



WELLINGTON
SHIRE COUNCIL

Register Of Council Advisory Committees, Community Asset Committees and Committees of Other Organisations (Delegates)

2026

Updated 2025

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SECTION 1: COUNCIL MEETINGS

Purpose:

Primary decision making forum of the Council at which general business of the Council may be transacted (Ordinary meetings). In the event of a requirement for an Unscheduled Meeting, only the business specified in the notice calling the meeting may be transacted.

Members:

Mayor and all Councillors

Schedule:

Ordinary Meetings: As per Council approved Council Meeting schedule

Unscheduled Meetings: As required

SECTION 2: COUNCIL ADVISORY COMMITTEES

| COUNCIL ADVISORY COMMITTEES/MEETINGS | | | |
|---|---------------------------------------|--|--|
| Council has established Advisory Committees made up of community members, Council officers, and Councillors to provide advice on strategic issues such as planning, policy, community access, and amenity. These Committees have no decision-making authority and exist solely to inform Council's decisions. The Mayor may attend any meeting. | | | |
| NAME | DESIGNATED REPORTING OFFICER | SCHEDULE | CURRENT COUNCILLOR/S |
| <p>Audit & Risk Committee Purpose: To assist Council in the effective conduct of its responsibilities for financial and non-financial reporting and performance, management of risk, information services governance, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. <i>* Remuneration applies to independent members (non-Council)</i></p> | General Manager Corporate Services | Meets at least quarterly, with extra meetings scheduled if required. | <i>Councillor Bannerman Councillor Wells Alternate: Councillor Stephens</i> |
| <p>CEO Employment and Remuneration Committee Purpose: To oversee the review of the CEO's performance as per the terms and conditions of the contract of employment. <i>* The CEO Employment and Remuneration Committee must include the Mayor, Deputy Mayor and a previous Mayor (or a nominated Councillor if no previous Mayor).</i></p> | General Manager Corporate Services | As required. | <i>Councillor Madeley (Mayor) Councillor Foat (Deputy Mayor) Councillor Rossetti</i> |
| <p>Remuneration Committee Purpose: To monitor and review Councillor expenses, Councillor allowances in line with the Victorian Independent Remuneration Tribunal determinations for adjustments, Enterprise Bargaining Agreements and any other related matters that may arise. <i>*Chaired by the Mayor and must include two other Councillors on the committee.</i></p> | General Manager Corporate Services | Quarterly, or more frequently if required. | <i>Councillor Madeley (Mayor) Councillor Bannerman Councillor Ripper</i> |
| <p>Port of Sale Masterplan Implementation Steering Committee Purpose: To facilitate the coordinated implementation of the key elements of the Port of Sale Masterplan (September 2021).</p> | General Manager Development | As required. | <i>Councillor Foat (Deputy Mayor) Councillor Ripper Councillor Wells</i> |
| <p>Place Names Committee Purpose: Make recommendations to Council on naming issues. <i>*A quorum for each meeting requires a minimum of two Councillors to be present.</i></p> | Manager Assets and Projects | 3 rd Tuesday every three (3) months | <i>Councillor Foat (Deputy Mayor) Councillor Ripper Councillor Stephens</i> |

COUNCIL ADVISORY COMMITTEES/MEETINGS

Council has established Advisory Committees made up of community members, Council officers, and Councillors to provide advice on strategic issues such as planning, policy, community access, and amenity. These Committees have no decision-making authority and exist solely to inform Council's decisions. The Mayor may attend any meeting.

| NAME | DESIGNATED REPORTING OFFICER | SCHEDULE | CURRENT COUNCILLOR/S |
|--|-------------------------------------|---|---|
| Strategic Land Use Planning Project Review Group Purpose: To provide local Councillor review of, and feedback on the work program of the Strategic Land Use Planning Team. | Manager Planning & Building | Quarterly or additional meetings scheduled if required. | <i>Councillor Foat (Deputy Mayor) Councillor Wells Councillor Tatterson</i> |
| Gippsland Art Gallery Advisory Group Purpose: To provide input to the Council on the operation, policy development and future planning of Gippsland Art Gallery. | Manager Culture & Leisure | 1 st Monday at 5:00pm; March, June, September and December. | <i>Councillor Ripper Alternate: Councillor Madeley (Mayor)</i> |
| Gippsland Regional Sports Complex User Group Committee Purpose: To provide advice, information, and feedback in relation to operational, maintenance and use of Gippsland Regional Sports Complex. Also, to share information with other users of the Gippsland Regional Sports Complex. | GRSC Operations Leader | Meetings held twice yearly in Term 1 and Term 3 of the Victorian School Calendar, or as required. Special meetings may be convened as needed. | <i>Councillor Lowe Alternate: Councillor Foat (Deputy Mayor)</i> |
| Wellington Disability Advisory Committee Purpose: To provide advice to Wellington Shire Council on matters relating to access and inclusion for people living with a disability. | Diversity and Inclusion Officer | Four formal meetings a year. | <i>Councillor Bannerman Alternate: Councillor Stephens</i> |
| Wellington Youth Service Network (WYSN) Purpose: To strengthen the local youth sector, foster collaboration amongst service providers, advocate for all young people need to reach their full potential and promote best practice youth work. | Youth Partnerships Officer | Bi-monthly hybrid option for all meetings, on teams or at Nakunbalook. | <i>Councillor Madeley (Mayor) Alternate: Councillor Wells</i> |
| Wellington Shire Youth Council Purpose: To develop and deliver projects and campaigns, and advocate for young people in Wellington. | Youth Partnerships Officer | Youth Council meet fortnightly; however, the Council Representative is only expected to attend the formal meeting at Council Chambers once a month. | <i>Councillor Madeley (Mayor) Alternate: Councillor Bannerman</i> |

SECTION 3: COMMUNITY ASSET COMMITTEES (VOLUNTARY APPOINTMENT)

| COMMUNITY ASSET COMMITTEES <i>Under section 65 of the Local Government Act 2020 the Council may establish one or more Community Asset Committees, made up of any combination of Councillors, Council Officers and community members or organisations as determined by Council.</i> | | | |
|--|-------------------------------------|---|-----------------------------|
| NAME | DESIGNATED REPORTING OFFICER | SCHEDULE | CURRENT COUNCILLOR/S |
| Briagolong Recreation Reserve Committee Purpose: To protect, promote and develop the Briagolong Recreation Reserve. | Coordinator Community Committees | 2 nd Monday monthly Briagolong Recreation Reserve | <i>Nil</i> |
| Cameron Sporting Complex Committee Purpose: To protect, promote and develop the Cameron Sporting Complex, Maffra | Coordinator Community Committees | 3 rd Thursday bi-monthly Cameron Sporting Complex | <i>Councillor Tatterson</i> |
| Gordon Street Reserve Committee Purpose: To protect, promote and develop the Gordon Street Reserve. | Coordinator Community Committees | 1 st Monday of every third month Gordon Street Recreation Reserve | <i>Nil</i> |
| Maffra Recreation Reserve Committee Purpose: To protect, promote and develop the Maffra Recreation Reserve. | Coordinator Community Committees | 1 st Monday monthly Maffra Recreation Reserve Meeting Room | <i>Councillor Wells</i> |
| Newry Recreation Reserve Committee Purpose: To protect, promote and develop the Newry Recreation Reserve. | Coordinator Community Committees | 3 rd Monday of September, December, March, May & June | <i>Nil</i> |

SECTION 4: OTHER GROUPS AND COMMITTEES

| OTHER GROUPS AND COMMITTEES <i>These groups are subject to formal Council approval processes.</i> | | |
|--|---|--|
| NAME | SCHEDULE | CURRENT COUNCILLOR/S |
| <p>Wellington Shire Municipal Emergency Management Planning Committee (MEMPC) Purpose: A multi-agency collaboration group whose members bring organisational, industry or personal expertise to the task of emergency management planning for Wellington Shire. Councillors fulfill the role of Community Representatives on the Committee.</p> | Quarterly | <i>Councillor Stephens Alternate: Councillor Lowe</i> |
| <p>Business Boost Reference Group (Business Recovery Sub-committee) Purpose: To provide a forum for representatives of business associations and Council to share information and feedback relating to economic development activity across Wellington Shire.</p> | Online meetings held approximately every 6 to 8 weeks. Meetings are usually held from 7:30 to 8:30am | <i>Councillor Foat (Deputy Mayor) Councillor Tatterson</i> |
| <p>Sale Performance Space Fundraising Committee Purpose: To maintain a public fund into which the public may contribute towards the construction, maintenance, upgrade and expansion of Council owned cultural spaces, facilities and equipment.</p> | As required. | <i>Councillor Madeley (Mayor)</i> |

SECTION 5: COMMITTEES OF OTHER ORGANISATIONS (DELEGATES)

| COMMITTEES OF OTHER ORGANISATIONS (DELEGATES) | | |
|---|--|---|
| <i>Councillors are often requested or required to represent Council via participation on Committees formed by other organisations.</i> | | |
| NAME | SCHEDULE | CURRENT COUNCILLOR/S |
| <p>Gippsland Climate Change Network Incorporated Purpose: To provide Gippsland, at an individual and organizational level; information, consultation, and facilitation to enable action on climate change, whilst also providing a voice for Gippsland on climate change issues.</p> | Every 2 months, on the second Friday of the month | <i>Councillor Madeley (Mayor) Alternate: Councillor Foat (Deputy Mayor)</i> |
| <p>Municipal Association of Victoria (MAV) Purpose: The legislated peak body for local government in Victoria.</p> | Monthly meetings, and as required. | <i>Councillor Rossetti Alternate: Councillor Tatterson</i> |
| <p>Rural Councils Victoria (RCV) Committee Purpose: RCV is a representative body and has both CEOs and Councillors on its Committee. RCV has six regions and a CEO and Councillor from each region is elected onto the Committee for a four-year term. The Committee meets 6-8 times per year. Each member council can nominate a Councillor for a position on the Committee.</p> | Committee meets 6-8 times per year. Annual forum. | <i>Councillor Bannerman *Appointed 2025 for a four-year term.</i> |
| <p>South East Australian Transport Strategy (SEATS) Purpose: SEATS (South East Australian Transport Strategy Inc) is a membership-based organisation, originally formed in the mid-1990s by Local Government Authorities in Victoria and NSW to advocate for improved freight transport networks in South East Australia. Delegates can be elected officials or technical staff with expertise in transport, freight logistics or major capital works.</p> | August – two-day meeting held in VIC November – 1 day workshop/meeting in NSW and 1 day in VIC February – two-day meeting in NSW May – 1 day workshop/meeting in VIC and 1 day in NSW | <i>Councillor Tatterson</i> |
| <p>Star of the South Community Advisory Group Purpose: The Star of the South Community Advisory Group (the Group) is one avenue for community involvement in the Star of the South project (the Project) and will be an important point of connection between the Project and the Gippsland community.</p> | Quarterly | <i>Councillor Bannerman Alternate: Councillor Wells</i> |

COMMITTEES OF OTHER ORGANISATIONS (DELEGATES)

Councillors are often requested or required to represent Council via participation on Committees formed by other organisations.

| NAME | SCHEDULE | CURRENT COUNCILLOR/S |
|--|---|-----------------------------|
| Gippsland Critical Minerals Community Advisory Group Purpose: To provide a vital link between the project team for the Fingerboards Mine Project (the Project) and the local community and to foster transparent, inclusive, meaningful and constructive engagement, ensuring the community's views, concerns and aspirations help shape key project milestones. | Quarterly | <i>Councillor Wells</i> |
| National Timber Council Association Inc Purpose: To pursue a variety of issues relevant to local governments that have forest industries/timber issues with the Federal Government. | Quarterly teleconferences Twice yearly in person at the ALGA Conference in November | <i>Councillor Bannerman</i> |
| Timber Towns Victoria Purpose: To pursue a variety of issues relevant to local governments which have forest industries in Victoria and keep abreast of the issues and trends in forestry development that may have an impact upon rural communities. | 2 nd Friday each month (Executive) 2 nd Friday bi-monthly (Ordinary Members) | <i>Councillor Bannerman</i> |