

# The Agentic Enterprise Workshop Collection

Prepare your team to build, deploy, and manage AI agents

## For leaders

### **The AI-Augmented Executive**

*90 minutes*

Lead your organization through this moment in AI

### **Building AI-Ready Teams**

*120 minutes*

Prepare managers to lead their teams on agentic AI

## For champions

### **Building Your Team's Agentic Roadmap**

*120 minutes*

Prepare to automate workflows with AI agents

## For employees

### **Working with Agents**

*120 minutes*

Understand AI automations and spec agentic workflows

### **Building Your First Agent**

*120 minutes*

Get experience building an agentic AI Chief of Staff

### **Find Your AI Use Case**

*60 minutes*

Apply AI to real work challenges

### **Getting Started in GPT Codex**

*120 minutes*

Start using GPT Codex for automations and skills

### **Getting Started in Claude Cowork**

*120 minutes*

Start using Cowork for skills and scheduled tasks

# The AI-Augmented Executive

Get executives **comfortable and confident** leading the organization in the age of AI

## What we cover

- Understand what the new AI workforce looks like
- Build the AI and agentic fluency needed to lead with credibility
- Learn the best executive AI use cases and automations
- Internalize the magnitude of the opportunity and risk of inaction

## Who it's for

- VPs and above
- Responsible for executive-level strategy and decisions

**Time:** 90 mins

**Format:** 70% training, 30% exercises

**Suggested Audience:** Up to 50 executives

# Building AI-Ready Teams

Prepare managers to lead their teams through this moment in AI

## What we cover

- Build the AI and agentic fluency needed to lead with credibility
- Learn the best manager AI use cases and automations
- Embed AI accountability into team operating rhythms
- Overcome resistance

## Who it's for

- Managers with 3+ reports

**Time:** 120 mins

**Format:** 60% training, 40% exercises

**Suggested Audience:** Up to 150 managers

# Building Your Team's Agentic Roadmap

Equip champions to lead their teams in developing team-wide AI agents

## What we cover

- Understanding the role of agents, agentic automations, and assistants
- Understand agentic risk and governance considerations
- Learn to map your team's workflows to identify strong candidates for AI
- Get a framework to prioritize workflows based on AI fit and workflow readiness
- Spec a potential agentic team workflow

## Who it's for

- Champions or managers with responsibility for figuring out team-wide agents

**Time:** 120 mins

**Format:** 70% training, 30% exercises

**Suggested Audience:** Up to 300 champions

# Working With Agents

Get teams familiar with the role of AI automations and the first steps in building them

## What we cover

- Understanding agents, agentic automations, and assistants
- Learn how agents work and when each solution is best
- Understand the risks and governance considerations in implementing agents
- Identify use cases for personal agents
- Spec out a personal agentic workflow

## Who it's for

- Employees who need to understand agents but **don't have access** to an agentic tool yet

**Time:** 90 mins

**Format:** 70% training, 30% exercises

**Suggested Audience:** Up to 300 employees

# Build Your First AI Agent

Get hands-on experience building a working AI agent

## What we cover

- Understanding agents, agentic automations, and assistants (and examples of each)
- Learn the basic components of an agentic automation
- Create your own AI Chief of Staff agentic automation

**Time:** 120 mins

**Format:** 60% training, 40% exercises

**Suggested Audience:** Up to 300 employees

## Who it's for

- Employees who need to understand agents
- **Requires access to Cowork, Codex, Custom GPTs, or Copilot 365 with scheduled prompts**
- **Requires access to 'read' connectors (minimum)**

# Getting Started in Codex



Empower employees to start building agents with GPT Codex

## What we cover

- Understand what makes GPT Codex different from ChatGPT
- Deep dive into automations, plug-ins, and connectors
- Learn 3-5 applicable use cases you can try in GPT Codex
- Create your first skill and/or automation in GPT Codex

## Who it's for / requirements

- Employees who need to understand agents
- **Requires access to GPT Codex with 'read' connectors (minimum) turned on**

**Time:** 120 mins

**Format:** 60% training, 40% exercises

**Suggested Audience:** Up to 300 employees

# Getting Started in Cowork



Empower employees to start building agents with Claude Cowork

## What we cover

- Understand what makes Claude Cowork different from Chat
- Deep dive into connectors, scheduled tasks, skills, and plugins
- Learn 3-5 applicable use cases you can try in Claude Cowork
- Create your first skill and/or scheduled task in Claude Cowork

## Who it's for / requirements

- Employees who need to understand agents
- **Requires access to Claude Cowork with 'read' connectors (minimum) turned on**

**Time:** 120 mins

**Format:** 60% training, 40% exercises

**Suggested Audience:** Up to 300 employees

# Finding Your AI Use Case

Apply AI, agents, and automations to real work challenges

## What we cover

- Understanding AI's capabilities and risks
- Best practices for using AI responsibly
- See live demos for how AI can serve as a productivity assistant, researcher, and thought partner
- Get a framework for identifying AI use cases
- Practice finding and implementing an AI use case

## Who it's for / requirements

- Employees who are newer to AI and need to kickstart AI adoption

**Time:** 600 mins

**Format:** 60% training, 40% exercises

**Suggested Audience:** Up to 300 employees

# How we bring workshops to life

## Preparation

30-minute prep call + confirmation of existing LLMs and tools, access to Section Coach

## Delivery

90-minute live workshop delivered by an expert AI instructor

## Follow-Up

Equip team with workshop recording and follow-up materials, access to Section Coach, review of HQ metrics