

REQUEST FOR EXERCISING RIGHTS UNDER GDPR



ANTEA BEACH RESORT

Dear users, this form contains fully interactive checkboxes. You can click on them directly in MS Word or Google Docs to check or uncheck them automatically. The checkboxes have been intentionally enlarged for maximum ease of use on mobile phones and tablets.

1. DATA SUBJECT INFORMATION (APPLICANT)

Full Name (First, Middle, Last):

Email Address:

Contact Phone (optional):

2. SELECTION OF RIGHTS TO EXERCISE

Please click directly on the relevant checkbox to select your right:

Right of Access (Art. 15) – I wish to receive a copy and description of my personal data.
(Complete Section A)

Right to Rectification (Art. 16) – My data has changed or is inaccurate. (Complete Section B)

Right to Erasure / 'Right to be Forgotten' (Art. 17) – I wish to have my data completely
erased. (Complete Section C)

Right to Data Portability (Art. 20) – I wish to receive my data in a structured digital format.
(Complete Section D)

Right to Object (Art. 21) – I object to processing for direct marketing or advertising purposes

3. REQUEST SPECIFICATION (COMPLETE ONLY THE SELECTED SECTIONS)

→ SECTION A: Specification for Right of Access (Art. 15 GDPR)

Full access to all of my personal data across all information systems of the hotel.

Limited access only to reservation history and financial payment data.

Limited access only to technical logs from use of the Wi-Fi network at the resort.

→ SECTION B: Specification for Right to Rectification (Art. 16 GDPR)

Old / Inaccurate Data to be Changed:

New / Correct Data to be Entered:

→ **SECTION C: Specification for Right to Erasure (Art. 17 GDPR)**

The personal data is no longer necessary for the purposes for which it was collected.
I fully withdraw my consent for the processing of personal data (e.g. for marketing purposes).

** Note: Legal obligations may require mandatory retention of part of your data for a defined period. In such cases, you will be explicitly notified.*

→ **SECTION D: Specification for Right to Data Portability (Art. 20 GDPR)**

I wish my data to be exported in a structured digital format:

CSV format (Easily compatible with Microsoft Excel)

JSON structure (Standardised machine-readable format)

4. DECLARATION OF ACCURACY AND SIGNATURE

I hereby confirm that the information in this request is accurate. I acknowledge that the standard legal response period for Antea Beach Resort is 1 (one) month from the date of valid receipt pursuant to Art. 12, para. 3 of the GDPR.

Date:

Electronic Signature / Name: