ITEM 5

MEETING DATE: August 29, 2025

TITLE: Action Minutes of the May 30, 2025, Regular Board Meeting

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Action Minutes of the May 30, 2025, Regular Board Meeting.

ACTION MINUTES

The Capital SouthEast Connector JPA Board of Directors met at its regular Board Meeting on May 30, 2025, in the City of Rancho Cordova City Hall Council Chambers, located at 2729 Prospect Park Drive, Rancho Cordova, CA.

Call to Order Chair Kozlowski called the meeting to order at 8:30 a.m.

Roll Call Present: Directors Gatewood, Kozlowski, Hume*, Turnboo, Robles*
* Director Hume arrived at 8:41 a.m. and Director Robles arrived at 8:48 a.m

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Open Session

Item #4: Executive Director's Report

The Board received Executive Director Minnema's comprehensive oral report for May 2025, and a brief discussion ensued between the Board and JPA staff.

There were no comments from the public on this item.

Consent Calendar Items

A motion was made by Director Kozlowski and seconded by Director Turnboo and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

Item #5: Approve Action Minutes of the February 28, 2025, Regular Board Meeting

Item #6: Quarterly Report of Activities (Receive and File)

Item #7: Budget-to-Actuals Report for the Fiscal Year-to-Date Through March 31, 2025 (Receive and File)

Item #8: Notable Media Articles (Receive and File)

Item #10: Approve and Adopt the Annual Financial Investment Policy, Resolution 2025-05

Item #11: Adopt Revisions to the Capital Asset and Expenditures Policy, Resolution 2025-06

Item #12: Adopt a Plan and Policies related to Title VI of the Civil Rights Act of 1964 Required for Agencies Receiving Federal Funding, Resolution 2025-07

Item #13: Authorize the Executive Director to execute a Memorandum of Understanding with the Sacramento Transportation Authority Related to Regional Coordination of the State Transportation Improvement Program, Resolution 2025-08

There were no comments from the public on this item.

Discussion and Action Items

Item #14: Evaluation of Future Interchange at the Grant Line Road intersection with Chrysanthy Boulevard in Sacramento County, Resolution 2025-09

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Hume and seconded by Director Robles and passed by unanimous vote that:

BOARD OF DIRECTORS (“BOARD”) OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY (“CONNECTOR JPA”) THAT THE CONNECTER JPA HAS REVIEWED EXTENSIVE OPERATIONAL ANALYSES OF THE GRANT LINE ROAD INTERSECTION WITH CHRYSANTHY BOULEVARD (THE “INTERSECTION”) WITHIN THE PRESCRIBED FIVE-YEAR RESERVATION TIMELINE ALONG WITH MULTIPLE CUMULATIVE AND SUPER-CUMULATIVE TRAFFIC STUDIES CONDUCTED BY CONNECTOR JPA TRAFFIC STUDY CONSULTANTS; AND

THAT UNDER AGGRESSIVE DEVELOPMENT SCENARIOS PROJECTED TO 2051, INTERSECTION OPERATIONS REMAIN AT LEVEL OF SERVICE (LOS) D IN COMPLIANCE WITH CONNECTOR JPA’S ADOPTED INTERSECTION AND SEGMENT THRESHOLDS; AND

THAT SHOULD EXISTING LAND USE APPROVALS AND LIMITATIONS REMAIN IN PLACE, THERE IS NO CURRENT OR PROJECTED OPERATIONAL NEED FOR AN INTERCHANGE AT THE INTERSECTION.

THE BOARD SUPPORTS THE REMOVAL OF THE INTERCHANGE RESERVATION FROM SACRAMENTO COUNTY’S PLANNING DOCUMENTS AND RECOMMENDS PROCEEDING WITH AT-GRADE INTERSECTION IMPROVEMENTS WARRANTED BY DEVELOPMENT MILESTONES WITH RESOLUTION 2025-09

Public comment was received by Albert Stricker on this item.

Item #15: Update on the Mitigation and Right of Way Acquisition Activities for the White Rock Rd Class I Trail in Folsom and El Dorado Hills

Principal Civil Engineer Matt Lampa introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

No action was taken on this item.

There were no comments from the public on this item.

Item #16: Adopt Work Plan and Fiscal Year 2025-26 Budget and Member Agency Contribution, Resolution 2025-10, Resolution 2025-11, Resolution 2025-12

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Gatewood and seconded by Director Hume and passed by unanimous vote that:

THE BOARD OF DIRECTORS (“BOARD”) OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY (“CONNECTOR JPA”) THAT THE PROPOSED FISCAL YEAR 2025-26 WORK PLAN FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO RESOLUTION 2025-10

AND

THE BOARD OF DIRECTORS (“BOARD”) OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY (“CONNECTOR JPA”) THAT THE PROPOSED FISCAL YEAR 2025-26 BUDGET FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO RESOLUTION 2025-11

AND

THE BOARD OF DIRECTORS (“BOARD”) OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY (“CONNECTOR JPA”) THAT EACH MEMBER JURISDICTION SHALL CONTRIBUTE LOCAL FUNDS IN THE AMOUNT OF $53,486.20 FOR FY 2025-26 WITH RESOLUTION 2025-12

There were no comments from the public on this item.

Item #17: Authorize the Executive Director to Execute and Amend Agreements for Audit, Fiscal, and Accounting Services, Resolution 2025-13

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Kozlowski and seconded by Director Robles and passed by unanimous vote that:

THE BOARD OF DIRECTORS (“BOARD”) OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY (“CONNECTOR JPA”) THAT THE EXECUTIVE DIRECTOR OF THE CONNECTOR JPA IS HEREBY AUTHORIZED TO EXECUTE AMENDED AGREEMENTS FOR AUDIT, FISCAL AND ACCOUNTING SERVICES WITH RICHARDSON & CO., ROBB MERITT, AND TTJ CONSULTING WITH RESOLUTION 2025-13

There were no comments from the public on this item.

Item #18: Authorize the Executive Director to Execute Task Orders for Traffic Engineering Services from the Master On-Call List, Resolution 2025-14

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Kozlowski and seconded by Director Hume and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE BOARD HEREBY AUTHORIZES THE EXECUTIVE DIRECTOR OF THE CONNECTOR JPA TO EXECUTE TASK ORDER NOS. 004-23, 005-23, AND 006-23 FOR UPDATES TO TRAFFIC DATA, CORRIDOR-WIDE MODELING SCENARIOS, AND PROJECT-LEVEL PERFORMANCE METRICS WITH RESOLUTION 2025-14

There were no comments from the public on this item.

Item #19: Authorize the Executive Director to Execute Task Orders for Managing Mitigation Inspection and Construction Work Services from the Master On-Call List, Resolution 2025-15

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Kozlowski and seconded by Director Gatewood and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE EXECUTIVE DIRECTOR OF THE CONNECTOR JPA IS HEREBY AUTHORIZED TO EXECUTE TASK ORDERS NOS. 1 AND 2 FOR BID COMPLIANCE SERVICES AND COMPREHENSIVE CONSTRUCTION MANAGEMENT SERVICES FOR AN AMOUNT NOT TO EXCEED $89,142 WITH RESOLUTION 2025-15

There were no comments from the public on this item.

Item #20: Announcement and Final Comments from Board Members

No action was taken on this item.

No public comment was received on this item.

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Adjournment

The meeting adjourned at approximately 9:43 a.m.

APPROVAL OF ACTION MINUTES FOR MAY 30, 2025

Approved By:

Mike Kozlowski
Chair of the Board

Attest:

Derek Minnema
Board Secretary