

BELLE MAYLEE DAVIS

Toronto, ON | Canadian & US Citizen | bellemaylee.com | linkedin.com/in/bellemaylee | b3davis@uwaterloo.ca | (716) 399-3067

Global Business and Digital Arts student at the University of Waterloo with experience in UX/UI design and research, web design and front-end development (HTML, CSS, JavaScript, Webflow), and visual storytelling through Figma and Adobe Creative Cloud. Uses AI tools (ChatGPT, Claude) to accelerate design and product workflows. Bridges business strategy and design to create digital experiences that are both user-centered and brand-aligned. Open to co-op opportunities for Fall 2026.

WORK EXPERIENCE

Tomayto Tomato Pictures | StakeOS

Remote (Santa Monica, CA)

User Experience & Website Designer

Jun 2025 — Present

- Provide critiques of StakeOS AI front-end usability and deliver design solutions using Figma and Claude to support product development.
- Designed a website landing page in Figma, iterated on the founders' feedback, and built a low-fidelity prototype using HTML, CSS, and JavaScript for investor and recruitment pitches.
- Created an onboarding questionnaire in Figma for aspiring film producers alongside company founders.

The Griffon Gastropub

Lewiston, NY

Seasonal Host & Busser

May 2024 — Apr 2026

- Coordinated with servers and kitchen staff to manage guest flow and table turnover, ensuring smooth, well-paced service.
- Anticipated guest needs and maintained friendly, attentive service to enhance overall guest satisfaction.
- Trained new hires to multitask between hosting and bussing duties, helping the team stay efficient during peak dining hours.

EDUCATION

University of Waterloo

Waterloo, ON

Class of 2028

Bachelor of Global Business and Digital Arts (GBDA)

Honours Co-op

Awarded University of Waterloo President's Scholarship

Branksome Hall

Toronto, ON

Graduated 2024

International Baccalaureate Diploma

Ontario Secondary School Diploma

VOLUNTEER EXPERIENCE

Slogan Yearbook

Toronto, ON

Lead Editor, Junior School

Sep 2021 — Mar 2023

- Designed visually cohesive layouts and reusable templates using HJ eDesign, refining designs based on stakeholder feedback to ensure consistency across yearbook pages.
- Managed a team of three student editors, providing guidance throughout the editing process to deliver polished content.
- Liaised between the project manager and student team members to facilitate clear communication and collaboration.

GBDA Society

Waterloo, ON

Director of Finance

Aug 2025 — Dec 2025

- Oversaw financial planning and tracking for society initiatives by maintaining a budget spreadsheet and coordinating with the student government accountant to manage income and reimbursements.
- Supported the planning and execution of two fundraising projects with the Director of Operations, delivering a net profit for the Society.

Power to Change

Waterloo, ON

Women's Ministry Coordinator

Jan 2026 — Apr 2026

- Organized and hosted events to build and strengthen the women's community, fostering connection, fellowship, and spiritual growth.
- Listened to and responded to the needs and requests of women at Power to Change, helping plan events that address gaps in the women's ministry.

SOFTWARE & SKILLS

• Adobe Creative Cloud

Photoshop, Illustrator, Premiere Pro, Audition, Express, Firefly

• Generative AI Tools

ChatGPT, Claude

• UX/UI Design & Research

• Brand Design

• Visual Design Tools

Figma, Canva, Webflow

• HTML, CSS, & JavaScript

• Wireframing & Prototyping

• Photography & Film