D'Ventures Enterprise Limited
Privacy Policy

Privacy Policy Statement

This Privacy Policy Statement sets out the privacy policy and practices of D'Ventures Enterprise Limited ("we", "us", "our" or "D'Ventures"), for the purposes of complying with the Personal Data (Privacy) Ordinance. We are committed to protecting your privacy and the confidentiality of the personal data that we collect, use and process in connection with the services, products, events, activities, promotions, workspaces, event spaces, and facilities that we offer and/or support (collectively, the "Services"). This Privacy Policy Statement describes how we collect, use, handle and protect your personal data, which is any information that is capable of identifying an individual. When an individual provides personal data to us, they are agreeing to be governed by this Privacy Policy Statement.

Categories of Personal Data We Collect

The categories of personal data we may collect and use about you will vary depending on your level of engagement with us. We may collect the following personal data about you:

- contact information including your name, email address, phone number, mailing address, job title, and/or such other information in relation to your engagement with us;
- photographs and/or video recordings captured during events and/or activities in connection with your engagement with us;
- technical information about the devices you use to interact with our website, applications and/or platforms which may include internet protocol addresses, device identifiers, web browser, and browsing information collected through cookies and other similar technologies on our website. The information automatically collected will be associated with any personal data you have provided.

You may provide us voluntarily with information in order to use, or participate in, certain features of our Services. Certain personal data are required for specific Services and if you fail to supply such personal data as requested for the specific Service, we may not be able to deliver you the Service.

Data Collection, Purpose and Use

We may directly collect from you and hold your personal data or indirectly collect your personal data from third parties in relation to the following:

- Enquiries and eligibility – for the purposes of handling and responding to your enquiries and feedback, verifying your identity and assessing your eligibility for Services, offers, promotions and/or rates;
- Services – for the purposes of administering, managing and supporting the Services, including processing and administering order forms, agreements, invoices and payments; conducting due diligence; managing bookings, access to and use of workspace(s) and event space(s); and complying with applicable legal and regulatory requirements;
- Events and activities – for the purposes of administering, managing, documenting and promoting events and/or activities at the event space(s);
- Community initiatives – for the purposes of administering, managing, and supporting community engagement, co-learning and social impact initiatives;
- Personnel records – for the purposes of recruitment, appointment and human resource management; and
- Other administration and operational records – for various purposes of operating and properly discharging the functions of D'Ventures.

Our use of your personal data depends on how and where you interact with us. In some situations, the collection of personal data may be required for the operation of our website and social media account, booking and access control systems, or the provision of certain Services, events or other activities.

We may take photographs and/or video recordings during events and/or activities in connection with your engagement with us for documentation, communications and promotional purposes. Such materials may be published in print, electronic, social media or other media, including our website and social media account(s). If you do not wish to be photographed or recorded, please notify us before the relevant event or activity begins by emailing to: hello@dventureshk.com.

If we are marketing to you, we will also do so with your consent or where otherwise permitted by law. We will not provide your personal data to third parties for direct marketing or other unrelated purposes without your consent.

Third-Party Websites, Applications and Platforms

We may provide links to third-party websites or information to our users. You may also connect your mobile device to or use third-party applications and/or platforms for bookings and door access in connection with our Services. This Privacy Policy Statement does not cover third-party websites that we link to, nor the collection and processing of your personal data by third-party applications and/or platforms. Linked sites and those applications may have their own privacy policies and terms of use which you should review. We do not endorse or sponsor, nor are we responsible for, any third-party websites, the content or information contained therein, or their privacy practices.

Use of Cookies

We may use cookies to enhance your experience on our website. Cookies are small pieces of data stored on your computer or other devices when websites are loaded in a browser. By continuing to use this website, you agree to the use of these cookies, if any. If you do not accept the cookies or withdraw your consent, you may not be able to use some of the functions on this website.

People Who May Process Your Personal Data

Your personal data may be received and processed by the following parties located within or outside Hong Kong:

- our own employees for the management and administration of the Services;
- third-party data processors who provide support services to us and who will process your personal information on our behalf. Such third parties may include IT service providers as well as marketing companies that we use;
- third-party service providers who we engage to provide or perform services, functions, events and/or activities to support our interactions with you;
- parties we have a legal obligation to disclose information to, for example government departments, authorities and bodies, regulators and law enforcement agencies.

We maintain processes designed to ensure that any processing of personal data by such third-party service providers is consistent with this Privacy Policy Statement to protect the confidentiality, availability and integrity of your personal data.

Retention

Your personal data will be stored securely in our system and all practical steps will be taken to ensure that your personal data will not be kept longer than is necessary for fulfilling the purpose of collection (including any directly related purpose). We retain personal data if it is necessary to support our interaction with you. We may also retain personal data for longer than the duration of our engagement for legal and/or regulatory reasons, or for analysis or record-keeping. For requests for access, corrections or deletion, please refer to the "Access and Correction" section of this Privacy Policy Statement.

Direct Marketing

Where you agree (or where otherwise permitted by law), we will send you information about any promotions, community initiatives, marketing or other activities which may be of interest to you, according to available methods of communication. Even after you agree and ask us to send you information, you can always unsubscribe or withdraw your consent at any time, and we shall stop sending you materials by way of direct marketing. To unsubscribe, please email to: unsubscribe@dventureshk.com.

Protection

We take practical steps to protect your personal data against loss, unauthorised access, use, processing, erasure, modification or disclosure. Access to personal data is restricted to relevant employees on a "need-to-know" basis. We also check that any third parties that we deal with maintain reasonable measures to safeguard the security of the personal data they process.

Access and Correction

You have the right to request access to, and correct information held by us about you. If you wish to make a data access/correction request to us, you can submit a written request by post to the Privacy Data Officer at D'Ventures Enterprise Limited, 5th Floor, 450-454 Portland Street, Prince Edward, Kowloon, Hong Kong or by email to: hello@dventureshk.com.

When handling a data access/correction request, we will check the identity of the requestor to ensure that he/she is the person legally entitled to make the data access/correction request. We may charge a fee for processing any data access request.

Changes to this Privacy Policy Statement

We may revise this Privacy Policy Statement from time to time. All versions of the Privacy Policy Statement are dated with the effective date of that version of the privacy policy. Our processing of personal data we collected about you will be governed by the most recent privacy policy in effect.

This Privacy Policy Statement was last updated in November 2026.