

PTA Meeting Minutes

Thursday, January 22, 2026 at 5:30pm

Meeting called to order by Jezell Ramirez, President, at 5:55pm

In attendance:

There were **24** members in attendance

Executive PTA Board Members: Jezell Ramirez, Donna Lane Ramirez, and Maria Luna

Title 1 Members: Maria Luna, Andrea Pavlacka (via Zoom)

Principal: Mr. Muccino

Childcare was not provided for this meeting

No minutes were presented for approval at this meeting

PTA Meeting

Guest Speaker

The meeting opened with the introduction of Kayla, guest speaker from Girl Scouts.

Girl Scouts Presentation Highlights

- Girl Scouts programs are available for Kindergarten through 12th grade, with activities aligned by grade level.
- Programs include:
 - STEM activities (coding, robotics, science, math)
 - Robotics building and competitions
 - Outdoor activities (rock climbing, fishing, archery)
 - Camp experiences at Camp Kaufman (Holmes, NY)
 - Life skills such as healthy eating and teamwork
- Discussion of Girl Scout Cookies, including current cookie options and feedback on discontinued flavors.
- Opportunities for:
 - Forming a Girl Scout troop at the school
 - Fundraising through cookie sales
 - Adult volunteers to serve as troop leaders
- Flyers and QR codes were provided for sign-ups.
- Kayla remained after the presentation to answer questions.

PTA Business Updates

Recent Events

- December Holiday Events ("3-in-1"):
 - Family/Holiday Pictures
 - Holiday Flea Market
 - Breakfast with Santa
- 6th Grade Trip was a major success.

Picture Days

- Held on December 7, 10, 11, and 12.

Bake Sale Report

- Expenses: \$523.71
- Revenue: \$1,427.37
- Profit: \$903.66
- Current bank balance: \$5,540.71

Mid-Year Financial Report

- Starting balance: \$3,235.23
- Total income to date: \$19,511.89
- Total expenses to date: \$13,971.18
 - Includes Book Fair expenses:
 - \$7,790 deposited
 - \$6,000 paid back
 - \$1,800 retained as profit

Announcements & Upcoming Programs

- English Classes:
 - Parents interested in learning English were encouraged to sign up using yellow flyers available on the table.
- Working Papers (8th Grade):
 - Applications are available.
 - Deadline: February 27
 - Assistance offered for families needing help.
- Picture Retake Day:
 - February 11
 - Open to students unhappy with their original photos or absent on picture day.
 - Purchased photo packages must be brought back on retake day.
- Upcoming Fundraisers & Events:
 - Dollar Sale (donations needed)
 - Family Paint Night (Title I – date change to be announced)
 - Pokémon Learning Event (instructional, not a tournament; parents learn with children)
 - Kindergarten Read-Aloud Event – March 2
- Halal Catering Request:
 - Families were asked to recommend halal restaurants or caterers for future school events.

Next PTA Meeting

- February 25, 2026

PTA Adjournment

The PTA meeting was adjourned at 6:12 PM following a motion and second.

Title I Meeting

Call to Order

The Title I meeting opened at 6:13 PM.

Title I Report (Chair: Maria Luna)

Current Budget

- Remaining Title I budget: \$16,181

Recent Spending

- Multicultural Event (cupcakes & cookies): \$643.98

- Collaboration with PTA, Community Schools, and NYC Edge

Upcoming Title I Events

Family Paint Night

- Rescheduled from Friday the 13th to Thursday the 12th due to instructor availability
- Brainwash Game Show
 - March 12
 - School-day assemblies for students
 - Evening family event
- Intrepid Museum Trip
 - Planned for June
 - Targeted to warmer weather for family participation

Title I Adjournment

The Title I meeting was adjourned at 6:15 PM following a motion and second.

School Safety Presentation

Presenter: Principal Mr. Muccino

Safety Overview

Parents were briefed on required annual safety procedures, including the four types of drills conducted at school:

1. Evacuation Drill (formerly fire drill)
 - Used for fires, heating issues, or unsafe building conditions
 - Emergency bags, medical staff, and printed contact lists are used
 - Parents reminded to keep contact information updated
2. Lockdown Drill
 - Used when there is an intruder inside the building
 - Lights off, doors locked, students remain silent
3. Shelter-in-Place
 - Used for threats outside the building
 - No entry allowed until cleared by authorities
4. Hold
 - Typically used for a missing student within the building

Mr. Muccino explained that drills are cleared only by NYPD, FDNY, or other authorized agencies.

Parents requested written communication about safety drills, which will be included in meeting minutes and shared online.

Student Recognition

The meeting concluded with Star Student recognitions, and parents were thanked for their continued support and involvement. Each STAR student received a certificate for Golden Corral.

Meeting Concluded