

SAFETY & TRANSPORTATION BULLETIN

Date: May 2026

Petro-Canada Fuel Card Use Changes: Effective June 2, 2026

As part of an upcoming Petro-Canada fuel card process update, CEDA will be required to collect and provide user cell phone numbers to support increased security measures and fraud prevention associated with the Petro-Pass fuel card program. When an employee utilizes a Petro-Canada cardlock fuel station, a one-time use passcode will be sent to the cell phone number associated with the card as part of the multi-factor authentication process.



To administer this program, CEDA will be required to provide your personal cell phone number (where a CEDA-issued cell phone is not assigned or available) to Petro-Canada, a third-party service provider, for the limited purpose of administering and supporting multi-factor authentication for the Petro-Canada Superpass fuel card program. CEDA will ensure that only the minimum necessary personal information is disclosed and used for reasonable business purposes related to the administration of the fuel card program.

In accordance with applicable privacy legislation, CEDA is requesting consent for the intended use and disclosure of personal cell phone numbers. Consent selections will be administered through the Learning Management (BIS) system, where employees will be able to indicate whether they consent or opt out.

I have been informed of the specific personal information that may be disclosed and the purpose of that disclosure, as required under provincial privacy legislation, and:

- ☐ Consent to the use and disclosure of my cell phone number for this purpose
- ☐ Opt out of the use and disclosure of my personal cell phone number for this purpose

What This Means for Our Operations

1. Value of the Petro-Canada Superpass fuel Card

- Provides diesel discounts of up to \$0.15/L, stronger purchasing controls, and no additional transaction surcharges.

2. June 2 Deadline

- All fuel cards used at card lock stations must have a cell phone number associated with them prior to June 2.

3. Existing fuel cards

- Unassigned cards utilized by multiple drivers can have up multiple name and numbers associated with them.
- Kendal Steeves has been contacting leaders to obtain the following information for applicable fuel cards (please note that no cell phone numbers will be provided to Petro-Canada prior to receipt of employee consent):
 - Last 4 digits of the card number (located on actual card)
 - First Name, Last Name, Division
 - Cell Phone Number
- If leaders would like unassigned cards converted to assigned cards, please contact Kendal Steeves or CEDA.Fleet@cedagroup.com.

For further information, please contact CEDA Transportation Compliance CEDA.Fleet@cedagroup.com or your region HSE advisor.

