TRAINING COURSE TERMS & CONDITIONS

Purpose and General Provisions

C-Risk Education is a training organization specialized in cyber risk quantification using the FAIR™ standard. C-Risk Education designs, develops, and delivers public and private training programs in Paris, across France, and in Europe, either on-site or remotely.

In the following paragraphs, the following terms are defined as:

- Customer: any natural or legal person who registers or orders training from C-Risk Education.
- Trainee: the individual participating in training.
- Inter-company training: training courses listed in the C-Risk catalogue which bring together trainees from different organizations.
- Intra-company training: tailor-made training by C-Risk on behalf of a specific client or a group of clients.
- CGV: the general conditions of sale, detailed below.
- OPCA: French organization responsible for the financial oversight of employee training within France.

These general conditions of sale apply to inter-company and intra-company training orders placed with C-Risk SAS. This implies the unconditional acceptance by the buyer and their full acceptance of these general conditions of sale. C-Risk provides guidelines for the requirements to follow the training courses it offers. It is up to the client to assess their needs and check whether their employees have the expected prerequisites to follow C-Risk Education training.

CPE Credits

Our training courses are eligible for Continuing Professional Education (CPE) credits recognized by organizations such as (ISC)² and ISACA. The number of credits depends on the actual duration of the training and the relevance of the content to the participant's certification domain. It is the responsibility of each participant to self-report their earned CPEs to the relevant certification body, in accordance with its guidelines.

At the end of the course, participants will receive a certificate of completion stating:

- the title of the training program
- the total number of training hours
- the date of completion
- the participant's name
- the learning objectives of the course

Registration

Registration becomes effective only upon receipt by C-Risk of the training agreement or quote, duly completed and stamped by the client. For regional or international sessions, documents must be received at least 15 days before the training begins.

C-Risk will send a training confirmation by email no later than three days before the session, summarizing logistical details: date, location, time, and access instructions, to the contact(s) indicated in the registration documents. C-Risk cannot be held responsible for non-receipt of the confirmation, especially in case of participant absence. After the training, an individual certificate of attendance and the related invoice will be sent by email.
Orders are valid only after formal acceptance by C-Risk within eight days. Any subsequent modification by the client must be approved in writing by C-Risk.

Billing

All prices are quoted in euros, excluding VAT, which will be added at the prevailing rate.
For private training courses held at the client's premises, prices do not include trainer travel expenses.
For public sessions attended by at least five participants and held on-site at C-Risk, accommodation and catering costs are not included in the course fees.
Training fees include participation, training materials, and coffee breaks. Any training begun is due in full.

Payment must be made at least one week before the first training day.
Without payment, C-Risk may deny access to the course.
The invoice will be issued after the training.

The payment deadline is stated on the quote. Any late payment (partial or total) will, unless a formal extension has been granted by C-Risk, incur late fees automatically without the need for reminder, starting the day after the due date, calculated at three times the legal interest rate.
C-Risk may also charge a fixed €40 recovery fee, plus any justified additional recovery costs.

Cancellation, absence or interruption of training

Any training module started is fully due and will be invoiced to the client.
In the event of absence, interruption, or cancellation, C-Risk will distinguish between days attended and days missed.
Amounts due for absences or interruptions are not eligible for OPCO coverage. In this case, the client agrees to pay the outstanding balance directly to C-Risk.

In case of cancellation by the client, C-Risk reserves the right to charge cancellation fees as follows:

- If cancellation occurs more than 15 working days before the course start: no fee.
- If cancellation occurs between 15 and 7 working days before: 50% of the training cost excl. VAT.
- If cancellation occurs less than 7 working days before: 100% of the training cost excl. VAT.

However, a participant may be replaced by a colleague from the same company.
The replacement's name and contact details must be confirmed in writing to C-Risk.
In case of absence due to a force majeure event recognized by courts, and upon validation of this condition by C-Risk, the client may reschedule the same training within 12 months.

C-Risk reserves the right to cancel or postpone any course without compensation if the number of participants is insufficient or in the event of force majeure. The client may then choose another session from the training calendar. C-Risk cannot be held liable for any costs or damages resulting from a cancellation or rescheduling.

OPCO Funding

If the client requests funding from an OPCO, it is their responsibility to:

- Submit the request in a timely manner and ensure its approval
- Indicate this explicitly upon registration

If OPCO confirmation is not received at least one week before the course start, subrogation will not be accepted. The client may then:

- Cancel or reschedule the registration
- Or provide, before the course, a formal purchase order committing to payment

Intellectual Property

Each training includes documentation for the client's internal use only. Any reproduction, modification, or sharing with third parties, in whole or in part, in any form, is prohibited without prior written consent from C-Risk.

Arbitration in the event of a dispute

These general conditions of sale are governed by French law. Any dispute arising from their interpretation or application comes under the exclusive jurisdiction of the courts of Hauts-de-Seine (92).

General conditions applicable on January 3, 2023 and subject to change without notice.