



ENLIGHTIUM
PREPARATORY ACADEMY

Exchange Student Admission Guide

All parents, students, and host families are required to read and understand the Exchange Student Admissions Guide. By signing the enrollment documents, families acknowledge and agree to abide by the policies, standards, and expectations outlined in both documents.

Before an I-20 can be issued, the nonrefundable \$500 application fee must be paid in full. Students may enter the United States no earlier than 30 days before the first day of school. Students arriving more than five (5) days before school begins will be charged an additional housing fee of \$25 per day. Parents must inform the Enlightenment Prep Exchange Student Coordinator regarding their student's travel plans.

Students are expected to obey all federal, state, and local laws while residing in or traveling within the United States. Any student found guilty of violating the law may be required to return to their home country at their family's expense following release by the appropriate authorities.

Students are expected to return to their home country within five (5) days after the last day of school unless other arrangements have been approved in writing. Host Families are not required to provide housing during the summer break or store students' personal belongings. Students are responsible for packing their belongings and, with the Exchange Student Coordinator's assistance, making any necessary storage arrangements.

Students wishing to remain in the United States during the summer must submit a written request outlining their summer plans to the Exchange Student Coordinator for approval. Approval does not obligate the current Host Family to provide summer housing.

Each May, a student's I-20 may be extended for the following academic year, provided that:

- The student has demonstrated satisfactory academic progress.
- An approved Host Family has been secured by May 15, thereafter available spaces may be offered to students on the waiting list.
- Full tuition for the upcoming school year has been received by the Enlightenment Prep Business Office.

Parents, students, and educational agents must communicate directly with the Exchange Student Coordinator regarding all official matters related to the student's enrollment and participation in the program.

Parents are responsible for providing medical insurance for their exchange student/s. Insurance may be purchased either independently or with assistance from the Exchange Student Coordinator.

As a private Christian school, Enlightenment Preparatory Academy expects students and families to support its mission, policies, procedures, and standards of conduct.

Enlightium Prep reserves the right to terminate a student's participation in the Exchange Student Program if the student's conduct is determined to be detrimental to the school community or inconsistent with the school's standards as outlined in the Enlightenment Prep Family Handbook. In such cases, all fees paid are nonrefundable, and the student's I-20 will be canceled.

SCHOOL LIFE

Exchange students are encouraged to become active members of the Enlightium Prep community by participating in school activities, athletics, clubs, and other extracurricular opportunities. Students should build healthy friendships with a variety of classmates rather than spending all of their time with other exchange students. The Exchange Student Coordinator and assigned Host Family will provide guidance and support as students adjust to life in the United States.

Students are required to maintain full-time enrollment, attend school regularly, and make satisfactory academic progress. If a student's cumulative GPA falls below 2.0 or they receive a D or F on a progress report, the Exchange Student Coordinator may require additional study time, tutoring, and the host family may limit extracurricular and weekend activities until academic performance improves.

Regular attendance is essential. Ten absences per year are permissible. After 10 absences, the Exchange Student Coordinator will schedule a meeting with the student's Host Family and the school principal. If poor attendance continues, a student may be withdrawn from school, which could affect F-1 visa status. Parents will be notified about their exchange student's attendance matter.

Students traveling home for Christmas Break who require additional travel days must submit copies of their airline itinerary to the Exchange Student Coordinator by December 10. Approved travel absences may be excused; however, they still count toward the annual limit of 10 absences.

Students are expected to comply with the Enlightium Prep dress code and maintain appropriate grooming standards during the regular school day (8:30 a.m. – 3:30 p.m.) and at school-sponsored activities as outlined in the Enlightium Prep Family Handbook. High school students are required to complete 10 service hours per year to support school events.

Enlightium Prep maintains a drug-, alcohol-, and tobacco-free campus. The possession or use of drugs, tobacco or nicotine products, or alcoholic beverages is strictly prohibited. U.S. law also prohibits the consumption of alcohol by anyone under the age of 21. Violations of these standards may result in immediate dismissal from the school.

Students are expected to uphold biblical standards of purity and conduct. Sexual activity and romantic relationships, including dating, are not permitted while enrolled at Enlightium Prep. Students may not take actions that change their legal or marital status, including becoming engaged or married, while participating in the Exchange Student Program at Enlightium Prep.

Students are expected to live in a manner consistent with Enlightium Prep's Christian mission and values. They are responsible for their conduct, respect for others, and cooperation with school personnel. Violations of school policies or the Student Code of Conduct may result in disciplinary action as outlined in the Enlightium Prep Family Handbook.

All new exchange students are required to attend Exchange Student Orientation, held prior to the first day of school. Additional information about orientation will be provided after acceptance.

EXCHANGE STUDENT

Exchange high school students may not operate a motor vehicle, including vehicles owned by the Host Family or friends, or obtain a driver's license before turning 18 years of age. After turning 18, students may request permission from the Exchange Student Coordinator to obtain a driver's license. If permission is granted, the

student's family must provide proof of automobile insurance, vehicle registration (if applicable), a copy of the driver's license, and additional emergency funds to be held in the student's school account.

Students may not participate in high-risk activities such as hang gliding, bungee jumping, skydiving, or other dangerous activities. Students assume full responsibility for any consequences resulting from participation in prohibited activities.

Room and board are included in the tuition as outlined on the application. Students are responsible for personal expenses such as clothing, entertainment, tutors, music lessons, room decorations, and other discretionary purchases. These expenses may be paid through the student's funds provided by their parents.

Host Families provide transportation to school activities, tutoring, study groups, church services, and other approved events. Exchange students may not ride with drivers who are not legally permitted to transport passengers, including drivers under 18 who have not held a driver's license for at least 1 year.

Students may travel within the United States only with their Host Family, on school-sponsored trips, or with prior written approval from the Exchange Student Coordinator. Independent travel is not permitted without prior approval and is the financial responsibility of the student's family.

Visits from parents or other family members during the school year require prior approval from the Exchange Student Coordinator before travel arrangements are made. Parents are generally permitted one short visit per semester, unless otherwise approved. Host Families are not expected to provide lodging for visiting family members, and students are expected to continue residing with their Host Family during the visit.

Travel to the student's home country during the school year must be approved by the Exchange Student Coordinator before any travel arrangements or airline tickets are purchased.

HOST FAMILY

Enlightium Preparatory Academy (Enlightium Prep) will appoint or approve Host Families for all exchange students enrolled in grades K–12. Upon verification and approval, students may reside with biological parents or eligible relatives who legally visit/reside in the United States under a valid visa or permanent resident (green card) status. Any exceptions to this policy are subject to the approval of the Enlightenment Prep Administration.

Host Families must meet Enlightenment Prep's admission standards by demonstrating a personal commitment to supporting their exchange student's education in full alignment with Enlightenment Prep's mission, faith, values, and philosophy of Christian education. Host Families are encouraged to attend weekly church services to support their exchange students' spiritual formation and academic success.

Whenever possible, Enlightenment Prep will place students with Host Families located within 10 miles of campus. Background checks are required for all Host Family members aged 18 or older, and Host Families must sign all required program agreements in compliance with the U.S. Department of State and the Department of Justice.

Host Family placements and addresses are registered with the U.S. Department of Homeland Security as required for F-1 student records. Students may not relocate outside the city or state without prior approval from the Exchange Student Coordinator.

Host Family placements are intended for one academic year. Changes during the school year will be considered only in exceptional circumstances. If both parties agree, a student may remain with the same Host Family for

additional years. Some students may be the only exchange student in a Host Family, while others may have a roommate.

Students requesting a change to their Host Family during the school year must submit the reason in writing to the Exchange Student Coordinator. If the request is approved, the final month's Host Family fee will be paid to the current Host Family.

Any concerns or conflicts should first be discussed directly with the Host Family. If additional assistance is needed, the Exchange Student Coordinator or an Enlightium Prep counselor will help facilitate a resolution. Personal family matters should remain confidential and should not be discussed with community members. Students experiencing abuse, harassment, or any situation that makes them feel unsafe must immediately notify the Exchange Student Coordinator, counselor, or another school administrator.

Parents are responsible for providing their exchange student with a personal cell phone. Students must provide their current phone number to the Exchange Student Coordinator. Students may also bring a personal computer. Host Families will provide Internet access and may install Internet filtering software, monitor Internet usage, and establish reasonable limits on computer and cell phone use to support academic success and healthy family interaction. Accessing inappropriate content, including pornography or other objectionable websites, is strictly prohibited and may result in dismissal.

Host Family General Expectations

Every Host Family has its own household routines and expectations that help create a safe, peaceful, and Christ-like home. While these house rules may differ from those in your own family or culture, they are designed to help everyone live together with respect and harmony. We encourage host families to review these expectations with their exchange student/s during the first week. Some rules may be adjusted throughout the year as you grow in responsibility and maturity.

Our host families are different. Some are large, some are small, some are single-parent households, and others represent diverse cultural backgrounds. There is no "typical" host family, so avoid comparing your experience with that of other students. Instead, focus on building meaningful relationships with your Host Family.

From the day you arrive, you become a valued member of the host family. We encourage you to spend time together, support one another, speak kindly, and maintain a positive attitude. Healthy families communicate openly, resolve disagreements respectfully, and seek unity rather than conflict. We ask every family member to treat one another with dignity, kindness, humility, and Christ-like love.

If you ever feel unhappy or have concerns, speak with your Host Family parents as soon as possible. Most misunderstandings can be resolved through honest, respectful conversation. If additional support is needed, the Exchange Student Coordinator is available to help.

Remember, you are joining a family—not staying in a hotel. We encourage you to participate in daily family life by spending time together, helping around the home, and sharing in family activities. The Host Family experience is an important part of your education and is designed to help you grow academically, socially, spiritually, and personally.

Serving others is an important part of family life. Look for opportunities to be helpful each day, such as:

- Clearing the table after meals.
- Helping prepare breakfast, lunch, or dinner.
- Bringing in groceries.

- Cleaning shared spaces.
- Offering to help before being asked.
- Showing kindness by putting the needs of others first.

A thankful heart transforms your perspective and enriches your experience. We encourage you to thank God each day for His blessings, including:

- The opportunity to study at Enlightium Preparatory Academy.
- Your family at home and your Host Family in the United States.
- Friendships and new experiences.
- The education and opportunities God has provided.
- The future He has prepared for you.

We are excited to share this journey with you and pray that your time at Enlightium Preparatory Academy will be a season of growth, lasting friendships, and lifelong memories. May God richly bless you throughout the coming school year.

Host Family Guidelines

The following guidelines are designed to help you adjust successfully to life with your Host Family and become an active, respectful member of the household.

Schedules and Communication: American families often maintain busy schedules, so planning ahead is important. Inform your Host Family of appointments, activities, or schedule changes as soon as possible. Whenever practical, provide at least two days' notice before requesting transportation or making plans outside your normal routine. Last-minute requests may not always be accommodated. Host Families typically review the family calendar each week. Keeping everyone informed helps the household run smoothly.

Be Punctual: Punctuality is highly valued in American culture. Arriving on time—or even a few minutes early—is considered respectful and demonstrates responsibility.

Personal Belongings: Keep your personal belongings organized and in your bedroom or designated storage area when not in use. Before going to bed each evening, make sure shared living areas are neat and free of your personal items.

House Keys: Your Host Family will provide you with a house key if needed. Please keep it secure. Lost keys may require reimbursement for replacement.

Quiet Hours: Be considerate of others in the home. Quiet hours are generally observed between 10:00 p.m. and 7:00 a.m. on weekdays, although schedules may vary on weekends. During quiet hours, televisions, music, phones, and other electronic devices should be used quietly or turned off.

Kitchen: You are welcome to use approved kitchen appliances such as the microwave or toaster. Do not use the stove or oven without your Host Family's permission, especially when home alone. Always clean up after yourself, return items to their proper place, and wash or load dishes as instructed.

Meals and Food: Students are responsible for preparing their own breakfast and packing a lunch, if desired. Hot lunches are also available for purchase at school. Most Host Families enjoy eating dinner together whenever possible. After meals, everyone is expected to help clean up.

Feel free to let your Host Family know about foods you enjoy. While they may occasionally include your favorites, meals will generally reflect the family's normal routine. Please use food responsibly, avoid waste, and eat only in designated dining areas. Food should not be kept in bedrooms.

Privacy: Bedrooms are private spaces for rest and study. Respect the privacy of all family members by not entering another person's bedroom without permission.

Enlightium Prep encourages an open-door policy when students are using computers in their bedrooms. Doors should remain partially open unless sleeping or changing clothes.

While personal quiet time is healthy, spending excessive time alone in your room may limit opportunities to build relationships with your Host Family.

Bathroom: Keep the bathroom clean after each use. Wipe up water, dispose of trash properly, and leave the space ready for the next person. Toilet paper should always be flushed unless your Host Family instructs otherwise.

Laundry: Students are generally responsible for washing, drying, folding, and putting away their own clothing after receiving instruction from their Host Family. Bed linens should typically be washed every other week or as directed.

Household Responsibilities: As a member of the family, you may be assigned age-appropriate daily or weekly chores such as:

- Cleaning the kitchen
- Sweeping or vacuuming
- Dusting
- Taking out the trash
- Mopping floors

Bedroom Care: Make your bed each day and keep your bedroom neat and organized. Regularly empty trash, vacuum, and dust your room. Before decorating, discuss with your Host Family what may be placed on the walls and how decorations should be attached.

Friends and Visitors: Friends are welcome with your Host Family's permission. Always ask before inviting guests to your home or making plans outside the house. Introduce visitors to your Host Family and provide complete information about where you will be, who you will be with, and when you expect to return. Overnight guests are not permitted without prior approval.

Speaking English: One of the greatest benefits of studying at Enlightium Prep is improving your English. English should be spoken whenever interacting with your Host Family and others who do not share your native language. You may use your native language when communicating with family members or completing language assignments.

Cell Phones: Students are responsible for purchasing their own cell phone plan. Host Families are not expected to add students to their family plans. Most providers require an unlocked phone for month-to-month service.

Telephone Courtesy: When making extended phone calls, please use a private area so your conversation does not disturb others.

Church Attendance: Weekly church attendance with your Host Family is encouraged as part of the Exchange Student Program for spiritual formation. Be dressed appropriately and ready to leave on time.

Transportation: Your Host Family will explain transportation arrangements, including bus schedules, if applicable. Transportation for extracurricular activities, tutoring, appointments, or social events is provided by the Host Family when practical. Always provide advance notice if transportation is needed, and be punctual for pick-up times.

Personal Safety: Your Host Family should know your whereabouts at all times. Whenever you leave the home, carry your cell phone and ensure your Host Family knows where you are and when you expect to return.

School Activities: Host Families are encouraged to participate in school events, including Open House, athletic competitions, concerts, and other student activities. Students are also encouraged to build friendships with other exchange students and Host Families while becoming actively involved in the broader school community.

Illness and Medication: Inform your Host Family immediately if you feel ill or experience any medical concerns. If you become sick during school hours, report to the school office. If you miss school due to illness, your Host Family will notify the school in accordance with attendance procedures. Please keep your Host Family informed of any medications you are taking.

Student Finances: Students are responsible for managing their own personal spending. Enlightium Prep recommends arriving with a debit or credit card connected to a bank account in your home country. Students and Host Families should not borrow money from one another. Students are responsible for expenses, including:

- Entertainment
- Personal travel
- Clothing and uniforms
- Personal care items
- Cell phone service
- Books, class fees, athletics, and special school activities
- Miscellaneous personal expenses

Questions or Concerns: If you have questions about school, family life, academics, or personal concerns, begin by speaking with your Host Family. If additional assistance is needed, contact the Exchange Student Coordinator, who will be happy to provide guidance and support.

Host Family Responsibilities

Your Host Family will likely be the first people to welcome you when you arrive at Spokane International Airport (GEG) and will also assist with your departure at the end of the school year. Throughout the year, they will provide guidance, care, and support as you adjust to life in the United States.

Your Host Family will:

- Review the Exchange Student Guide, the Enlightium Prep Family Handbook, and household expectations with you.
- Monitor your academic progress, including grades and assignments.
- Participate in school events in place of your parents whenever possible, including Open House, athletic events, concerts, performances, and other school activities.

- Complete Enlightium Prep family 10 service hours on behalf of your parents.
- Maintain communication with the Exchange Student Coordinator regarding your well-being and any questions or concerns.
- Register and maintain the student's residential address as required for F-1 immigration compliance. Students may not change residences without prior approval from the Exchange Student Coordinator.
- Provide you with a house key, if appropriate.
- Ensure you have reliable transportation to and from school, and help you maintain good attendance and punctuality.
- Provide a safe, healthy, Christ-like family environment with realistic expectations and loving support.
- Encourage you to speak English and actively participate in family life.
- Help you adjust to American culture and daily life.
- Provide a private bedroom (or approved shared room), a bed with linens, a desk, a chair, closet space, and Internet access.
- Provide three nutritious meals each day throughout the school year.
- Provide access to laundry facilities and supplies.
- Maintain a home with adequate heat, lighting, and ventilation.
- Provide transportation, within reason, to school activities, church, appointments, and other approved events.
- Assist you with setting up cell phone service upon arrival, if needed. Students are responsible for their own phone plans.
- Encourage your spiritual growth through Christian fellowship, Bible study, church services, or conversation centered on Scripture.
- Ensure that students under 18 are not left at home overnight without appropriate adult supervision.
- Never charge additional fees for food, transportation, or normal family activities. Host Families receive a monthly stipend from the exchange student account through the Enlightium Prep Business Office to help cover these expenses.
- Notify the Exchange Student Coordinator of any significant household changes, including individuals moving into or out of the home.
- Cooperate with scheduled or unscheduled home visits conducted by the Exchange Student Coordinator or other authorized Enlightium Prep representatives.

Exchange Student Acceptance

Once the exchange student has been accepted into Enlightium Prep, the following steps will take place:

1. An **Acceptance Letter** and enrollment information will be emailed to the student.
2. After all enrollment documents and full tuition payment have been received, Enlightium Prep will issue the **Form I-20** to the student via email and postal mail.
3. The student will present the I-20 to the U.S. Embassy or Consulate when applying for an **F-1 Student Visa**.
4. If the visa application is denied, all tuition and fees will be refunded **except the nonrefundable \$500 application fee**, upon receipt of the official visa denial letter and the return of the original I-20.

5. Host Family information will generally be provided approximately **one month before arrival**. Students wishing to live with relatives or a personally selected Host Family must receive school approval, including a successful home visit when required, before an I-20 can be issued.
6. All new exchange high school students are required to attend **Exchange Student Orientation**, held during the week before school begins. During orientation, students will receive their class schedules, meet school staff, complete any required English and/or Math placement assessments, and become familiar with campus life.
7. Students should plan to arrive in Spokane at least two days before the first day of school. If unable to arrive on time, inform the Exchange Student Coordinator.

IMMIGRATION AND VISA INFORMATION

General Information: As an exchange student at Enlightium Preparatory Academy (Enlightium Prep), you are responsible for complying with all U.S. immigration laws and regulations throughout your stay in the United States. Current immigration information is available through U.S. Citizenship and Immigration Services (USCIS) at www.uscis.gov and <http://www.ice.gov/sevis/students/>

Because immigration regulations may change, it is important to understand your responsibilities as an F-1 exchange student. The information below provides an overview of the documents, procedures, and requirements necessary to maintain your immigration status while studying at Enlightium Prep.

Passport: You must have a valid passport issued by your home country before traveling to the United States. Your passport should remain valid for **at least six months** beyond your intended stay at all times.

F-1 Student Visa: To study at Enlightium Prep, you must obtain an **F-1 Student Visa** from a U.S. Embassy or Consulate in your home country (or another authorized location).

As part of the visa application process, you will schedule a visa interview and bring the following documents:

- Form I-20 issued by Enlightium Prep
- Valid passport
- SEVIS I-901 fee payment receipt
- Documentation demonstrating financial support
- Evidence of strong ties to your home country, demonstrating your intent to return after completing your studies

Form I-20 and SEVIS: After you are accepted and all enrollment requirements have been completed, Enlightium Prep will issue and mail your **Form I-20**. Keep this document in a safe place at all times. It is one of your most important immigration documents.

After receiving your I-20, you must:

1. Pay the required **SEVIS I-901 Fee** online.
2. Save your payment confirmation and receipt.
3. Schedule your visa interview with the nearest U.S. Embassy or Consulate.
4. Present your I-20 and supporting documents during the interview.

When traveling to the United States, carry your **passport, F-1 visa, and original Form I-20** in your carry-on luggage. You will present these documents to U.S. Customs and Border Protection upon arrival.

Travel Signatures: Your Form I-20 must contain a valid travel signature before you leave and re-enter the United States.

If you plan to travel outside the United States during school breaks or vacations, submit your I-20 to the **Exchange Student Coordinator** at least **10 business days** before departure to determine whether a new travel signature is required.

I-94 Arrival Record: When you enter the United States, **U.S. Customs and Border Protection (CBP)** creates an electronic **Form I-94 Arrival/Departure Record** documenting your admission.

Your I-94 confirms:

- Your date of entry
- Your immigration classification (F-1)
- Your authorized period of stay

Maintaining Your F-1 Status: To maintain your F-1 immigration status, you must:

- Keep your passport valid at all times.
- Maintain full-time enrollment at Enlightium Prep.
- Make satisfactory academic progress.
- Follow all school attendance requirements.
- Obtain approval before making any changes affecting your immigration status.
- Do not work in the United States without proper authorization.
- Comply with all federal, state, and local laws.

Failure to maintain F-1 status may result in the termination of your SEVIS record and the loss of your legal student status.

Arriving at Enlightium Preparatory Academy: When making travel arrangements, book your flight to Spokane International Airport (GEG), located approximately 20 minutes from the Enlightium Prep campus.

Your Host Family will meet you at the airport upon arrival.

If you have questions regarding travel arrangements, please contact the **Exchange Student Coordinator**.

Students may enter the United States **no earlier than 30 days before** the first day of school.

Students arriving **more than five (5) days** before school begins may be charged an additional housing fee of **\$25 per day**.

What to Bring: Since you will be traveling with limited luggage, plan carefully. Most personal and school supplies can be purchased after you arrive in Spokane.

Required Documents

- Passport
- Form I-20
- F-1 Visa
- SEVIS payment receipt
- Other important immigration documents

Personal Items

- Debit or ATM card
- Prescription medications
- Glasses or contact lenses
- Laptop computer (recommended)
- Cell phone (if compatible with U.S. service)
- Photos of family and friends

School & Personal Items

- Musical instrument (if applicable)
- Personal hygiene products
- Swimsuit
- Casual clothing
- Winter coat
- Light jacket for spring and fall
- Winter boots
- Comfortable everyday shoes
- School uniforms (see Uniform Guide)

Electronics

If you bring electronic devices from your home country, you may need a plug adapter for U.S. electrical outlets (110–120V, 60 Hz).

Your Host Family Will Provide

- A bedroom with a door and at least one window
- A bed
- Sheets, blankets, pillows, and linens
- Bath towels
- A desk or appropriate study table, chair, and study lamp
- Closet space and additional storage, if needed
- Basic household supplies, including laundry detergent, soap, and toilet paper
- Internet access
- Laundry facilities
- Three nutritious meals each day throughout the school year

ACADEMICS

Studying in the United States may be different from your educational experience in your home country. At Enlightium Preparatory Academy, your teachers are committed to helping you succeed academically and personally. Take advantage of the support available through your teachers, tutors, study groups, and the academic counselor whenever you need assistance.

Two characteristics distinguish the American educational system:

- *Critical Thinking:* American education emphasizes critical thinking, problem-solving, and the practical application of knowledge. Rather than simply memorizing information, students are expected to analyze concepts, ask questions, solve problems, and apply what they have learned. Although this approach may be unfamiliar at first, most students adapt quickly with practice and support.
- *Classroom Participation:* Active participation is an important part of learning and Enlightium Prep's academic standards of conduct. Teachers encourage respectful discussion, thoughtful questions, and

the exchange of ideas. Students should express their opinions courteously by acknowledging the viewpoints of others and supporting their own ideas with facts and evidence.

Class discussions, essays, presentations, and projects often require students to think critically and communicate their ideas clearly. Punctuality is also highly valued. Arriving on time demonstrates responsibility and respect for others. Students who arrive late to class will be marked tardy, and repeated tardiness may result in disciplinary action.

Tips for Academic Success: To help you adjust to the American classroom, we encourage you to:

- Review Enlightium Prep's Family Handbook, especially under the Student's Role.
- Participate actively in class discussions.
- Ask questions whenever you need clarification.
- Meet with your teacher before or after class if you need additional help.
- Keep track of assignment due dates and grading expectations.
- Develop effective note-taking and study habits.
- Complete assignments on time.
- Seek tutoring or academic support whenever needed.

School Counseling: Your School Counselor, together with the Exchange Student Coordinator, will assist you with course selection, graduation planning, and academic success. Your counselor is also available to discuss:

- Academic goals
- Graduation requirements
- College and career planning
- Course scheduling
- Personal academic concerns

Library Resources: The Enlightium Prep Library system provides books and other academic resources to support student learning.

Student Identification Cards: All students receive a complimentary **Enlightium Prep Student ID Card**. Your Student ID may be used to:

- Verify your enrollment at Enlightium Prep.
- Receive free admission to home athletic events.
- Obtain a public library card.
- Receive student discounts at participating businesses.

Students should carry their ID card while on campus and at school-sponsored events.

Academic Integrity: Academic honesty is an essential part of Christian character and scholarship. Students are expected to complete their own work and give proper credit when using others' ideas, words, or research. Plagiarism, cheating, fabrication of information, or any other form of academic dishonesty is prohibited.

Examples of academic misconduct include:

- Copying another student's work.
- Submitting someone else's work as your own.
- Using unauthorized resources during quizzes or exams.
- Reusing a previously submitted assignment without permission.

- Fabricating research, sources, or data.
- Using artificial intelligence or editing services beyond the instructor's approved guidelines.

During quizzes and examinations, students may use only those materials specifically authorized by the teacher.

Violations of the Academic Integrity Policy may result in:

- A failing grade on the assignment or assessment.
- Additional disciplinary action.
- Referral to the principal.

For our policies and practices regarding academic integrity, refer to the Enlightium Prep Family Handbook under Discipline and Academic Dishonesty.

Student Conduct: Students are expected to conduct themselves in a manner that reflects the Christian mission and values of Enlightium Preparatory Academy. The complete Student Code of Conduct is available in the Family Handbook.

Examples of prohibited conduct include:

- Violating federal, state, or local laws.
- Possessing, using, or distributing alcohol, illegal drugs, or other intoxicating substances.
- Being under the influence of drugs or alcohol while participating in school or Host Family activities.
- Using tobacco, nicotine, vaping products, or similar substances on school or Host Family property.
- Gambling.
- Harassment, intimidation, bullying, or threats.
- Profanity, abusive language, or physical or verbal violence.
- Lewd, indecent, or obscene behavior.
- Possessing, viewing, or distributing pornographic material.
- Theft, vandalism, or destruction of school, Host Family, or personal property.
- Unauthorized access to school facilities, technology, or equipment.
- Possessing firearms, ammunition, knives, explosive devices, fireworks, or other dangerous weapons on school or Host Family property.
- Tampering with fire alarms, smoke detectors, or other safety equipment.
- Violating copyright laws through software piracy or the unauthorized duplication of licensed software.

Students who violate these standards may be subject to disciplinary action, including suspension or dismissal, depending on the nature and severity of the offense (See our Family Handbook under Discipline).

HEALTH INSURANCE

Healthcare in the United States is the responsibility of the individual rather than the government. While the U.S. offers some of the highest-quality medical care in the world, healthcare services can be very expensive.

For this reason, **all exchange students are required to maintain health insurance** while enrolled at Enlightium Preparatory Academy.

To ensure students have appropriate coverage, Enlightium Prep partners with an insurance provider that offers a cost-effective plan designed to meet the needs of most exchange students. The school will arrange this insurance coverage before the student's arrival unless otherwise approved.

Please note that health insurance does **not** cover all medical expenses. Depending on the policy, students may still be responsible for deductibles, co-pays, prescriptions, and services not covered by insurance. Routine dental care, vision care, and many immunizations are typically **not included**. Students and families should plan financially for these additional healthcare expenses.

CHAPEL

Chapel is an important part of student life at Enlightium Preparatory Academy and reflects our commitment to Christ-centered education.

Students, faculty, and staff gather each **Thursday morning** for a time of worship, prayer, biblical teaching, and encouragement. Chapel provides an opportunity to grow spiritually, strengthen our school community, and reflect on God's Word and its application to daily life.

Chapel attendance is required for all students.

AMERICAN HOLIDAYS

The United States celebrates a variety of national and cultural holidays throughout the year. While many businesses, banks, and government offices may be closed on these holidays, **school is not necessarily closed**. Please refer to the **Enlightium Prep School Calendar** for the official academic schedule.

Below are some of the major holidays observed in the United States.

New Year's Eve & New Year's Day: December 31 – January 1. Many families celebrate the beginning of the new year by gathering with friends and family, attending parties, and counting down to midnight.

Martin Luther King Jr. Day: Third Monday in January. This federal holiday honors Dr. Martin Luther King Jr., a leader of the American Civil Rights Movement who promoted equality through peaceful, nonviolent action.

Friendship Day (since Enlightium Prep is not observing Valentine's Day): **February 14.** Friends and loved ones often exchange greeting cards, flowers, chocolates, and small gifts.

Presidents' Day: Third Monday in February. This holiday recognizes the contributions of U.S. presidents, especially George Washington and Abraham Lincoln.

Easter: Easter is the most significant Christian holiday, celebrating the resurrection of Jesus Christ. Many churches hold special worship services, and families gather to celebrate together.

Mother's Day: Second Sunday in May. Families honor mothers and grandmothers with cards, flowers, and gifts.

Memorial Day: Last Monday in May. Memorial Day honors the men and women of the U.S. Armed Forces who gave their lives in military service.

Father's Day: Third Sunday in June. Families celebrate fathers and father figures with cards, gifts, and time together.

Independence Day: July 4. Americans celebrate the signing of the Declaration of Independence in 1776 with parades, community events, fireworks, and displays of the American flag.

Labor Day: First Monday in September. Labor Day recognizes the contributions of American workers and traditionally marks the unofficial end of summer.

Veterans Day: November 11. This holiday honors all military veterans who have served in the United States Armed Forces.

Thanksgiving: Fourth Thursday in November. Thanksgiving is one of America's most cherished holidays. Families gather to thank God for His blessings and enjoy a traditional meal that often includes turkey, stuffing, cranberry sauce, and pumpkin pie.

Christmas Eve & Christmas Day: December 24–25. Christians celebrate the birth of Jesus Christ. Families often attend church services, decorate their homes, exchange gifts, and spend time together celebrating the Christmas season.

Frequently Asked Questions

Why am I considered an Exchange Student?

Students whose permanent residence is outside the United States and who require an **F-1 Student Visa (Form I-20)** are enrolled in Enlightium Prep's **Exchange Student Program**.

When is the application deadline?

Completed applications, along with the **\$500 (USD) nonrefundable application fee**, should be submitted by **April 15** for enrollment in the upcoming school year. Applications received after April 15 will be considered based on available space and program capacity.

Do you offer scholarships?

Yes. Limited scholarships are available while funds last and are awarded on a first-come, first-served basis.

Will Enlightium Prep arrange a Host Family?

Enlightium Prep places exchange students with approved Host Families for the academic year. Students may also reside with parents or immediate family members who are legally authorized to live in the United States, subject to school approval.

Enlightium Prep Contact Information

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