Over 160 compliance-ready templates, built for the fire and electrical sector

FIRE-DOCS PROFESSIONAL



Professional documentation

BUILT FOR COMPLIANCE

FIRE-DOCS Professional is a comprehensive range of digital document templates designed to support electrical contractors and fire system specialists in achieving and demonstrating technical compliance.

Your subscription gives you instant access to template management systems, technical reports, certificates, and checklists delivering a complete toolkit to standardise and streamline compliance across projects. Client facing documents carry your company information and branding, ensuring a consistent, professional output across all documentation.

At the core of the offering is the online portal, a digital platform that lets you access, download and use professionally developed certificates, reports, and checklists.

By providing structured, branded documentation, FIRE-DOCS Professional supports the industry's increasing focus on standardisation helping organisations deliver consistent, high-quality outputs regardless of project size or team.

This proven solution supports the industry's move towards a **"golden thread"** of information, ensuring accurate and accessible records are maintained throughout a building's lifecycle. In response to the Building Safety Act 2022 and the evolving regulatory landscape that followed the 2017 Grenfell Tower fire, it helps organisations improve traceability, demonstrate due diligence, and meet increasingly stringent compliance expectations.



FIRE-DOCS Professional doesn't replace your job or work management system. It gives you a single source of truth for compliant, up-to-date document templates, ready to be downloaded, completed, and uploaded into your existing platforms, including job management systems, manufacturer portals, and wider business tools.



FIRE-DOCS Professional has been developed to support your various work activities, and technical documentation requirements within the electrotechnical sector.

Industry experts develop and maintain every document and to date, comply with the following British Standards, legislation, schemes and business documentation requirements:

British Standards & Codes of Practice

- ✓ BS 5839-1 for Fire Detection & Fire Alarms
- ✓ BS 5839-6 for Domestic Fire Alarms (Grades A and D)
- ✓ BS 5839-8 for Voice Alarm Systems
- ✓ BS 5839-9 for Emergency Voice Communication Systems
- ✓ BS 7273-4 for Actuation of release mechanisms for doors
- ✓ Code of Practice for Aspirating Smoke Detection
- ✓ Code of Practice for Duct Smoke Detectors
- ✓ BS 7273-6 for Operation of Fire Protection Measures
- ✓ BS 8269 for Evacuation Alert Systems
- ✓ BS 5266 for Emergency Lighting

Certification Schemes

- ✓ BAFE SP203-1 for Non-Domestic Fire Alarm Systems
- ✓ BAFE DS301 for Domestic Fire Alarm Systems
- ✓ BAFE SP203-4 for Emergency Lighting Systems
- ✓ BAFE SP207 for Evacuation Alert Systems

Features & Benefits

A FIRE-DOCS Professional subscription provides unlimited full team access to all documents on our secure web-based portal.

Certificates

Digital certificates that provide the receiver with a clear and concise record of the systems that you are certificating compliance with.

Checklists

Reusable smart PDF British Standard compliant checklists which help you achieve more consistent results.

Technical Reports

Reports with built in calculations for record of verification and testing activities.

Management Systems

Sets of template policies, procedures and methods of making record to meet quality management and assessment requirements.

Technical Submittal Templates

Structured templates for British Standard compliant technical submittals, defining responsibilities and system operation. Aligned with the Building Safety Act, Building Regulations, and Golden Thread principles to ensure accurate, traceable documentation throughout the project lifecycle, supporting Gateway submissions.

FIRE-DOCS PROFESSIONAL



Fire Industry Association
Member Benefit Provider

Affordable for Your Business

Access for all of your team as part of your subscription along with **NO** additional costs when downloading and raising certificates.

Unlimited Use

Once bought, our digital products can be used unlimited times, by unlimited users within your business.

Always Up To Date

Our digital products are constantly kept up to date by our network of industry expert content providers.

Standardised Output

Our digital products are customised with the purchasers' company logo, information and company certifications.

User Friendly

An easy-to-use and intuitive portal that needs no training, just following the on-screen guidance to download documents, add and remove users, and set user access restrictions and use across your laptop and tablet devices.

Cost Saving

Cut the cost of external consultants and go into every audit confident your documentation is current and compliant.

FIRE-DOCS Professional Pricing

Choose the subscription aligned to your scope of work.
Eliminate inconsistent documentation, reduce admin time, and ensure audit-ready compliance.

Electrical Professional

£365/year

Ex. VAT

Full team access for £1.00/day.

Suitable for electrical contractors who need template certificates, checklists, technical reports and management system documents to satisfy compliance for Grade D fire systems, emergency lighting systems and the mains power supply circuits for fire safety systems.

Includes document templates for:

- ✓ Emergency Lighting and BAFE SP203-4
- ✓ Mains Power Supply Circuits
- ✓ Grade D Fire Detection & Fire Alarm Systems and BAFE DS301

Fire Professional

£1250/year

Ex. VAT

Full team access for less than £3.50/day.

Suitable for fire alarm contractors who need template certificates, checklists, technical reports and management system documents to satisfy compliance for all aspects of electrotechnical fire safety system design, installation, commissioning and maintenance.

Includes all of Electrical Professional, plus:

- ✓ Fire Detection & Fire Alarm Systems and BAFE SP203-1
- ✓ Evacuation Alert Systems and BAFE SP207
- ✓ Voice Alarm Systems
- ✓ Emergency Voice Communication Systems
- ✓ Grade A Fire Detection & Fire Alarm Systems
- ✓ Aspirating Smoke Detector Systems
- ✓ Duct Smoke Detector Systems
- ✓ Fire / Electronically Locked / Power Sliding Door Release
- ✓ Interface with Ancillary Systems

Document Schedule

Electrical Professional
Fire Professional

The tables below detail the documents included within the Electrical Professional and Fire Professional subscription tiers, providing a complete overview of the templates available to support compliance and standardisation.

Base Management System Documents - All BAFE Schemes

Document Name	Type	File Type	⚡	🔥
Approved Contractor Application Form	Form	Word	✓	✓
Approved Supplier Application Form	Form	Word	✓	✓
Behaviours Review Meeting Agenda & Record	Form	Word	✓	✓
Business Performance Review Meeting & Agenda Record	Form	Word	✓	✓
Complaint Form	Form	Word	✓	✓
Document Naming Conventions - BS EN ISO 19650	Form	PDF	✓	✓
Engineers Report Sheet	Form	PDF	✓	✓
Internal Audit Form	Form	Word	✓	✓
Internal Audit Plan	Form	Word	✓	✓
Job Description Form	Form	Word	✓	✓
Job Sheet	Form	PDF	✓	✓
KPI Analysis Form	Form	Excel	✓	✓
Management Structure Form	Form	Word	✓	✓
Meeting Agenda & Record (Blank)	Form	Word	✓	✓
Management System Review Meeting & Agenda Record	Form	Word	✓	✓
Maintenance Quotation Template	Form	Word	✓	✓
Monthly Behaviours Analysis Review Record	Form	Word	✓	✓
Non-Conformance Form	Form	Word	✓	✓
Planned Maintenance Performance Analysis Form	Form	Excel	✓	✓
Design, Supply, Installation & Commission Quotation Template	Form	Word	✓	✓
Reactive Response Analysis Form	Form	Excel	✓	✓
Request for Information Form	Form	Word	✓	✓
RIBA Plan of Work Stages	Form	PDF	✓	✓
Testing and Calibration Record Form	Form	Word	✓	✓
Training Record Form	Form	Word	✓	✓
Complaint Acknowledgement Letter	Letter	Word	✓	✓
Behaviours Policy	Policy	Word	✓	✓
BAFE Scheme Verification Procedure	Procedure	Word	✓	✓
Behaviours Management Procedure	Procedure	Word	✓	✓
Competency, Skills & Training Management Procedure	Procedure	Word	✓	✓
Complaint Management Procedure	Procedure	Word	✓	✓
Control of Product Procedure	Procedure	Word	✓	✓
Data Classification Management Procedure	Procedure	Word	✓	✓
Electrical Safe Isolation Procedure	Procedure	Word	✓	✓
Insurance Management Procedure	Procedure	Word	✓	✓
Internal Audit Procedure	Procedure	Word	✓	✓
Key Performance Indicator Procedure	Procedure	Word	✓	✓
Management System Document Control Procedure	Procedure	Word	✓	✓

Management System Review Procedure	Procedure	Word	✓	✓
Non-Conformance Management Procedure	Procedure	Word	✓	✓
Plant & Equipment Management Procedure	Procedure	Word	✓	✓
Standards and Publications Management Procedure	Procedure	Word	✓	✓
Sub-Contractor & Supplier Management Procedure	Procedure	Word	✓	✓
Approved Contractor and Supplier Register	Register	Excel	✓	✓
BAFE Certificates Register	Register	Excel	✓	✓
Competency, Skills & Training Matrix	Register	Excel	✓	✓
Competent Persons Register	Register	Excel	✓	✓
Complaint Register	Register	Excel	✓	✓
Drawing and Document Register	Register	Excel	✓	✓
Equipment Calibration Register	Register	Excel	✓	✓
KPI Register	Register	Excel	✓	✓
Management System Document Register	Register	Excel	✓	✓
Non-Conformance Register	Register	Excel	✓	✓
Standards & Publications Register	Register	Excel	✓	✓

BAFE SP203-1 Management System Documents

Document Name	Type	File Type	⚡	🔥
Fire Detection & Fire Alarm Design Procedure	Procedure	Word		✓
Fire Detection & Fire Alarm Installation Procedure	Procedure	Word		✓
Fire Detection & Fire Alarm Commissioning Procedure	Procedure	Word		✓
Fire Detection & Fire Alarm Maintenance Procedure	Procedure	Word		✓
Fire Detection & Fire Alarm Modification Procedure	Procedure	Word		✓
Customer False Alarm Letter 1	Letter	Word		✓
Customer False Alarm Letter 2	Letter	Word		✓
Customer False Alarm Letter 3	Letter	Word		✓

BAFE DS301 Management System Documents

Document Name	Type	File Type	⚡	🔥
Mains-Powered Grade D Fire Alarm Design Procedure	Procedure	Word	✓	✓
Mains-Powered Grade D Fire Alarm Installation Procedure	Procedure	Word	✓	✓
Mains-Powered Grade D Fire Alarm Commissioning and Handover Procedure	Procedure	Word	✓	✓
Mains-Powered Grade D Fire Alarm Maintenance Procedure	Procedure	Word	✓	✓

BAFE SP203-4 Management System Documents

Document Name	Type	File Type	⚡	🔥
Emergency Lighting Design Procedure	Procedure	Word	✓	✓
Emergency Lighting Installation Procedure	Procedure	Word	✓	✓
Emergency Lighting Commissioning Procedure	Procedure	Word	✓	✓
Emergency Lighting Maintenance Procedure	Procedure	Word	✓	✓

BAFE SP207 Management System Documents

Document Name	Type	File Type	⚡	🔥
Evacuation Alert System Design Procedure	Procedure	Word		✓
Evacuation Alert System Installation Procedure	Procedure	Word		✓
Evacuation Alert System Commissioning Procedure	Procedure	Word		✓
Evacuation Alert System Maintenance Procedure	Procedure	Word		✓
Evacuation Alert System Modification Procedure	Procedure	Word		✓

General Use (Multi-Standard) Documents

Document Name	Type	File Type	⚡	🔥
Designer Risk Assessment	Form	Word	✓	✓
Schedule of Variations (Short Form)	Report	PDF	✓	✓
Schedule of Variations (Long Form)	Report	PDF	✓	✓

BS 5839-1 Fire Detection & Fire Alarm Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5839-1 Fire Detection & Fire Alarm Installation Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Commissioning Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Acceptance Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Verification Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Inspection & Servicing Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Modification Certificate	Certificate	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Schedule of Cable Test Results	Report	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Installation Checklist	Checklist	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Commissioning Checklist	Checklist	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Inspection & Servicing Checklist	Checklist	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Design Certificate	Certificate	PDF		✓
BS 5839-1 Detector Selection Table	Form	PDF		✓
BS 5839-1 Standby Power Supply Capacity Design Record	Form	PDF		✓
BS 5839-1 Standby Power Supply Capacity Verification Record	Form	PDF		✓
BS 5839-1 Fire Detection & Fire Alarm Mains Power Supply Checklist & Certificate	Certificate	PDF	✓	✓
System Overview - Non Domestic Fire Alarm Systems	Technical Submittal	Word		✓
Cause & Effect Matrix	Form	Excel		✓
BS 5839-1 Special Inspection Report	Report	PDF		✓

BS 5839-6 Grade A Fire Detection & Fire Alarm Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5839-6 Grade A Fire Detection & Fire Alarm Design Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Installation Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Commissioning Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Acceptance Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Modification Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Detector Selection Table	Form	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Inspection & Servicing Certificate	Certificate	PDF		✓
BS 5839-6 Grade A Fire Detection & Fire Alarm Mains Power Supply Checklist & Certificate	Certificate	PDF	✓	✓
BS 5839-6 Grade A Standby Power Supply Capacity Design Record	Form	PDF		✓
BS 5839-6 Grade A Standby Power Supply Capacity Verification Record	Form	PDF		✓

BS 5839-8 Voice Alarm Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5839-8 Voice Alarm Design Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Installation Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Commissioning Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Acceptance Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Verification Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Inspection & Servicing Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Modification Certificate	Certificate	PDF		✓
BS 5839-8 Voice Alarm Schedule of Cable Test Results	Form	PDF		✓
BS 5839-8 Fire Detection & Fire Alarm Installation Checklist	Checklist	PDF		✓
BS 5839-8 Fire Detection & Fire Alarm Commissioning Checklist	Checklist	PDF		✓
BS 5839-8 Fire Detection & Fire Alarm Inspection & Servicing Checklist	Checklist	PDF		✓
System Overview - Voice Alarm Systems	Technical Submittal	Word		✓
BS 5839-8 Voice Alarm System Mains Power Supply Checklist & Certificate	Certificate	PDF	✓	✓
BS 5839-8 Voice Alarm System Standby Power Supply Capacity Design Record	Form	PDF		✓
BS 5839-8 Voice Alarm System Standby Power Supply Capacity Verification Record	Form	PDF		✓
BS 5839-8 Special Inspection Report	Report	PDF		✓

BS 5839-9 Emergency Voice Communications Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5839-9 Emergency Voice Communication System Design Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Installation Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Commissioning Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Acceptance Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Verification Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Inspection & Servicing Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication System Modification Certificate	Certificate	PDF		✓
BS 5839-9 Emergency Voice Communication Schedule of Cable Test Results	Form	PDF		✓
BS 5839-9 Fire Detection & Fire Alarm Installation Checklist	Checklist	PDF		✓
BS 5839-9 Fire Detection & Fire Alarm Commissioning Checklist	Checklist	PDF		✓
BS 5839-9 Fire Detection & Fire Alarm Inspection & Servicing Checklist	Checklist	PDF		✓
System Overview - Emergency Voice Communication Systems	Technical Submittal	Word		✓
BS 5839-9 Emergency Voice Communication System Mains Power Supply Checklist & Certificate	Certificate	PDF	✓	✓
BS 5839-9 Standby Power Supply Capacity Design Record	Form	PDF		✓
BS 5839-9 Standby Power Supply Capacity Verification Record	Form	PDF		✓
BS 5839-9 Special Inspection Report	Report	PDF		✓

BS 5839-6 Grade D Fire Detection & Fire Alarm Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5839-6 Grade D Design Certificate	Certificate	PDF	✓	✓
BS 5839-6 Grade D Installation & Commissioning Certificate	Certificate	PDF	✓	✓
BS 5839-6 Grade D Inspection & Servicing Certificate	Certificate	PDF	✓	✓
System Overview - Domestic Premises Grade D Systems	Technical Submittal	Word	✓	✓

BS 5266 Emergency Lighting Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 5266 Completion Certificate for New Installations	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Declaration of Conformity for the Design of New Installations	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Declaration of Conformity for the Installation of New Installations	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Declaration of Conformity for the Verification of New Installations	Certificate	PDF	✓	✓
BS 5266 Completion Certificate for Small New Installations	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Declaration of Conformity for Small New Installations	Certificate	PDF	✓	✓
BS 5266 Completion Certificate for Verification of Existing Installations	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Checklist and Report for Verification of Existing Installations	Certificate	PDF	✓	✓
BS 5266 Periodic Inspection and Test Certificate	Certificate	PDF	✓	✓
BS 5266 Emergency Lighting Inspection Test & Fault Action Record	Form	PDF	✓	✓
BS 5266 Schedule of Variations	Form	PDF	✓	✓
System Overview - Emergency Lighting Systems	Technical Submittal	Word	✓	✓

BS 8629 Evacuation Alert Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 8629 Evacuation Alert System Design Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Installation Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Commissioning Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Acceptance Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Inspection, Testing & Servicing Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Modification Certificate	Certificate	PDF		✓
BS 8629 Evacuation Alert System Schedule of Cable Test Results	Form	PDF		✓
System Overview - Evacuation Alert Systems	Technical Submittal	Word		✓
BS 8629 Evacuation Alert System Mains Power Supply Checklist & Certificate	Certificate	PDF	✓	✓
BS 8629 Standby Power Supply Capacity Design Record	Form	PDF		✓
BS 8629 Standby Power Supply Capacity Verification Record	Form	PDF		✓

BS 7273-4 & BS 7273-6 - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
BS 7273-4 Release Mechanism for Doors Certificate	Certificate	PDF		✓
BS 7273-6 Interface with Ancillary Systems Commissioning Certificate	Certificate	PDF		✓
BS 7273-6 Interface with Ancillary Systems Servicing Certificate	Certificate	PDF		✓

Aspirating Smoke Detector Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
Aspirating Smoke Detector Systems Planning Overview Form	Form	PDF		✓
Aspirating Smoke Detector Systems Design Form	Form	PDF		✓
Aspirating Smoke Detector Systems Installation Form	Form	PDF		✓
Aspirating Smoke Detector Systems Commissioning Form	Form	PDF		✓
Aspirating Smoke Detector Systems Maintenance Form	Form	PDF		✓

Duct Smoke Detector Systems - Certificates, Checklists & Technical Reports

Document Name	Type	File Type	⚡	🔥
Duct Smoke Detector Systems Planning Overview Form	Form	PDF		✓
Duct Smoke Detector Systems Design Form	Form	PDF		✓
Duct Smoke Detector Systems Installation Form	Form	PDF		✓
Duct Smoke Detector Systems Commissioning Form	Form	PDF		✓
Duct Smoke Detector Systems Maintenance Form	Form	PDF		✓

★★★★★

Trusted by fire and electrical professionals across the UK

My experience with the portal has been consistently excellent. It's intuitive, reliable, and makes accessing the information I need both quick and effortless. I'm genuinely impressed with how smoothly it supports my work, and I highly value the efficiency it brings to my daily tasks and my team at Lloret Fire Solutions.

Paul White | Design Director - Lloret Fire Solutions

Lloret.
Connect. Detect. Maintain. Upgrade.

The solution has been an instrumental tool in the professional evolution of Crusader Fire & Security. By utilising the BAFE SP203-1 and Base Management System templates in particular, we were able to build our entire Management System from scratch with total confidence.

The structured, industry-specific nature of the portal didn't just help us stay compliant - it paved the way for us to secure critical accreditations including ISO 9001, CHAS, and Constructionline. These certifications have been fundamental to our recent growth and have significantly increased our exposure within the fire industry. I would highly recommend the portal to any organisation looking to professionalise their operations and scale their business through a robust, template-driven approach.

Josh Jones | Sales Director - Crusader Fire

CRUSADER FIRE

Ready to get started?

Book a free demo or speak to the team to find out which subscription is right for your business.

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