



**Participant Contract & Terms and Conditions with Ayusa-Intrax GmbH
as a partner with and on behalf of Intrax Inc. in the USA
for the AmeriCamp J1 Visa Service**

J1 Visa Service for self-arranged camp placements/repeat placements

1. Ayusa-Intrax GmbH (Giesebrechtstraße 10, 10629 Berlin) arranges the participation in the U.S. State Department's Camp Counselor cultural exchange program. The J1 Visa sponsor of the AmeriCamp program is Intrax Inc. in the USA 455 Market Street, Suite 1700, San Francisco, CA 94105).
2. The detailed Terms & Conditions of AmeriCamp program can be found for download on our website. You will eventually sign them online.
The duration of the AmeriCamp program in the USA is 63 days including a one-week on-site orientation. The program dates are between 6/1/2025 and 8/30/2025. After the AmeriCamp program ends, you can stay in the U.S. for up to 30 more days and use that time for travel.
3. Admission to the program is based on the application documents, an interview followed by an invoice for the program fee. The contract is valid upon receipt of payment.
4. Application documents
Online application, two references, optional certificates, medical certificate, police record, passport, contract
5. Intrax is the sponsoring organization for the J1 visa and is listed on the government website <https://j1visa.state.gov/participants/how-to-apply/sponsor-search/?program=Camp%20Counselor> under the name [International Training and Exchange, Inc. dba AmeriCampUSA](#). Participants are responsible for compliance with visa and entry requirements. Participants are responsible for informing themselves about the effect of a visa denial. There is no guarantee of approval, as the decision is made by the embassy or consulate.
6. Program Fee for the AmeriCamp Independent Placement Service 2026: 650 € (550 € for Ayusa-Intrax returnees)
 - a) Payment of Program Fees
Invoice upon submission of complete application documents and interview with Ayusa-Intrax GmbH.

Additional fees, if applicable:
Reissue of the DS-2019: 125 €
Insurance for the month of travel during grace period: \$55 (to AmeriCamp)

Upon entry: You should have \$1000 available for initial expenses and emergencies.
 - b) Program benefits:
 - Housing and Meals at the campsite
 - Pocket money: to negotiate with camp (\$2250 minimum)
 - Provision of documents necessary to apply for a J1 visa (DS-2019)
 - SEVIS Fee for visa application (currently US\$35 - could change depending entirely on the U.S. government)
 - Medical Insurance with coverage according to J1 visa regulations
 - Online Pre-departure orientation
 - Online AmeriCamp handbook and other resources
 - Advice, support, and pre-departure preparation through Ayusa-Intrax GmbH
 - Local support and advice in the USA
 - Toll-free 24-hour emergency number in the USA
 - Certificate upon Completion
 - Month for traveling after program (30-day-grace period)

Not included:

- Visa application fee (currently \$185. The visa fee must be paid directly to the US Embassy in your home country)
- Flight
- Other Living Expenses
- Local Transportation Costs

7. The contract for participation in this program is concluded with AmeriCamp. You can download and review the Participant Terms & Conditions from AmeriCamp on our website. You will sign a Placement Agreement with a local host camp. You are hereby advised that your host camp will be your employer while in the camp counselor program. Furthermore, your Placement Agreement is subject to local laws and regulations.

Since neither Ayusa-Intrax GmbH nor AmeriCamp has any influence on the conduct of the host camp, no reimbursement of program costs can be made if you are terminated by the employer or by AmeriCamp, or if you terminate the program yourself. Nevertheless, you can count on program support from your sponsor AmeriCamp.

Participants must comply with local laws as well as the rules and regulations of the local program or host camp.

Complaints during the program must be made directly and immediately to your sponsor AmeriCamp.

8. Cancellation/reimbursement of program costs

In the event of withdrawal or termination, the program costs will be reimbursed* as follows:

Cancellation after review of application documents and interview with Ayusa-Intrax	➤ Cancellation fee: 300 €
Cancellation <u>after</u> issuance of DS-2019 form and <u>before</u> program start date in SEVIS	➤ Cancellation fee: 400 €
Cancellation <u>after</u> SEVIS start date or termination by employer or by AmeriCamp after arrival to the USA	➤ No refund
Visa Denial	➤ Cancellation fee: 400 €

9. Data Protection and Consent to Data Collection, Processing, and Use

- 1) In order to be able to issue the DS-2019 preliminary visa document, and to fulfill the services described in § 6 of the participation contract, Ayusa-Intrax must collect and process a variety of personal data. Detailed information on the purposes and scope of the data collection, processing, and use can be found in the "Information Sheet for Participants in the AmeriCamp program - Collection and Processing of Personal Data by Ayusa-Intrax." The program participant is aware that this is a part of the contract.
- 2) For the purpose of conducting the application procedure, i.e. for placement in a suitable summer camp locally, for issuance of the DS-2019 preliminary visa document for the USA, Ayusa-Intrax must pose questions to the program participant regarding their health that are answered through self-disclosure. This includes, for example, information on general health status and pre-existing conditions.

The data will be transmitted to partner organizations to the extent necessary for i.e. placement in a suitable summer camp, for issuance of the DS-2019 preliminary visa document for the USA, and for the support of the program participant in the host country. In individual cases, participation in the program may not be possible due to health restrictions. Upon signing this contract, the program participant agrees to the collection, processing, and use of this special category of personal data.



- 3) In order to verify the legal requirements and the program suitability for working in a camp in the USA, we will send the information from the registration form to the local partner organization. This includes first name, last name, address, age, country of origin, nationality, contact information, a video presentation, and a brief description of the program participant based on an interview. By signing this agreement, the program participant agrees to the transmission of this information.
- 4) The submission of the following declaration of consent is voluntary and consent given can be withdrawn at any time. Without this consent, however, participation in the application procedure and in the AmeriCamp program is generally not possible.

CONSENT TO DATA COLLECTION, PROCESSING, AND USE

Upon signing this contract I agree that information about my health (e.g., pre-existing conditions) will be collected, processed, and used by Ayusa-Intrax GmbH during the application process and will be transmitted to the partner organization to the extent specifically necessary for participation in the AmeriCamp program, for issuance of the DS-2019 preliminary visa document, and if applicable for the search for and placement in a camp counselor job with a company in accordance with the accompanying "Information Sheet for Participants in the AmeriCamp program: Collection and Processing of Personal Data by Ayusa-Intrax"

Upon signing this contract, I further agree that the local partner organization, pursuant to the "Information Sheet for Participants in the AmeriCamp program: Collection and Processing of Personal Data by Ayusa-Intrax" will forward some information from my application to companies/camps.

I hereby confirm that I am capable of reading and understanding these Terms & Conditions in English. I have read all contract Terms & Conditions as well as the Refund Policy carefully and thoroughly and have had the opportunity to ask questions and obtain advice as to their meaning. I understand and accept all terms & conditions and agree to abide by them.

If you have any questions regarding the contents of this contract, please do not hesitate to contact Ayusa-Intrax GmbH for clarification.

Email: info@intraxeurope.com

Phone: +49 - 30 - 84 39 39 94

- I understand that I will most likely be living in cabins, bunks, or tents with a group of children under my care.
- I understand that all camps have strict routines and policies in place to ensure the best experience for all children and staff, such as staff conduct rules (both on and off camp), telephone policies, schedules and curfews, and safety regulations, which I must follow or risk dismissal from the camp.
- I understand that my role as a counselor is to protect the welfare of the children with whom I work and that my first priority is to ensure that they have a safe and positive camp experience.

Date: _____ Name (Print): _____

Signature: _____

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Information Sheet for Participants in the AmeriCamp Program: Collection and Processing of Personal Data by Ayusa-Intrax

The responsible handling of your data is important to us!

In order to be able to successfully place participants in the AmeriCamp program (hereinafter: program participants), e. g. to be able to issue the DS-2019 preliminary visa document for the USA, and to fulfill the participation agreement, we, Ayusa-Intrax GmbH (hereinafter: Ayusa-Intrax), must collect and process personal data from our program participants. In this Information Sheet, we would like to inform you of the purposes and scope of the data processing.

1. Contact for Data Protection Questions

Program participants can at any time direct questions regarding this information sheet or the data processing by Ayusa-Intrax to us at info@intrax.de or to our external data protection officer at dsb-intrax@datenschutz-maximum.de.

2. Collection and Processing of Data from AmeriCamp program participants

Purpose of data collection

The main purpose for the data collection and processing by Ayusa-Intrax is the fulfillment of the participation contract. Specifically, we or our foreign partner organization collect personal data from program participants for the following purposes: the implementation of the application procedure, if applicable placement in summer camp, to issue the visa documents, if applicable the organization of the trip to the host country, on-site support for program participants and for emergencies.

Scope of data collection

We collect the necessary data in the application documents, which are mainly in English. Depending on the host country selected, the application documents are made available to the program participant either as an online form or by e-mail and/or the applicant sets up a personal and password-protected online access to the application documents himself. The application documents include information such as names, birth dates, contact details, country of origin, nationality, program preferences, interests, health status, video presentation, and a brief description of the program participant based on a telephone interview. The CV, enrolment certificate, letter of motivation, photos, and a video presentation to the local partner organization, insofar as this is necessary for the fulfillment of the participation contract.

3. Collection and processing of specific types of personal data

In order to i.e. find a suitable summer camp or to issue the DS-2019 visa for the USA, Ayusa-Intrax must also ask program participants questions about their health. These include general health information, allergies, and medical conditions collected through self-disclosure. If the program participant provides such information in the application process, interview, or application documents, we will also process ethnicity and sexual orientation data.

This data is transferred to the partner organization in the host country and to potential summer camps to the extent necessary for participation in the program and in particular i.e. for the placement and support of program participants in Europe and the host country.

Since Ayusa-Intrax may not process such special types of personal data without the consent of the person concerned, we obtain the consent of the program participant in the application process and with the participation contract.

4. Recipients of data

The recipients of the data are the partner organizations of Ayusa-Intrax in the host country, volunteers of Ayusa-Intrax as well as the partner organizations, summer camps, visa offices, and, if applicable, state authorities of the host country.



The data will only be processed for the specific purpose and to the extent necessary. A recipient only receives the data he or she needs to fulfill his or her specific task.

5. Responsible party(ies) for data processing

The entity responsible for the collection and processing of the data is Ayusa-Intrax GmbH, Giesebrechtstr. 10, 10629 Berlin. To the extent data is transmitted to other entities (e.g., partner organizations, government authorities) they are also responsible entities.

6. Retention Periods for Data

Ayusa-Intrax only retains data concerning the program participant for as long as necessary for organizational reasons and as permissible under data protection law. Personal data and contract documents of the program participant are retained based upon statutory retention periods for up to 10 years after the regular conclusion of the AmeriCamp program.

7. Right to Information and Right of Objection

Upon request, our participants will receive from us, at any time and without giving reasons and free of charge, information about their data stored and processed by us and may receive it in a machine-readable format for the purpose of data transferability. You can also have your data corrected or completed at any time. You may also request the deletion or limited processing of your personal data. It should be noted, however, that there are legal storage obligations, e.g. for paid contracts such as the booking of the AmeriCamp program, and that we may therefore not delete the data completely in every case. In this case, we will arrange for the processing of the data to be restricted. Program participants may also revoke their consent to the collection and use of data in whole or in part at any time without giving reasons.

Processing of data for advertising purposes and right of objection

We also use participant data to recruit volunteers, for return work, or to a limited extent to provide information about other program options with Ayusa-Intrax. However, Ayusa-Intrax will never share personal information about program participants with third parties for promotional purposes. Of course, Ayusa-Intrax may object to the use of data for advertising purposes at any time by sending an e-mail to info@intrax.de.

Detailed information on data protection at Ayusa-Intrax and the rights of data subjects can be found in the data protection guidelines on our website: www.intraxeurope.com/privacy-policy. Of course, we are available to our participants at any time for further questions regarding our information on data protection and the processing of their personal data.