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Education Hub Details

| | |
|---------------------|---|
| Education Hub Name: | Blue Wave Leisure Centre |
| Address: | 12 Shoreline Avenue, Newry, County Down, BT34 2FA |
| Responsible Person: | Sarah O'Donnell |
| Email: | sarah.odonnell@bluewaveleisure.co.uk |
| Telephone: | 028 3025 6781 |
| Education Hub Type: | External Provider |
| Approval Type: | Initial Approval |
| Date of Visit: | 18 September 2025 |
| Visit Conducted By: | Mandy Mason – Quality Assurance Lead |
| Visit Method: | On-site visit |
| Report Prepared By: | TLEQ Quality Assurance Team |
| Report Date: | 22 September 2025 |



Section 1: Purpose of Visit

The purpose of this visit was to evaluate Blue Wave Leisure Centre's readiness to deliver TLEQ Qualifications in line with the requirements of The Leisure Experts Qualifications (TLEQ) and the relevant regulatory body (CCEA / Ofqual / QQI). This included reviewing governance arrangements, staffing, facilities, policies, assessment readiness, and learner support mechanisms.

Section 2: Key Findings by Domain

Section 2.1: Governance and Management

- Clear management structure in place with defined responsibilities.
- The Responsible Person (Sarah O'Donnell) holds appropriate experience in training administration and compliance.
- Education hub policies reviewed and aligned with TLEQ requirements for equality, safeguarding, and complaints.

Compliance Rating:

Section 2.2: Staffing and Competence

- Tutors and Assessors are appropriately qualified (Level 3 Award in Education & Training and Level 3 CAVA).
- Internal Verifier (Michael Byrne) holds a Level 4 IQA qualification and demonstrates sound understanding of quality assurance.
- CPD logs provided for all staff and Access NI checks verified.

Compliance Rating:

Section 2.3: Facilities and Resources

- Aquatic facilities meet relevant safety and accessibility standards.
- Classroom and IT facilities suitable for blended delivery.
- Secure storage for assessment records confirmed.

Compliance Rating:



Section 2.4: Assessment and Internal Quality Assurance

- Assessment and verification processes documented clearly.
- Sample assessment materials align with TLEQ qualification specifications.
- Internal verification strategy approved and includes standardisation schedule.

Compliance Rating: ⚠️ *Partially Met – recommendation for enhanced sampling plan prior to first cohort.*

Section 2.5: Learner Support and Inclusion

- Evidence of inclusive recruitment, learner induction, and individual support plans.
- EDI policy embedded into delivery documentation.
- Safeguarding procedures compliant with TLEQ and legislative requirements.

Compliance Rating: ✅

Section 3: Summary of Compliance

| Domain | Compliance Rating | Comments / Actions |
|-------------------------------|-------------------|--|
| Governance and Management | Met | Strong local management and compliance structure |
| Staffing and Competence | Met | Qualified team; ensure CPD maintained annually |
| Facilities and Resources | Met | Fully equipped for aquatic and theory-based delivery |
| Assessment and IQA | Partially Met | Develop expanded sampling plan prior to delivery start |
| Learner Support and Inclusion | Met | Inclusive and learner-focused provision evident |



Section 4: Action Plan

| Action Required | Responsible Person | Timescale | Status / Notes |
|--|--------------------|-----------------|---------------------------|
| Submit revised IQA sampling plan for first course delivery | Sarah O'Donnell | 20 working days | To be verified by TLEQ QA |

Section 5: Overall Recommendation

| Outcome | Recommendation |
|---|---|
| <input checked="" type="checkbox"/> Approved (Conditional) | Approval granted for a period of three years, subject to completion of the identified action within 20 working days |

Section 6: Sign-Off

| | |
|------------------------|-----------------------------|
| TLEQ QA Representative | Rory Ryan |
| Date of Review | 22 September 2025 |
| Approved By | TLEQ Quality Assurance Lead |
| Date of Review | 1 October 2025 |

