

Use of the termination benefit

Employer	_____	Contract No.	_____
Surname	_____	First name	_____
Street	_____	Postcode/Town	_____
Phone	_____	Date of birth	_____
Marital status	_____	Date of marital status	_____

Use

Please inform us how you intend to use the termination benefits to which you are entitled (please **tick** and **fill in** as appropriate).

Transfer of the termination benefit to the new pension fund

Name of the new pension fund _____
IBAN _____

Please enclose a payment slip from the new pension fund, otherwise it is essential that you provide your full payment address (see page 2).

Transfer to a vested benefits account or vested benefits policy

Name of the vested benefits institution _____

Please enclose a copy of application to open the account and payment slip for the vested benefits institution.

Cash payment (available only in cases where one of the reasons listed below applies)

- I am taking up a gainful activity in a self-employed capacity as my main occupation in Switzerland and am no longer subject to the mandatory occupational pension scheme.
- My termination benefit is smaller than my personal annual contribution.
- I am leaving Switzerland definitively and confirm that I am taking up residence in a country that is **not** part of the EU or EFTA.

For cash payment based on departure from Switzerland to a country that is part of the EU or EFTA, contact the administration department.

Documents for cash payment

Required in all cases:

- **If married or in registered partnership:** If the payment amount exceeds CHF 5'000.00 the signature of the insured person and, if married, that of the spouse or partner in registered partnership are to be certified. The signatures can be authenticated by the authorities or by a notary public. It is also possible to render the signature at our offices (take your passport or ID and family certificate with you).
- **If unmarried:** A current certificate of civil status, which can be obtained from the relevant registry office of your home town (foreign citizens domiciled in Switzerland should contact their embassy or consulate).
- Copy of residence permit, if not a Swiss citizen

Also required when taking up a gainful activity in a self-employed capacity in Switzerland (where available):

- A current confirmation from the AHV-Ausgleichskasse (AHV compensation fund office) with registration as a self-employed person as a main occupation.
- Excerpt from the Commercial Register
- Business plan
- Rental agreement for business premises
- Employment contracts with employees

Also required when leaving Switzerland for a country that is not part of the EU or EFTA:

- The definitive confirmation of deregistration from the previous residents' registration office
- The new contact address abroad

Payment address

Account in the name of _____

IBAN _____

Reference number (for QR bank transfer) _____

SWIFT code/BIC of the bank _____

Name of the bank _____

Remarks (Contract No. etc.) _____

In the absence of your notification or in the event of incomplete submitted documents (cash payment) we are required by law to transfer the termination benefit to Stiftung Auffangeinrichtung BVG.

Additional information

Are you or were you at the time of termination entirely fit for work and capable of gainful employment?

yes no

Town/Date _____

Officially authenticated signature*
of insured person

Officially authenticated signature*
of spouse or partner in registered
partnership

* Only in the case of cash payment