

PTA Meeting Minutes

Tuesday, December 16, 2025 at 5:30pm

Meeting called to order by Jezell Ramirez, President, at 5:55pm

In attendance:

There were **25** members in attendance

PTA Executive Board Members: Jezell Ramirez, Donna Lane Ramirez, Ermalinda Pagan, and Maria Luna

Title 1 Members: Maria Luna, Randolph Hernandez, and Andrea Pavlacka

Parent Coordinator (Joe Anna Morales)

Childcare was not provided for this meeting

No minutes were presented for approval at this meeting.

PTA Meeting

President's Report (Jezell Ramirez)

- The work fair held last month was successful.
- Thanksgiving activities were completed.
- Three events were held last week, including:
 - Holiday Shop AKA Flea Market
 - Continental Breakfast and Crafts with Santa
 - Family Pictures
- Family Pictures had low attendance but was still considered successful.
- Some parents expressed interest in hosting family pictures again using the gym.
- Plans are to contact the photography company to schedule the event again in April, aligned with the third Flea market, tentatively called Spring Cleaning.
- The 6th Grade Trip is taking place tomorrow. All required funds were successfully raised, goals were met, and the trip is fully funded.
- On January 9, 2026, a New Year Drop and Multicultural Event will be held, featuring:
 - Food from different countries
 - Family interaction
 - A New Year ball drop activity for students

Treasurer's Report (Ermalinda Pagan)

- Report covered expenses and income through the end of November.
- Key expenses:
 - 6th Grade Trip: \$1,129.00
 - BJ's (Spirit Sales): \$533.63
 - Amazon gift cards (Star Students): \$51.70
 - Amazon gift cards (Thanksgiving Luncheon): \$64.80
 - BJ's (Thanksgiving Luncheon): \$142.64
 - Big Deals (Spirit Sales): \$7.96
 - Thanksgiving Raffles: \$100.00
- Deposits:
 - Spirit Sales (both buildings): \$1,324.10

- **Holiday Shop:**
 - \$120 collected so far from vendor table fees
 - Additional deposits to appear in the next report
- **Book Fair:**
 - Total revenue: \$7,759.76
 - Payment made: \$1,869.57
 - Remaining payment to appear in next month's report
- Treasurer noted that profits are being made, but additional parent donations of individually wrapped items would increase fundraising capacity.

PTA Meeting Adjournment

The PTA meeting was officially closed at 6:01 PM.

Motion was seconded and approved.

Title 1 Meeting

Call to Order

The Title I meeting began immediately following the PTA meeting at 6:02pm.

Title I Overview (Chair: Maria Luna)

- Title I provides additional funding for schools serving students from low-income backgrounds.
- Focus areas include:
 - Academic support programs
 - Family engagement activities
 - Extended learning opportunities
 - Classroom enhancements
- Total Title I budget: **\$16,825**

Proposed Events and Estimated Costs

- Cupcakes & Cocoa Family Night (DIY activities) – \$2,000
- Brainwash Game Night – \$3,000
- Family Paint Night
- Intrepid Museum Trip (educational family trip)
- Workshops including:
 - Artificial Intelligence
 - Financial Literacy (students and parents)
 - Anti-bullying presentation
 - Cooking workshops
 - Red Cross presentation (fire safety and CPR overview, non-certified)
- Title I funds may also support PTA events with supplies and food.

Voting Results

Parents voted on each proposal individually:

- Cupcakes & Cocoa Family Night: Approved (20 votes)
- Brainwash Game Night: Approved (18 votes)
- Family Paint Night: Approved
- Intrepid Museum Trip: Approved

- Workshops (AI, Financial Literacy, Anti-Bullying, Cooking, Red Cross): Approved (23 votes)

Title I Meeting Adjournment

The Title I meeting was adjourned at 6:13 PM following a motion and second.

Additional Announcements - Parent Coordinator (Joe Anna Morales)

- Families with students in Kindergarten–4th Grade were reminded about NYC Kids RISE college savings accounts:
 - \$100 initial deposit provided by NYC upon account creation
 - Families may contribute any amount
 - Potential matching funds and scholarship opportunities available
- Parents were strongly encouraged to submit Federal Lunch Income Forms, as these directly impact Title I funding, which is currently at risk statewide.

Star Student

The ceremony was led by Principal Mr. Machino. He praised the PTA's efforts and encouraged parents to continue attending monthly meetings. STAR students were congratulated, and parents were acknowledged for supporting their children's success. Each STAR student received a certificate with a free Golden Corral dinner. A turkey raffle followed the ceremony.

Meeting Adjourned

The meeting concluded following STAR student recognitions and raffles. Parents were thanked for attending and reminded of future PTA meetings and events.