

## PTA Meeting Minutes

Tuesday, October 14, 2025 at 5:30pm

Meeting called to order by Jezell Ramirez, President, at 5:49pm

In attendance:

There were 39 members in attendance

Executive Board Members: Jezell Ramirez, Donna Lane Ramirez, and Maria Luna

Principal: Mr. Muccino

Staff: Ms. Mercora

Childcare was not provided for this meeting

No minutes were presented for approval at this meeting.

## Welcome / Call to Order

PTA President Jezell Ramirez called the meeting to order and asked all parents to scan the QR codes for meeting attendance. Parents experiencing difficulty with the QR codes were advised that a hard-copy sign-in sheet was also available.

Jezell congratulated all Star Students in attendance.

PTA bylaws had been distributed prior to the meeting, and parents were asked to review them at home.

## PTA Updates & Reports

### Fall Festival

- The Fall Festival, the PTA's first official event, was reported as a success.
- Planning has begun for a Winterfest, with the long-term goal of establishing Fall, Winter, and Spring festivals as a new school tradition.

### Bake Sale

- The PTA's first official bake sale was held last week.
- Total revenue: \$1,162
- Bake sales will be held on the second Wednesday of every month.
- Flyers will be sent home to parents in advance.

## Guest Speaker

Ms. Zoya Rugova, IEP Teacher and 504 Coordinator at PS 83, addressed the parents.

### Presentation Highlights

- An IEP (Individualized Education Plan) is developed after a student is evaluated and determined to have a disability.
- A 504 Plan requires a medical diagnosis and provides specific school accommodations.

- The school has two school-based support teams:
  - One bilingual
  - One monolingual
- Parents with questions or concerns were encouraged to contact Ms. Rugova or the school-based support team directly.

## President's Report

### Budget Overview

- Starting balance: \$3,265
- Current balance: \$5,912.98
- Growth achieved in approximately one and a half months
- Approximately \$900 received in donations, including PTA dues
- Jezell thanked parents for their continued support and contributions.

### New Business

- Next PTA Meeting: November 13
- Next Bake Sale: November 12
- Book Fair: November 17–21
  - The PTA is exploring the option of adding Saturday, November 22, to allow more families to attend.

## Proposals & Voting

### Events Proposed

- 8th Grade Awards Ceremony
  - Two gift cards for award recipients
  - “Where It All Began” breakfast for students who attended PS 83 from Kindergarten through 8th Grade
- End-of-Year Field Day Enhancements
  - Snacks for students
  - Colored wristbands to help students feel included and special
- Fourth Grade Transition Events
  - Tour of the main building
  - Dance to celebrate their move into 5th grade
- Kindergarten Social
  - Continuation of the ice cream tradition
  - 8th graders visiting kindergarten classes to read *“The Very Hungry Caterpillar”* and make fruit salad together
- Welcome to 6th Grade Field Day Trip
  - Proposed as an annual event
  - Intended to recognize students who were COVID-era kindergarteners and missed graduation celebrations
- Santa Classroom Visits

- Santa visiting classrooms and distributing donuts
- Donut donations being requested
- Teacher Appreciation Day
  - Volunteers and donations welcomed
- Adult Prom
  - Discussed as a potential future event
  - Decision deferred due to size and planning requirements
- Kindergarten Cap & Gowns
  - PTA aims to assist with funding

## **Fundraisers**

- Pasta Fundraiser (Kindergarten–4th Grade)
  - Flyers available on tables
  - 50% profit
  - Pasta shipped directly to homes
- Cookie Dough Fundraiser
  - Under review pending additional information

## **Voting Results**

Parents were asked to vote on the proposed events and budget as a whole.

- Total parents present: 39
- Votes in favor: 36
- Votes opposed: 0

Result: The budget and proposed events were approved.

## **Star Student Recognition**

Mr. Muccino thanked families for attending and presented Star Student awards, recognizing students and their parents for their continued commitment and support.

## **Questions / Concerns / Feedback**

Jezell encouraged parents to attend PTA meetings even if their child is not a Star Student, emphasizing that greater parent involvement strengthens the school community.

## **Adjournment**

The meeting was adjourned at 6:29 PM.