option to assess the popularity of the permanent exhibition sometime in the future (around 5-6 years).

5.5 Maintenance, augmentation and development of the permanent collection of the Art Gallery

- 5.6 **Advising Council on development of policies for the management and promotion of the Art Gallery.**
- 5.7 **Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities**

Meeting Closed: 7.25pm

Next Meeting

Monday 2 June 2014 at 6:00pm
Gippsland Art Gallery
Library Meeting Room

ITEM C5.3**CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 20 February 2014.

BACKGROUND

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of this Committee are:

- To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

No meeting was held in December 2013 or January 2014.

OPTIONS

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 20 February 2014; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's Ordinary Meeting held on 20 February 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Cameron Sporting Complex Special Committee of Council are held monthly and are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Cameron Sporting Complex Committee of Management’s Ordinary Meeting held on 20 February 2014.

**CAMERON SPORTING COMPLEX
Special Committee of Council**

WELLINGTON
SHIRE COUNCIL
09 APR 2014
RECEIVED

MINUTES

MEETING DATE: 20.2.14 **MEETING TIME:** 8pm

MEETING VENUE: Cameron Sporting Complex

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		✓
Peter Anderson	Chairperson	Community	✓
Anna Gaw	Treasurer	Community	✓
Tracy Cameron	Secretary	Community	✓
Timothy Kemp		Community	✓
Bradley Spinner		Maffra Gymnastics	✓
John McLaverty		Maffra Cricket	✓
Yvonne Higgins		Maffra Basketball	✓
Bronwyn Hillbrich		Maffra Hockey	✓
Vacant		Maffra Junior Football	

Guests: Nil.

Quorum Achieved? Yes No

2. Declaration of Conflicts of Interest Nil

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: T. Higgins. **Seconded:** M. Hole. **CARRIED**

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

1) water Re- Refer to general business.

5. Correspondence In

- C.F.A. Extinguishers all checked.
- W&A Audit (passed to all users).
-

6. Correspondence Out – date previous minutes sent to Council

- NIL.
-
-

7. Reports

7.1 Chairperson's Report

NIL - Brad welcomed all back after Christmas Break.

7.2 Treasurer's Report (Attached)

Moved - 1. Higgins 2nd J. McAverty.

7.3 User Group Reports

- 1) Ball: as attached.
- 2) Gymnastics: as attached.
- 3) Hockey: Training starts Feb 27th: newbl like grass mowed - Tracy to follow up.
- 4) Cricket: Check Rubbish bins are getting emptied every week.
Toilets outside - leaking - Ring plumber.
- 5) Fatball - NIL.

8. Volunteers

9. OHS / Risk / Facility Fault Report

10. New Rules of the Committee to be endorsed by Council

11. General Business

- 1) ~~Meeting~~ secondary college using ovals.
6th + 7th March.
- 2) Invoice to Esso - oval usage. 16th Feb.
- 3) Rental charges. Need figures from Ama.
- 4) Water: agreement on desk - hopefully finalized soon. Not sure on long term solution.
Repairs - slow water flow.
OH+S - Risks.
Water running out.
Floors purchased.
- 5) We appreciate Darren Rendle great work & great to work with.
- 6) 4 Feb - ~~WSC~~ Master plan.
extension on Gym.
3rd Basketball Court.
Agenda - holding tanks - N/E corner (unused)
new sign about recycled water
Gym marking charge table - check with WSC.
After discussion of fee: Adjourn meeting

12. Next Meeting

until Wednesday 26th Feb
7pm.

Meeting Closed Time:

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

**CAMERON SPORTING COMPLEX
Special Committee of Council**

MINUTES

meeting continued

MEETING DATE: *26.2.14* **MEETING TIME:** *7pm*

MEETING VENUE: *Cameron Sporting Complex*

Meeting Opened Time:

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		✓
Peter Anderson	Chairperson	Community	✓
Anna Gaw	Treasurer	Community	✓
Tracy Cameron	Secretary	Community	✓
Timothy Kemp		Community	✓
Bradley Spinner		Maffra Gymnastics	✓
John McLaverty		Maffra Cricket	✓
Yvonne Higgins		Maffra Basketball	✓
Bronwyn Hillbrich		Maffra Hockey	✓
Vacant		Maffra Junior Football	<i>Andrew Lamborne</i>

Guests:

Quorum Achieved? Yes No

2. Declaration of Conflicts of Interest *NIL*

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved:

Seconded:

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

5. Correspondence In

-
-
-

6. Correspondence Out – date previous minutes sent to Council

-
-
-

7. Reports

7.1 Chairperson's Report

7.2 Treasurer's Report (Attached)

7.3 User Group Reports

8. Volunteers

9. OHS / Risk / Facility Fault Report

10. New Rules of the Committee to be endorsed by Council

11. General Business

Fees- Cricket - 5,750
 Football - 5,750
 Hockey - 2,300
 usage up until Jan - 2014

Water 8,000
 Gas - ~~12,000~~
 Power 25,000
 Mowing 14,000
 Rubbish 2,000
 cleaner 18,000
 #

B. Spamer - Moved - 5% increase to all users. 2nd A. Gow. Carried.

mowing has gone down 25% from last year + doing a great job.

cut phone off in pavilion - no one uses it.

Moved \$10,000 of our budget for maintenance. 2nd - Y. Higgins.

Ball to get price on laquer seats committee to go 50/50 in costs.

12. Next Meeting

20 March

Meeting Closed Time:

8pm.

These minutes are:

Confirmed as true and correct on Date

Or

Corrections have been made and noted at the meeting on Date

20/3/17

Chairperson Signature.....

CAMERON SPORTING COMPLEX

USER GROUP MONTHLY REPORT

Completed by:



Maffra Gymnastic Club Incorporated

Registered Number A.2297
Cameron Sporting Complex
Morison Street (P.O. Box 12) Maffra 3860
Telephone (03) 5141 1211
e-mail: maffcym@bigpond.net.au

A.B.N. 60-586-883-791

Australian Gymnastic Club of the Year 2003

MONTHS: **21st November – 20th February 2013**

APPROX. NUMBER OF PARTICIPANTS THIS MONTH (S): **3696(14 weeks)**

APPROX. HOURS OF USE THIS MONTH: **155**

INCIDENTS, ACCIDENTS HEALTH & SAFETY ISSUES:

Nil –

COMPLAINTS RECEIVED

Nil

MAINTENANCE UNDERTAKEN

Reception area has begun – thank you to support of the Wellington Shire Grants program. Shutters to go on next week and then cut hole for door.

EQUIPMENT & PLANT REPORT

OTHER ISSUES

Users, Normal Classes (580 x 3), (615 x 3) Mornington (44), Grammar (3 x 18), Meerileu (7), Sale Specialist School (6)

Mornington Gymnastics Club brought 22 gymnasts up for a 2 day training clinic mid January.

Senior Gippsland Championships in September at Maffra then
Senior Women's Vic Championships Maffra will be hosting again in 2014 October 11 /12th –
plus for the first time Level 2 – 3 Mens Victorian Championships in June 28/29

AGM – Vanessa Trill is new President and Prue Berry Minutes Secretary with Sarah Johnstone Vice President

Term has started well with 3 new classes put on extra 35 gymnasts plus waiting list for quite a few classes.

CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT

FINANCIAL STATEMENT - MONTH ENDED 31st JANUARY 2014

CHEQUE ACCOUNT

RECEIPTS

	JANUARY	Y.T.D.
Wellington Shire:		
Maintenance Grant		\$ 41,952.00
Audit Works		\$ 289.09
Reimbursements:		
Basketball Association	\$ 1,456.38	\$ 16,021.52
Gymnastics	\$ 424.41	\$ 13,676.30
Maffra Junior Football Club		
Maffra Cricket Club		
Rentals:		
Maffra Cricket Club		
Schools		\$ 150.00
Hockey Club		
Netball Association		\$ 580.00
Maffra Junior Football Club		
Miscellaneous Rentals		\$259.09
Add Other Income:		
Miscellaneous		
GST Reimbursement	\$ 839.28	\$ 1,754.02
GST Collected on Receipts	\$ 188.08	\$ 3,068.66
Bank Interest		
Transfers:		
From Investment Acc	\$ 6,500.00	\$ 10,600.00

PAYMENTS

	JANUARY	Y.T.D.
Reserve:		
Telstra	\$ 18.97	\$ 137.66
Gippsland Water		\$ 3,699.87
Origin		\$ 277.78
TXU		
Stadium:		
Origin		\$ 803.93
Electricity - Power Direct	\$ 5,019.40	\$ 16,254.72
Contract Cleaning:		
Cleaning	\$ 1,660.85	\$ 12,034.72
Mowing Contract:		
Maffra Golf Club	\$ 2,218.18	\$ 8,454.54
Rotary Club of Maffra		
Miscellaneous:		
Rubbish Collection	\$ 190.00	\$ 1,472.50
Toilet Supplies		\$ 256.50
Audit Costs		\$ 330.00
Maintenance:		
Stadium		\$ 2,980.26
Reserve/Pavilion	\$ 125.00	\$ 297.92
Sundries:		
Postage		\$ 54.55
Post Office Box		
Advertising		
Materials	\$ 52.68	\$ 71.68
Equipment		
Bank Charges		
Other Expenses:		
GST on Expenses	\$ 928.51	\$ 4,342.67
GST to Shire		\$ 834.88

			Transfer:		
			To Investment Account		\$ 35,000.00
Total Receipts	\$ 9,408.15	\$ 88,350.68	Total Payments	\$10,213.59	\$ 87,304.18
Balance 01st July 2013		\$ 296.53	Balance 31st January 2014		\$ 1,343.03
Total		\$ 88,647.21	Total		\$ 88,647.21

Bank Reconciliation

Balance as per Bank Statement (copy attached)

\$ 3,399.83

Less unpresented cheques

Cheque

No.	1478	\$ 1,826.93
	1479	\$ 20.87
	1480	\$ 209.00

\$ 2,056.80

Balance as at 31st January 2014

\$ 1,343.03

**SAVINGS ACCOUNT
RECEIPTS**

	JANUARY	Y.T.D.
Interest	\$ 21.05	\$ 94.78
Transfers In		\$ 35,000.00
Total Receipts	\$ 21.05	\$ 35,094.78
Balance 01st July 2013		\$ 5.96
Total		\$ 35,100.74

PAYMENTS

	JANUARY	Y.T.D.
Bank Charges	\$	\$
Transfers Out	6,500.00	10,600.00
Total Payments	\$ 6,500.00	\$ 10,600.00
Balance 31st January 2014		\$ 24,500.74
Total		\$ 35,100.74

Bank Reconciliation

Passbook Balance as at 31st January 2014

\$24,500.74

ACCOUNT SUMMARY

Cheque Account	\$ 1,343.03
Savings Passbook	\$ 24,500.74
TOTAL 31st January 2014	\$ 25,843.77

ITEM C5.4**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 December 2013, 17 February 2014 and 17 March 2014.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 December 2013, 17 February 2014 and 17 March 2014; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 December 2013, 17 February 2014 and 17 March 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

"Asset and infrastructure that meet current and future community needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

CONSULTATION IMPACT

Meetings held by the Briagolong Recreation Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 December 2013, 17 February 2014 and 17 March 2014.

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, 16th December, 2013

MEETING TIME 7.30pm

MEETING VENUE Briagolong Hotel

Meeting Opened Time: 7.40pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councillor	Wellington Shire Council	Apology
		Briagolong Junior Football	
Graeme Leeds		Briagolong Junior Football	Present
Kerrie Camp	Treasurer	Briagolong Tennis	Apology
Roselyn Annear	Chairperson	Briagolong Tennis	Present
Jacob Annear		Boisdale Briagolong Cricket	Present
Bradley Mynott		Boisdale Briagolong Cricket	Apology
Angela Johnson		Briagolong & District Pony Club	?
Jenny Elliott		Briagolong & District Pony Club	Present
Brian Minter		Community	Present
Terri Matthiesson		Community	Present
Neil Sandison		Community	Present
Stephen Noble		Community	Present

Guests: Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest: NIL

3. Confirmation of Minutes of Previous Meeting:

Moved: Ros

Seconded: Neil

CARRIED

4. Business Arising from Previous Minutes

5. Terri has spoken to Pam Dyer regarding volunteer work at the reserve. Pam suggested that members enquire if there is anyone locally needing to meet there requirements for the 50+ pension.

6. Inspection of toilet will be completed by Ros. Terri and Neil will carry out other inspections i.e.: exit doors. Neil will contact Brian Wheatley after the inspection is completed.

7. We need to also enquire if Brain is aware of where the key to the cabinet is kept and if another is able to be cut.

8. Jake handed in the fund raising money.

9. Kerry informed Boltz electrical to go ahead with the change over of the power. Kerry had not heard back at the time of the meeting.

10. Correspondence In: Account from Maggo's. Account for Electricity. Letter from Brian Wheatley/inspection report.

11. Correspondence Out –previous minutes sent to Council. Emails to clubs Re: application for grants and minutes.

12. Reports

12.1 Presidents Report

12.2 Treasurer's Report: - No report however accounts need to be paid. \$17 needing to be reimbursed to Ros.

12.3 User Group Reports -

Pony club: Christmas break up on 13th December. Camp on Jan 17-19th. Pony club won't be back until February.

Tennis Club: Ladies social won grand final.

There is no door handle at the tennis club entrance. Ros has replaced this \$17 needing to be reimbursed to Ros.

Cricket Club: All 3 teams winning. 80's night went well.

Football Club: In recess at present.

13. General Business: -

Paperwork regarding the banking was discussed. AGM minutes will need to go with the applications to become a signatory.

Wilco needs to be removed from the red gum reserve. Terri will make contact with Vanessa at the Briagolong Primary School.

Neil stated that he would get a bag of mortar and fix the loose pavers that are getting dangerous.

Kim has reported that wheels are missing on the vacuum cleaner.

It has been noted that we are still leaving the doors unlocked. One person from each group needs to be responsible for lock up to ensure this does not continue.

Lizard to see if Col Little can weld shed door.

14. Volunteers: Jenny will have a chat to Wayne Cook regarding working at the recreation Reserve.

15. Match Day Checklists:

16. Next Meeting: 17th February, 2014

Meeting Closed Time: 9.00

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, 17th February, 2014

MEETING TIME 7.30pm

MEETING VENUE Briagolong Recreation Reserve.

Meeting Opened Time: 7.40pm

17. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
Megan Lee		Briagolong Junior Football	Apology
Graeme Leeds		Briagolong Junior Football	Present
Kerrie Camp	Treasurer	Briagolong Tennis	Present
Roselyn Annear	Chairperson	Briagolong Tennis	Present
Jacob Annear		Boisdale Briagolong Cricket	Present
Bradley Mynott		Boisdale Briagolong Cricket	Present
Tracey Ryan		Briagolong & District Pony Club	Present
Jenny Elliott		Briagolong & District Pony Club	Present
Brian Minter		Community	Apology
Terri Matthiesson		Community	Apology
Neil Sandison		Community	Present
Stephen Noble		Community	Absent

Guests: Quorum Achieved? Yes / No

18. Declaration of Conflicts of Interest: NIL

19. Confirmation of Minutes of Previous Meeting:

Moved: Kerry

Seconded: Ros

CARRIED

Ros mentioned that the list of present/Apologies be amended to reflect those at time of meeting

20. Business Arising from Previous Minutes:

Signatory forms – Brad Mynott is going to be added and Scott Wilkinson removed.

Red Gum review details still to be amended.

Neil has castors for vacuum cleaner.

Graeme working on getting shed door welded.

Wayne Cook will not be working at rec Res.

Neil has fixed the pavers.

Dylan Bolton reported that power change over should happen in 3-4 weeks.

Taps for the bathroom sinks are on the way.

21. **Correspondence In:** Accounts from Fozzy's, Abicor, Bendigo bank. Vic Police re: party safe letter. Bore water bill, southern rural water>

22. **Correspondence Out** –previous minutes sent to Council.

23. Reports

23.1 Presidents Report

23.2 Treasurer's Report: - As tabled Nov-Jan. All accounts to be paid..

23.3 **User Group Reports -**

Pony club: Returning to normal activities i.e.: 2nd Sunday on month. 31st August Gymkhana.

Tennis Club: 3 Ladies social teams. Tuesday night tennis underway. 4 teams in juniors..

Cricket Club: Plenty of players this year. First and Seconds should make finals. Under 11's undefeated – confident of finals victory.

20-20 match this Saturday 22nd Feb. Successful Trivia night 15th Feb.

Junior Football Club: Held AGM- Chris Pleydell is the new representative. Megan lee has been changed from tennis club to junior football as Kerry Camp has withdrawn her resignation.

Community Representative: Clean up Australia day 2nd March. Meet 9.30am at Hall.

Youth councilors clean up at blue Pools.

Information re; public open space plan.

General Business: - Health inspector visited 6/1/14. Brad Has list of work needed to bring kitchen up to standard. Brad also finalizing plans for kitchen.

All clubs need to look at doing food safety courses. Jenny to approach Community house
Re: holding courses.

Kerry to contact Denny Johnston re; DEPI invoice for use of Rec Res.

Jenny to contact Andrew Magnuson Re: mail being delivered to correct person/s.

Boot camp being held at Rec Res – Neil is to contact Jayme (person running this activity) to invite to next meeting of Rec Res to explain insurance/liability ect.

Ros to contact Darren Randle re; forms for new members.

Brian Minter has tendered his resignation verbally. A written resignation will be requested by Ros.

Vic Police – Party safe. It will be the responsibility of the bookings officer for the rec res to adopt the recommendations outlined in this letter:

1. The party is registered with party safe
2. The party is NOT advertised on Facebook or other social networking sites.

- 3. The booking is taken from an adult, not child.**
- 4. You are satisfied that the booking will be used for the purpose stated.**

24. Next Meeting: 17th March, 2014

Meeting Closed Time: 9.20

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, 17th March, 2014

MEETING TIME 7.30pm

MEETING VENUE Briagolong Recreation Reserve.

Meeting Opened Time: 7.40pm

25. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
Megan Lee		Briagolong Junior Football	Apology
Chris Pleydel		Briagolong Junior Football	Present
Kerrie Camp	Treasurer	Briagolong Tennis	Present
Roselyn Annear	Chairperson	Briagolong Tennis	Present
Jacob Annear		Boisdale Briagolong Cricket	Apology
Bradley Mynott		Boisdale Briagolong Cricket	Present
Tracey Ryan		Briagolong & District Pony Club	Present
Jenny Elliott		Briagolong & District Pony Club	Apology
Terri Matthiesson	Secretary	Community	Present
Neil Sandison		Community	Apology
Stephen Noble		Community	Absent

Guests: Quorum Achieved? Yes / No

26. Declaration of Conflicts of Interest: NIL

27. Confirmation of Minutes of Previous Meeting:

Moved: Peter

Seconded: Kerry

28. Business Arising from Previous Minutes:

Signatory forms – Kerry needs minutes to be amended and completed to be sent off with signatory declaration.

December minutes needs the dates and present/apology amended as they were incorrect.

Brad presented draft plan / costs for the kitchen renovations.

Pony club members are booked into complete their safe food handling in Heyfield.

Ros has emailed Darren Randle regarding new nomination forms.

When a booking is being made for the Rec res the booking officer needs to ask the questions referring to the Vic Police party Safe letter.

29. Correspondence In:

Pony club cheque at Maggo's Post office. Terri to check mail.

Neil e-mail signs for rec Res. All members approved. Terri to laminate them.

Letters regarding interruption to power.

30. **Correspondence Out** –previous minutes sent to Council.

31. Reports

31.1 **Presidents Report**

31.2 **Treasurer's Report: - Moved: Kerry 2nd: Ros.**

Discussed availability of grants for works to be completed for new kitchen. Peter will enquire and email information.

31.3 **User Group Reports -**

Pony club: Rally on the 16.3.14 worked well in conjunction with the cricket finals.

Pony club have now entered their competition season.

Jenny was at a club development workshop.

Tennis Club: Ladies social teams still playing. 2 teams in juniors in finals.

Kerry informed that the tennis club had been successful with their application for 4500 grant which is to be put towards the defibulator. Letter was dated 14.3.2014.

Cricket Club: A & Grade teams are both in the grand final. A grade being played at the sale Oval & 2nds at College oval.

Junior Football Club: There is one side for u12. Have started training on a Wednesday night. First game April 27th.

Megan was at a club development workshop.

Community Representative: Was discussed that new gravel is desperately needed to fill pot holes at the pony club entrance. Tracey will enquire if Ronnie Orchard is able to attend to this and supply a quote.

General Business: -

Peter will email Terri, Ros and Kerry regarding information for grants available for the kitchen renovations.

The cleaner has been paid for 36 weeks.

According to the cleaner Kim the vacuum cleaner is old and not doing a very good job.

Kerry will look into quotes for a new one.

An email to be sent to Neil to enquire if he has discussed concerns with Jayme (boot camp)

Mick Pleydel's car was damaged by a limb of a tree falling onto it in a designated parking area. Mick has requested that the shire pay for the access however they have refused. Peter will make some enquires as to who is responsible for this and legalities. Peter will confirm outcome. Discussed organizing an arborist to check for any more dangerous limbs needing to be cut back.

32. Next Meeting: 19th May, 2014

Meeting Closed Time: 8.40

Treasurers Report for meeting held March 17, 2014

Reconciled Statement for January 31, 2014

Cash at Bank as at 28/02/14		18874.14	
Income:			
Feb			
Bank Interest		0.63	
WSC - GST Return for October 2013	40.91		\$41.54
Payments:			
Feb			
K. Camp Reimb. - Gipps Water (Jul-Oct)		210.63-	
Gippsland Water (Nov-Feb)		605.45-	
K. Appleton Cleaning Contractor (36weeks)		1,188.00-	
Southern Water (Bore water usage)		370.50-	
Abicor - toilet paper	65.82-		2,440.40-
Reconciled Bank Balance as at February 28, 2014		16475.28	
<i>unpresented chq's & deposits</i>			
Reimb. Brad Mynott - safety goggles		83.00-	
Fozzy's (1st Service due on new mower)		167.75-	
<u>closing balance of accounts as at February</u>		<u>16,475.28</u>	
Cheques to be authorised			
Energy Aust Pump shed		638.46-	
Energy Aust Facilities (note increase in electricity per KW)		823.23-	
A&E Magnuson Fuel purchases to date		81.44-	
Reece Sale (Taps as per quote)	158.40-		- 1,701.53
CASH CHQ required			
-			
<u>Balance Remaining to date...</u>		<u>14773.75</u>	

incoming correspondence:

7/03/2014 Quote from Reece Plumbing Supplies in Sale (via Neil)
 06/02/2014 Dawn Martin - Club Development W'shop on Tobacco Reform Act (forwarded)
 14/02/2014 Dawn Martin - Club Development W'shop responsible service of alcohol (forwarded)
 14/02/2014 VicHealth - Briag Tennis successful application for Grant RE: Defibrillator
 17/02/2014 - Marg Anderson information re St. Johns Ambulance defibrillator purchased by CFA
 28/02/2014 - WSC remittance advice Dec GST

outgoing correspondence:

11/02/14 WSC GST return for February \$ 123.25

ITEM C5.5**ESSO BHP BILLITON WELLINGTON ENTERTAINMENT CENTRE
ADVISORY GROUP MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER ARTS AND CULTURE
 DATE: 20 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓			✓		✓	

OBJECTIVE

To receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 5 March 2014.

BACKGROUND

The Esso BHP Billiton Wellington Entertainment Centre Advisory Group is a Committee of Council that meets on a quarterly basis. The membership of the Esso BHP Billiton Wellington Entertainment Centre Advisory Group includes one Councillor representative, seven community members, and the Entertainment Centre Manager (ex-officio).

As provided under the Committee's Instrument of Delegation approved on 18 February 2014, the objectives and Terms of Reference of the Committee are to provide advice to the Wellington Shire Council representing equally and fairly the views, requirements and aspirations of the Centre in relation to:

- Advise Council on policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the Centre but also on other matters as designated by the Council.
- Develop and encourage community participation in, and utilisation of, the Centre and to assist with promoting the Centre's events and facilities to patrons and hirers.
- Advise the Entertainment Centre Manager of the Centre regarding the engagement of performances and events within the Centre's product mix.
- Liaise with the Council's art gallery and promote cooperation between the Centre and other cultural services of Council.
- Utilise networks to obtain support for the Centre, both financial and non-financial, and to assist with philanthropic support of those activities.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided for the information of Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 5 March 2014; or
2. Request additional information and receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 5 March 2014 at a future Council meeting.

PROPOSAL

To receive the minutes from the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 5 March 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes of the Esso BHP Billiton Wellington Entertainment Centre Advisory Group meeting held on 5 March 2014.



Advisory Group

Minutes

Wednesday March 5th 2014 6:00PM

Equus

Item	
Open meeting	6:00pm
Record attendance	Stephen Dwyer (Chair), Cr Carolyn Crossley, Andrew Thomson, Brian Teese, Brendan Peters, Sharon Macgowan, Leah Hannam, Robyn McLennan, Don Carmichael, Johanna Clancy
1. Apologies	Cr Scott Rossetti, Stephen Dempsey, Deirdre Ralph
2. Conflict of Interest	No conflicts
3. Approval of Previous Minutes	Motion to accept minutes of previous meeting as true and correct. <i>Moved:</i> Stephen Dwyer, <i>Seconded</i> Brian Teese
4. Business Arising	<p>1. Drinks Policy in the Theatre Bringing alcohol into the Theatre is now permitted for all shows other than children shows. To explore: Equus staff selling in the theatre during interval (ice-creams, etc)</p> <p>Action: Sarah to follow up plastic cups with Equus</p>
5. General Business	<p>1. New Advisory Board Members – welcome Leah, Don and Robyn introduction were made</p> <p>2. Season Launch 2014 Went very well, highlights included Harmonious to develop a world music audience</p> <p>3. Marketing Barry Whitehead on the Radio – inform him on shows that go to 2-3 venues to paint a picture of the tour rather than Venue Specific Information Action: Andrew to follow up with Barry and also Anton from the Gallery.</p> <p>2014 Program Andrew ran through the performances scheduled and outlined the objectives for each</p>
<i>General Business cont'd</i>	

4. Shakespeare in the Park

Could we encourage a partnership with Stratford of the Sale Music Festival to group these events?

We need muscle for the event set up, Leah and Brian have both volunteered

5. Library and Arts Gallery Plans

Carolyn outlined the plans and objectives for the development of the Shire building into the new Arts and Community space, feedback welcome from public and staff via the suggestion box outside the Gallery.

6. Other matters

1. Ticket Sales

Andrew outlined the encouraging growth in ticket sales from 2012-13 to 2013-14. The current financial year has already eclipsed the previous with four months to go.

Meeting Closed

7:09 pm

Next meeting

Wednesday May 14th 2014 – 6:00 PM

Please call 5142 3200 or email andrew.thomson@wellington.vic.gov.au to RSVP.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
20 MAY 2014**

On this 5 day of May 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I Christopher Hastie declare that the information contained in the attached document **RESIDENTIAL ROAD STREET CONSTRUCTION PLAN 2014** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) *any other matter which the Council or special committee considers would prejudice the Council or any person.*

.....
Chris Hastie General Manager Built and Natural Environment.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING 20 MAY 2014

On this 2 day of May 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Glenys Butler (Delegate) declare that the information contained in the attached document **GIPPSLAND ART GALLERY ADVISORY GROUP MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

.....
General Manager Liveability (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION