CAPITAL | SOUTHEAST
CONNECTOR JPA
Connecting Communities

ITEM 5

MEETING DATE: October 28, 2022

TITLE: Action Minutes of the September 30, 2022, Regular Teleconference Board Meeting

PREPARED BY: Derek Minnema

RECOMMENDATION

Approve Action Minutes of the September 30, 2022, Regular Board Meeting.

ACTION MINUTES

The Capital SouthEast Connector JPA Board of Directors met in regular session on September 30, 2022, via zoom video/teleconference.

Call to Order
Roll Call

Vice Chair Hidahl called the meeting to order at 8:32 a.m.
Present: Directors Hidahl, Howell, Hume, Nottoli*, Sander**

* Director Nottoli joined the meeting at 8:35 a.m.
** Director Sander joined the meeting at 8:37 a.m.

Item #3: Adopt Resolution 2022-16 Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) (AB 361)

Executive Director Minnema introduced the item and Osman Mufti, JPA Legal Counsel, provided a presentation summarizing the item.

A motion was made by Director Howell and seconded by Director Hume and passed with three* directors voting in favor that:

THE BOARD OF DIRECTORS ("BOARD") OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY ("CONNECTOR JPA") HEREBY MADE FINDINGS AND DETERMINATIONS AUTHORIZING VIRTUAL TELECONFERENCE MEETINGS DUE TO THE GOVERNOR'S PROCLAMATION OF STATE EMERGENCY AND LOCAL RECOMMENDATIONS AND STATE REGULATIONS RELATED TO PHYSICAL DISTANCING DUE TO THE THREAT OF COVID-19 WITH RESOLUTION 2022-16

* Directors Nottoli and Sander were absent during the vote.

No public comment was received on this item.

Public Comments on Non-Agenda Items

There were no comments from the public on non-agenda items.

Open Session

Item #5: Executive Director's Report

The Board received Executive Director Minnema's comprehensive oral report for September 2022. A brief discussion amongst the Board and JPA staff ensued.

No public comment was received on the Executive Director's Report.

Consent Calendar Items

A motion was made by Director Howell and seconded by Director Sander and passed by unanimous vote that:

THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY APPROVES THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

Item #6: Approve Action Minutes of the August 26, 2022 Board Meeting

Item #7: Accept an update on Connector Project Construction

No public comment was received on this item.

Discussion and Action Items

Item #8: Authorize Staff to Release a Request for Qualifications to Develop a 5-year Master On-Call for Various Civil Engineering Services

Executive Director Minnema introduced the item and Matt Lampa, Principal Civil Engineer, provided a presentation summarizing the item. A brief discussion amongst the Board and JPA staff ensued.

A motion was made by Director Howell and seconded by Director Nottoli and passed by unanimous vote that:

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THE BOARD OF DIRECTORS OF THE CAPITAL SOUTHEAST CONNECTOR JOINT POWERS AUTHORITY HEREBY AUTHORIZES STAFF TO RELEASE A REQUEST FOR QUALIFICATIONS TO DEVELOP A 5-YEAR MASTER ON-CALL LIST FOR VARIOUS ENGINEERING SERVICES – RESOLUTION 2022-17.

No public comment was received on this item.

Item # 9: Announcement and Final Comments from Board Members

No action was taken on this item.

No public comment was received on this item.

Adjournment

The meeting adjourned at approximately 9:01 a.m.

APPROVAL OF ACTION MINUTES FOR SEPTEMBER 30, 2022

Approved By:

David Sander
Chair of the Board

Attest:

Derek Minnema
Board Secretary