ITEM 5

MEETING DATE: August 30, 2024

TITLE: Action Minutes of the May 31, 2024, Regular Board Meeting

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Action Minutes of the May 31, 2024, Regular Board Meeting.

ACTION MINUTES

The Capital SouthEast Connector JPA Board of Directors met at its Regular Board Meeting on May 31, 2024, in the City of Rancho Cordova City Hall Council Chambers, located at 2729 Prospect Park Drive, Rancho Cordova, CA.

Call to Order Chair Gatewood called the meeting to order at 8:31 a.m.
Roll Call Present: Directors Gatewood, Hidahl, Kozlowski, Hume, Robles

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Open Session

Item #4: Executive Director's Report

The Board received Executive Director Minnema's comprehensive oral report for May 2024, and a brief discussion ensued between the Board and JPA staff.

There were no comments from the public on this item.

Consent Calendar Items

A motion was made by Director Kozlowski and seconded by Director Hume and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

Item #5: Approve Action Minutes of the February 23, 2023, Board Meeting

Item #6: Accept the Fiscal Year 2022-2023 Independent Auditor's Report,- Resolution 2024-03

Item #7: Approve and Adopt a Fund Balance Reserve Policy, Retirement Benefit Funding Policy, and Financial Investment Policy, Resolution 2024-04

Item #8: Authorize the Executive Director to Execute Funding Agreements Required with the State of California to Receive Federal and State Grant Funding, Resolution 2024-05

Item #9: Election to Opt-In to the California Uniform Public Construction Cost Accounting Act, Resolution 2024-06

Item #10: Adopt Revisions to the Contracting and Purchasing Procedures Manual to Incorporate California Uniform Public Construction Cost Accounting Act Requirements, Resolution 2024-07

Item #11: Quarterly Report of Activities for the Sacramento Transportation Authority (Receive and File)

Item #12: Notable Media Articles (Receive and File)

Item #13: Federal Funding and State Legislation Update (Receive and File)

Item #14: Authorize the Executive Director to Execute an Agreement with Townsend Raimundo Besler & Usher, Inc. for $120,000 for Transportation Funding Consulting and Government Relations, Resolution 2024-08

Item #15: Authorize the Executive Director to Execute an Agreement with Kimley-Horn & Associates, Inc. for $119,770 for a Market and Feasibility Assessment of Zero Emission Medium and/or Heavy-Duty Vehicle Infrastructure Along the Connector Project, Resolution 2024-09

Item #16: Authorize the Executive Director to Execute a Funding Agreement with the City of Rancho Cordova for $1,600,000 for Reimbursement of Design, Right of Way, and Construction Activities Related to Grant Line Road, Resolution 2024-10

There were no comments from the public on this item.

Discussion and Action Items

Item #17: Update on the Kammerer Road Extension Project and identify the Project as the Top Priority for the United States Department of Transportation Multimodal Project Discretionary Grant Program, Resolution 2024-11

Executive Director Minnema introduced the item, which was then presented by Jeff Werner, City of Elk Grove Public Works Director. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Kozlowski and seconded by Director Hume and passed by unanimous vote that:

THE KAMMERER ROAD EXTENSION PROJECT (CONNECTOR SEGMENT A1) IS PART OF THE CAPITAL SOUTHEAST CONNECTOR PROJECT.

AND

THE CITY OF ELK GROVE SUBMITTED A $107M GRANT FUNDING REQUEST ON MAY 6, 2024, TO USDOT UNDER THE MULTI-MODAL PROJECT DISCRETIONARY GRANT ("MPDG") PROGRAM FOR THE KAMMERER ROAD EXTENSION PROJECT.

AND

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") RESOLVES THAT THE BOARD IDENTIFIES THE KAMMERER ROAD EXTENSION PROJECT AS THE TOP PRIORITY TO RECEIVE FUNDING THROUGH THE U.S. DOT FY 2025-2026 MPDG PROGRAM WITH RESOLUTION 2024-11.

There were no comments from the public on this item.

Item #18: Adopt Work Plan and Fiscal Year 2024-25 Budget and Member Agency Contribution, Resolutions 2024-12, 2024-13, 2024-14

Executive Director Minnema introduced and presented the item. A brief discussion ensued amongst the Board and JPA staff.

A motion was made by Director Hume and seconded by Director Kozlowski and passed by unanimous vote that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE PROPOSED FISCAL YEAR 2024-25 WORK PLAN FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO WITH RESOLUTION 2024-12.

AND

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT THE PROPOSED FISCAL YEAR 2024-25 BUDGET FOR THE CONNECTOR JPA PRESENTED TO THE BOARD AT THIS MEETING IS HEREBY ADOPTED IN SUBSTANTIALLY THE SAME FORM AS ATTACHED HERETO WITH RESOLUTION 2024-13.

AND

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") THAT EACH MEMBER JURISDICTION SHALL CONTRIBUTE LOCAL FUNDS IN THE AMOUNT OF $50,000 FOR FY 2024-25 WITH RESOLUTION 2024-14.

There were no comments from the public on this item.

Item #19: Receive a Presentation on the formation of an Enhanced Infrastructure Finance District

Executive Director Minnema introduced the item, which Constantine Barnaoff and Jamie Gomes, consultants to the JPA, presented. A brief discussion ensued amongst the Board and JPA staff.

Public comment was received by Albert Stricker on this item.

Item #20: Announcement and Final Comments from Board Members

No action was taken on this item.

There were no comments from the public on this item.

Adjournment

The meeting adjourned at approximately 10:08 a.m.

CAPITAL | SOUTHEAST
CONNECTOR JPA
Connecting Communities

APPROVAL OF ACTION MINUTES FOR MAY 31, 2024

Approved By:

Garrett Gatewood
Chair of the Board

Attest:

Derek Minnema
Board Secretary