

BROKEN APPOINTMENT POLICY

We reserve the right to charge for appointments that are cancelled or broken without 24-hour notice.

Our office policy is to charge \$70.00 for all broken, cancelled and no call no show appointments.

Any broken appointment charges will need to be taken care of before you will be able to reschedule for another appointment.

We understand that emergencies arise unexpectedly, and we will carefully assess each instance before applying any broken appointment fees.

We are closed on Fridays. If you have a Monday appointment, we will need to hear about any cancellations by the previous Thursday.

Appointments that are not CONFIRMED are subject to be cancelled.

I have read and understand the broken appointment policy. I agree to pay any fees that are charged, should I fail to keep an appointment.

Signature

Date