

## Alger Heights Neighborhood Association Board Meeting Agenda

Date: 05/05/2026

Time: 6:30 PM

Location: Seymour Church

- Introductions
  - Community Partner Updates
  - Good Neighbors
    - May 27: doing another social event at Sip with City Commissioner Marshall Kilgore
    - June 6: Show Me Your Kitties event — 50 people to do the walk and 15 houses with cats!
    - Looking to do a candidate forum before the primaries planning for late June and July
  - 3rd Ward Meeting - Cori Olsson attended April; AH hosting 6/11 @ 6PM (Seymour reserved 4:30–9PM)
    - April recap (per Cori's notes):
      - Moving to monthly meetings through summer
      - Public Safety dominated the discussion: community police officers as primary resource, officer-involved shootings, Civilian Appeals Board (CAB) reviewing three policies, MI permitless-carry implications, GR's OPA oversight, possible gun buy-back
      - Hoping to invite Chief Trigg to next meeting
      - Water main issue - exploring senior service discounts
      - Commissioner updates (Kilgore & Purdue): traffic updates at Boston Square; budget season - \$1M/year to 3rd Ward (cultural investment, Summer Youth \$125K, Construction \$200K, Small Business/Econ Dev \$250K); \$1.7M Public Safety from Lansing - residents can write commissioners with priorities
      - Selma Tucker (Community Development Director) to be invited in future
      - Asks: recruit for city boards, attend public comment evenings before votes
  - Alger Heights Business Association - Ben attended last month; monthly, 4th Tuesday 8–9AM
    - Bill the owner of Alger Hardware is the new president of the association
    - Pop-up market is happening this summer
    - Businesses are very willing to pass out the newsletter once printed
    - Ben will keep attending, but happy to have anyone else go on behalf of the association

- Alger/Garfield Collaborative
  - Looking to collaborate with Brookside Elementary school and will keep the group update
- NAC - 5/28 @ 9–11AM (4th Thursday monthly, virtual via Teams)
  - Ben will try to attend but if anyone else wants to let him know.
- Other Updates:
  - Dog Park Materials - No conversation needed just providing them.
  - Traffic Calming - Eastern Ave - Cassie Kobler identified the [[Mobile GR permit/request](#)] needed to initiate a traffic calming / traffic study; the form requires an NA signature to proceed. Decision needed: who signs and submits.
  - Grant Opportunity - Corewell Health Rapid Response Grant - open to Kent County nonprofits; updated RFP for May cycle. Application window: 5/1 (8 AM) – 5/11 (5 PM).
    - This grant is ongoing — Ben will plug this to the 5K.
    - Andrew will follow-up with Cassie.
- Roadmap Items
  - Priority Items
    - Spring Newsletter - Lucy's mockup complete; review print costs;
      - Goal is to agree on the final copy tonight so we can move to print
      - Distribution timing - coordinate with block liaison rollout (Keverne back 5/18)
      - Adding items from the Library, Pop-up market, Seymour church.
      - Planning on printing 1,000 copies for block captains to hand out and give extras to businesses
      - Lucy will complete the final copy by this weekend
      - Send to the printer next Monday
      - Distribute the week of the 18th
    - Block Liaisons Program Kick-off - paused while Keverne is overseas 5/2–5/16; resumes 5/18 in coordination with newsletter drop
    - Website - In Process
      - Switching over DNS settings, billing, and copy changes
      - Anyone who wants to help edit content for the site
      - Site design and site editing can be separate users
      - Ben can be given access and will reach out to Katherine to see if she would like to help edit/copywrite
    - Board Officially Formalized - vote target this meeting. Governance package prepared and ready for adoption (4 documents):
      - Andrew, Ben, and Lucy will get the bylaws notarized
    - Action by Sole Incorporator + Unanimous Written Consent of Initial Directors - Ben (sole incorporator) ratifies the Articles, adopts the Bylaws, and names the initial 3-person board, at which point the incorporator role ends. The initial board's first written consent then accepts appointments, fixes the board size at 3, elects officers (President / Secretary /

Treasurer), adopts the COI policy, and authorizes the 501(c)(3) application and Michigan Attorney General charitable registration.

- Bylaws Summary - directorship-basis nonprofit with no members; all authority vested in the Board. Board of 3–7 directors, 1-year terms, no term limits, majority quorum, remote participation and written consent both permitted. Officers: President, Secretary, Treasurer (P and S must be different people). One required annual meeting in Q1; other meetings as needed with 5 days' notice. Calendar fiscal year. Includes 501(c)(3) compliance language, conflict-of-interest, indemnification, records, amendments, and dissolution provisions.
  - Conflict of Interest Policy - IRS Form 1023 Appendix A model. Requires disclosure of any financial interest, recusal from deliberation and votes on the matter, board determination of whether a conflict exists, annual signed disclosure statement from every director/officer, and periodic compensation review.
  - Whistleblower Policy - open-door reporting (start with President; if not appropriate, any board member). Secretary serves as Compliance Officer with direct board access; receipt of complaint acknowledged within 10 business days. No retaliation; bad-faith reports treated as a disciplinary offense; confidentiality preserved to the extent possible; anonymous reports accepted.
- Upcoming Items
    - Association Open-house confirm format, invite design, and roles
      - June 18 – library lawn or in front of Heights Cream
    - Neighborhood Clean-up - Summer
      - City will provide trashbags
      - Laura will post about volunteer for clean-up
    - Dumpster Day - confirmed Saturday 10/24 with the City; 12 dumpsters; location: MacKay-Jaycees parking lot by the playground (Kenny Westrate, GR Parks & Rec; Nicole Rapacki, GR Public Works)
    - 5K Community Event - October - Ben will reach out about this
  - Other items discussed / add to agenda:
    - Garage Sale - will boost the post on Facebook!