

PTA Meeting Minutes

Thursday, November 15, 2025 at 5:30pm

Meeting called to order by Jezell Ramirez, President, at 5:44pm

In attendance:

There were **48** members in attendance

Executive Board Members: Jezell Ramirez, Donna Lane Ramirez, and Maria Luna

Principal: Mr. Brandon Muccino

Childcare was not provided for this meeting

No minutes were presented for approval at this meeting.

Opening of Title I Meeting

PTA President Jezell Ramirez opened the meeting and informed attendees that a new Title I Team needed to be elected. Andrea Pavlacka, Title I Secretary, was introduced.

Title I Presentation / Purpose of Title I

Andrea explained that Title I ensures all children have a fair, equal, and significant opportunity to obtain a high-quality education and meet state academic standards. Title I provides federal funding to schools serving high numbers or percentages of students from low-income families.

She shared a brief historical overview:

- Title I was established under the Elementary and Secondary Education Act of 1965.
- It was reauthorized in 2015 under President Obama, replacing No Child Left Behind.

Donna Lane Ramirez, PTA Vice President, assisted in the presentation and explained that:

- All Title I schools are required to host an annual Title I meeting.
- Parents must be informed about:
 - The Schoolwide or District Educational Plan
 - Title I requirements and characteristics
 - Parent engagement opportunities
- Parent involvement and voting are essential, as decisions directly impact school programming and student success.
Parents were encouraged to participate actively, as outcomes affect both their children and the school community as a whole.

Election of Title I Team

Title I Chair

- Maria Luna was nominated by the PTA President.
- She introduced herself, expressed appreciation for the school, and emphasized the importance of stronger parent engagement.
- Maria Luna was elected Title I Chair, unopposed.

Title I Co-Chair

- Responsibilities of the role were discussed, including:
 - Supporting the Chair
 - Assisting with parent engagement initiatives
 - Supporting academic programs (including tutoring)
 - Helping organize events
- Randolph “Ralph” Hernandez was nominated via Zoom.
- He accepted the nomination and briefly introduced himself.
- Randolph Hernandez was elected Title I Co-Chair.

Treasurer

- No volunteers came forward for the Treasurer position.
- The position remains vacant and was noted as not required at this time.

Additional Notes

- Meetings may be held in person or via Zoom to support hybrid attendance.
- Parents were reassured that leadership roles are collaborative and supported by the PTA team.

Transition to PTA Meeting

Giselle Ramirez, PTA President, formally opened the PTA portion of the meeting.

Treasurer’s Report

- Opening October balance: \$4,405.98
- Funds raised in October: \$5,509
- Expenses included:
 - 6th Grade trip deposit: \$1,129.95
 - Bake sale supplies
- Current balance: \$3,793.72

Bake Sale Report

- Total revenue: \$1,324.10
- Approximate net profit: \$790
- Families were encouraged to contribute more baked goods for future sales.

Upcoming Events & Announcements

Book Fair

- Six-day event, Monday–Friday
- Literacy Night scheduled for Wednesday
- Hours:
 - 8:30 a.m. – 1:15 p.m. during school hours
 - Evening hours during Literacy Night
- Parents were encouraged to use eWallet for convenience.

Thanksgiving Luncheon

- Saturday, November 22
- Food partially donated by Congresswoman Christy [Last Name], with additional support from the PTA
- Families must register via QR code
- The Book Fair will remain open during the luncheon

School Picture Days

- December 9, 10, and 11, varying by grade
- Notifications will be sent two weeks prior
- Applies to Kindergarten–7th Grade
- 8th Grade photos will be scheduled separately

Family Photo Day

- Saturday, December 13
- Time: 10:00 a.m. – 2:00 p.m.
- Minimum of 25 families required
- Appointments scheduled in 15-minute increments
- Prepayment required
- Recommended package: \$25 digital package with full photo rights

Holiday / Winter Shop

- Vendor table fees:
 - Half table: \$30
 - Full table: \$60
- PTA now accepts Zelle for payments

Pasta Fundraiser (Annex)

- QR code flyer distributed
- Orders ship directly to homes
- Proceeds support student programming
- Pasta samples were displayed for auction

STAR Student Ceremony

Led by Principal Mr. Muccino:

- He praised the PTA's efforts and encouraged continued parent attendance at monthly meetings.
- STAR students were recognized and congratulated.
- Parents were acknowledged for their ongoing support.
- Each STAR student received:
 - A certificate
 - A free Golden Corral dinner
- A turkey raffle followed the ceremony.

Adjournment

The meeting concluded following STAR Student recognitions and raffles. Parents were thanked for attending and reminded of upcoming PTA meetings and events.