

# Essential Care Service Schedule

## Every Visit

General	<ul style="list-style-type: none"><li>• Inspect/replace light bulbs</li><li>• Inspect/lubricate doors/hinges/locks/sliders</li><li>• Inspect walls/floors for settling</li><li>• Inspect window glass/screens</li></ul>	<ul style="list-style-type: none"><li>• Inspect/test smoke &amp; CO detectors</li><li>• Inspect/test fire extinguishers</li><li>• Inspect doors &amp; windows for gaps/drafts</li></ul>
Utilities	<ul style="list-style-type: none"><li>• Replace HVAC air filters (standard 1" filters included)</li><li>• Inspect/empty dehumidifiers</li></ul>	<ul style="list-style-type: none"><li>• Empty central vac &amp; clean or replace filter</li></ul>
Kitchen	<ul style="list-style-type: none"><li>• Add rinse agent to dishwashers</li><li>• Clean dishwasher filter, use descaler</li><li>• Inspect drains &amp; faucet aerators</li></ul>	<ul style="list-style-type: none"><li>• Replace deodorizer in refrigerators</li><li>• Inspect grout &amp; caulking</li></ul>
Bathrooms	<ul style="list-style-type: none"><li>• Inspect drains &amp; faucet aerators</li><li>• Inspect grout &amp; caulking</li></ul>	<ul style="list-style-type: none"><li>• Inspect toilets</li></ul>

## Seasonal Services

Spring/Summer (Mar-Aug)	<ul style="list-style-type: none"><li>• Inspect attics for leaks/damage/pests</li><li>• Clean &amp; sharpen garbage disposals</li><li>• Lubricate garage door components</li><li>• Drain hot water heater tank</li><li>• Clean &amp; lubricate bathroom exhaust fans</li></ul>	<ul style="list-style-type: none"><li>• Operate &amp; lubricate attic ventilation fans</li><li>• Locate &amp; exercise main water shutoff valve</li><li>• Test all electrical outlets</li><li>• Clean or replace range hood filters</li><li>• Clean or replace microwave filters</li></ul>
Fall/Winter (Sept-Feb)	<ul style="list-style-type: none"><li>• Inspect attics for leaks/damage/pests</li><li>• Clean &amp; sharpen garbage disposals</li><li>• Clean HVAC return vents</li><li>• Clean refrigerator condenser coils</li></ul>	<ul style="list-style-type: none"><li>• Replace batteries &amp; clean smoke/CO/thermostats</li><li>• Replace garage/security keypad batteries</li><li>• Clean or replace range hood filters</li><li>• Clean or replace microwave filters</li></ul>