

# Your guide to the Ignite Hub

Everything you need to unlock the Ignite Hub, see what's inside, and start building experience that will stand out on your CV, personal statement and applications.

**Set up by your school or college — ready and waiting inside your Springpod account.**

## WELCOME TO IGNITE

## Your Ignite Hub, Explained

Springpod Ignite is a programme built into your Springpod account that brings real employers, real experiences and real career pathways to you all in one place. Your school or college has set this up for you, so once you've unlocked it, everything is ready and waiting inside your existing Springpod dashboard.

Whether you're not sure what career you want yet, or you've already got an idea and want to explore it properly, Ignite gives you a structured way to find out more, try things out, and build skills that employers and universities actually look for.

### What you can access

- Industry Insight Programmes
- Virtual Work Experiences & University Tasters
- Digital & Employability Skills Programmes
- AI Interview Coach

### What you'll gain

- Clarity on career pathways that suit you
- Real insight straight from employers
- Confidence and work-ready skills
- Evidence for interviews and applications
- A Career Ready Certificate on completion

 **In short:** Ignite is there to help you explore, experience and build the skills that will help you make confident decisions about your future — and to help you prove it, when it matters.

# How to Unlock Your Ignite Hub

Follow these steps in order — it should only take a few minutes to get set up.

- ☐ **Get your access code.** Your school or college will have emailed this to you – search your inbox and check your spam or junk folder if you can't find it.
- ☐ **Create your student account, or log in.** If you're new to Springpod, create your account and verify your email address. If you already have a Springpod account, simply log in as normal. Head to [space.springpod.com/sign-up](https://space.springpod.com/sign-up).
- ☐ **Tell us about yourself.** This helps us personalise your experience. It's really important that you select the correct school or college name when asked, so your teachers can recognise your hard work.
- ☐ **Unlock the Ignite Hub with your access code.** There are two ways to do this once you're logged in – use whichever you see first:

## Option A — From your dashboard

- You may see a prompt that says “Got a licence code?”
- Select “Unlock your experiences”
- Enter the code from your email and submit it

## Option B — From your settings

- Select the Settings icon in your account menu
- Find “Activate School Experience Hub”
- Enter your code and select “Submit Code”

*That's it — your Ignite Hub is now unlocked and ready to explore from your dashboard.*

## Coming back to your Ignite Hub

Once it's unlocked, you don't need to enter your code again — your Ignite Hub is always just a click away:

- From the left-hand menu – just click “Ignite Hub”
- From your dashboard – click “View Ignite Hub”



**Anytime, anywhere:** your Ignite Hub is available whenever you log in, on any device. There's no limit – you can complete as many experiences as you like, at your own pace.

### → WHAT'S INSIDE

## Your Ignite Journey, Step by Step

The Ignite Hub is a structured journey made up of up to four steps.

| STEP            | FOCUS                                         | WHAT IT IS                                                                                                                                                             |
|-----------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 • Explore     | Industry Insight Programmes                   | Short, focused content introducing you to different industries and careers.                                                                                            |
| 2 • Experience  | Virtual Work Experiences & University Tasters | Flexible, real-world experiences with employers and universities, at your own pace, including Barclays, the RAF, Rolls-Royce, Aldi, Airbus, Amazon, NHS and many more. |
| 3 • Build       | Digital & Employability Skills Programmes     | Practical, transferable skills that employers consistently look for.                                                                                                   |
| 4 • Demonstrate | AI Interview Coach                            | Practise real interview questions and get instant, judgement-free feedback.                                                                                            |



**Career Ready Certificate:** complete the full Ignite journey and you'll earn a Career Ready Certificate – real proof of the initiative you've shown, ready to add to your CV, personal statement or UCAS application.

# Adding Ignite to CVs and Applications

Completing programmes and experiences is brilliant, but the real value comes from being able to talk about them confidently. Here's how to turn what you've done in Ignite into strong content for your CV, personal statement or application form.

## 1. Keep a simple record as you go

Each time you finish a programme or experience, jot down three things while it's fresh in your mind: what you did, what you learned or gained, and why it matters for the course, apprenticeship or job you're applying for.

## 2. Use it on your CV

Add a "Work Experience" or "Wider Learning" section to your CV and list your Ignite experiences the same way you would a real placement:

### **Virtual Work Experience – [Employer/Sector], Springpod Ignite (2026)**

Completed a virtual work experience exploring [industry]. Developed [skill] and gained a clear understanding of [what the role/industry involves].

## 3. Use it in personal statements and applications

Rather than just naming the programme, use it as evidence with this simple structure:

- Show: "Through Springpod Ignite, I completed a virtual work experience in ..."
- Tell: "... which involved ..."
- Reflect: "This confirmed/changed my interest in ... and helped me develop ..."

#### 4. Mention your Career Ready Certificate

If you complete the full Ignite journey, include your Career Ready Certificate as a named achievement; it shows initiative, commitment and genuine investment in your own development.

#### 5. Bring it into interviews

If you've used the AI Interview Coach, use the same answers you practised in real interviews. Employers and admissions tutors love hearing about what you actually did, not just what you're interested in.

 WE'RE HERE TO HELP

## We can't wait to see what you achieve

If you have any questions or run into any issues unlocking your Ignite Hub, get in touch. We're happy to help.

Email Springpod

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