

**koala**<sup>®</sup>

SHAREHOLDER COMMUNICATION POLICY

The Koala Company Ltd  
ACN 619 538 671



# Shareholder Communication Policy

## The Koala Company Ltd (ACN 619 538 671)

### 1. Purpose

The purpose of this shareholder communication policy ("**Policy**") is to:

- promote effective communication with shareholders and other stakeholders of The Koala Company Ltd ("**Company**" or "**Koala**"); and
- encourage and facilitate participation at the Company's general meetings and deal promptly with the enquiries of shareholders and other stakeholders.

### 2. Scope

The Policy applies to all Koala directors, officers, employees, secondees, contractors and consultants.

### 3. Methods of communication

Information is provided to shareholders and other stakeholders through, but is not limited to:

- releases to the Australian Securities Exchange ("**ASX**") in accordance with continuous disclosure obligations;
- the corporate and investor sections of Koala's website;
- the Company's annual and half-yearly reports; and
- the Company's annual general meeting ("**AGM**").

Koala encourages shareholders to receive company information electronically by registering their email address online with Koala's share registry.

This Policy also applies to all other forms of formal and informal Koala investor communications intended for an external audience or that has a reasonable chance of being disclosed in the public domain, including but not limited to emails, speeches or presentations.

### 4. ASX releases

Koala will make announcements to the ASX in a timely manner in accordance with the ASX Listing Rules (see also **Koala's Disclosure Policy**).

All announcements made to the ASX are available to shareholders on the investor section of Koala's website under the company announcements section of the ASX website.

### 5. Koala's website

The investor section of Koala's website:

- is the primary medium of providing information to all shareholders and stakeholders. It has been designed to enable information to be accessed in a clear and readily accessible manner;
- will provide governance-related information including details of the Board of Koala ("**Board**") and senior management team and copies of the Company's Board committee charters and policies; and



- will contain information relevant to shareholders and stakeholders, including statements lodged with the ASX by Koala (including all financial results and annual reports), press releases and other material relevant to Koala shareholders.

## 6. Annual general meeting

The AGM provides an important opportunity for Koala to provide information to its shareholders and a reasonable opportunity for informed shareholder participation. At the AGM, shareholders can express their views to the Board and management and vote on the Board's proposals. All shareholders are encouraged to attend and participate at the AGM.

The date, time and location of the AGM will be provided in the notice of meeting, in the annual report and on the Company's website.

Where practicable, the Company will consider the use of technological solutions for encouraging shareholder participation at meetings (which may include, for example, live webcasting of meetings, holding meetings across multiple venues linked by live telecommunications and hybrid meetings).

The notice of meeting and proxy form will be distributed to all shareholders prior to the AGM in the timeframe set by the Corporations Act and will be available on Koala's website.

The Company's auditor attends its AGM and is available to answer any questions regarding the conduct of and any issues arising from the audit or the preparation and content of the auditor's report.

## 7. General

**Annual report:** Unless the Company's share registry has been notified otherwise, the annual report will be emailed to all shareholders (to the email address recorded on Koala's share register) prior to the AGM within the timeframe set by the Corporations Act.

**Half-year and full-year results:** The half-year and full-year results will be announced to the ASX pursuant to the ASX Listing Rules and are available to shareholders in the same manner as other ASX announcements. Following the release of the Company's half-year and full-year results, it may conduct investor and analyst briefings at which the media, institutional investors, and stockbroking analysts will be briefed and given an opportunity to ask questions of the Company's senior management.

**Dividends:** Australian resident shareholders are encouraged to provide Koala's share registry with Australian bank account details to enable Koala to pay any dividends by electronic funds transfer, rather than by cheque.

**Share registry:** Shareholders with any questions related to their shareholding should contact Koala's share registry at:

Email address	hello@atomicgroup.com.au
Telephone number	1300 288 664 (within Australia) +61 2 9698 5414 (outside Australia)

**Shareholder enquiries:** Koala is committed to dealing with shareholder enquiries promptly and courteously and takes measures to ensure that its registry, Atomic Pty Ltd, also does so.

**Shareholder privacy:** Koala recognises that privacy is important and will not disclose registered shareholder details unless required by law. Shareholder details will only be used in accordance with applicable privacy laws.

**Shareholders' meetings:** Koala will ensure that all substantive resolutions at a meeting of shareholders are decided by a poll rather than by a show of hands.



## 8. Review

This Policy will be reviewed every two years or as required to ensure it is operating effectively, and to determine whether changes are required.

The Board may change this Policy from time to time by resolution.

Authorised by: The Board	Version No: 1
Maintained by: Company Secretary	Last revised and approved: 20 May 2025