



HILLTOP REALTY LTD.

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RENTAL APPLICATION

INSTRUCTIONS:

1. Please fill out all relevant information related to your tenancy thoroughly.
2. Missed information may result in delays or denial of application.
3. All people (18+) desired on lease must complete a **separate** application.
4. All information collected is used solely for screening and suitability purposes.
5. A credit report is mandatory. Applicants must provide a full copy of their report, which can be done for free at www.equifax.ca/en/personal/products/equifax-consumer-credit-report without impacting your score, or we can send you a link through singlekey (\$30 cost).

APPLICANT INFORMATION

APPLYING TO LEASE PREMISES AT: _____ DESIRED MOVE IN DATE: _____

DESIRED NUMBER OF PEOPLE ON LEASE: _____

EVERYONE WHO WILL OCCUPY PROPERTY AND AGE: (MUST REGISTER ALL NAMES): _____

APPLICANT LEGAL NAME: _____ SIN#: _____ (OPTIONAL)

DATE OF BIRTH (MM/DD/YYYY) _____ PHONE: _____

EMAIL: _____

SMOKER (List Tobacco, Vaping, Marijuana etc.) *smoking must be done off property.* _____

CURRENT ADDRESS (WITH CITY / PROV / POSTAL): _____

EMERGENCY CONTACT: _____

RELATIONSHIP: _____

HAVE YOU EVER MISSED OR DEFAULTED ON RENT? _____ IF YES, EXPLAIN: _____

FINANCES & CREDIT

TOTAL APPLICANT MONTHLY INCOME FROM ALL SOURCES _____ E.G. SALARY, WAGES, BENEFITS, INVESTMENTS, CHILD BENEFITS, FAMILY ALLOWANCE, A.I.S.H., INVESTMENTS, RENTAL PROPERTIES, CHILD SUPPORT, ETC.

CREDIT SCORE (IF KNOWN): _____ 600 CREDIT SCORE IS THE MINIMUM WITHOUT A COSIGNER

ANY ADDITIONAL CONSIDERATIONS FOR YOUR FINANCIALS: (E.G. SAVINGS, NEW JOB COMMENCING, ETC.) _____

EMPLOYMENT & REFERENCE

EMPLOYMENT STATUS (FULL TIME, PART TIME, STUDENT, SELF-EMPLOYED, RETIRED, UNEMPLOYED)* _____

EMPLOYER NAME _____ EMPLOYER ADDRESS _____

EMPLOYER PHONE NUMBER _____ POSITION HELD _____

EMPLOYMENT DATE BEGAN (MM/YYYY) _____ EMPLOYMENT DATE ENDED (IF APPLICABLE) _____

RENTAL HISTORY & REFERENCE

CURRENT RENTAL ADDRESS _____

RENTAL DATES (MM-YYYY TO MM-YYYY): _____ MONTHLY RENT: _____

PLEASE LIST ALL UTILITIES AND SERVICES NOT COVERED IN THE RENT (GAS, ELECTRICITY, WATER, SANITARY, GARBAGE, INTERNET, ETC.) _____

PLEASE LIST THE AVERAGE MONTHLY COST OF THE ABOVE UTILITIES AND SERVICES: _____

REASON FOR LEAVING: _____

LANDLORD NAME: _____ LANDLORD PHONE NUMBER: _____

PETS

PET FEE IS: \$25/MONTH FOR CATS, AND \$35 TO \$150/MONTH FOR DOGS DEPENDING ON SIZE. PLEASE CONTACT US FOR OTHER PETS. DOGS AND CATS MUST BE SPAYED OR NEUTERED. CATS & DOGS UNDER 1 YEAR NOT PERMITTED.

PET TYPE (DOG, CAT, ETC.) _____ PET NAME _____

BREED/TYPE _____ GENDER _____ COLOUR/MARKINGS _____

PET AGE _____ PET WEIGHT IN LBS _____ PET SPAYED OR NEUTERED _____

VEHICLES

VEHICLE MAKE _____ VEHICLE MODEL _____ VEHICLE COLOR _____

VEHICLE YEAR _____ VEHICLE LICENSE PLATE _____

REQUIRED DOCUMENTS

MUST BE EMAILED OR DELIVERED TO OFFICE WITH COMPLETED APPLICATION

1. PROOF OF INCOME. (MUST ADD UP TO THE DISCLOSED MONTHLY AMOUNT) E.G. PAY STUB, BENEFITS, INVESTMENTS, CHILD BENEFITS, FAMILY ALLOWANCE, A.I.S.H., INVESTMENTS, RENTAL PROPERTIES, CHILD SUPPORT, ETC.
2. CURRENT CREDIT REPORT. (EQUIFAX PROVIDES FREE PERSONAL CREDIT REPORT)
3. PETS: SPAY / NEUTER CERTIFICATE & MUNICIPAL PET LICENSE DOCUMENTATION
4. DRIVERS LICENSE OR GOVERNMENT ISSUED IDS FOR ALL INDIVIDUALS

TERMS AND CONDITIONS

HILLTOP REALTY LTD. DOES NOT AND SHALL NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION (CREED), GENDER, GENDER EXPRESSION, AGE, NATIONAL ORIGIN (ANCESTRY), DISABILITY, MARITAL STATUS, SEXUAL ORIENTATION, OR MILITARY STATUS, IN ANY OF ITS ACTIVITIES OR OPERATIONS.

1. I UNDERSTAND THAT THIS IS A ROUTINE APPLICATION TO ESTABLISH CREDIT, CHARACTER, EMPLOYMENT, AND RENTAL HISTORY.
2. I UNDERSTAND THAT THIS IS NOT AN AGREEMENT TO RENT AND THAT ALL APPLICATIONS MUST BE APPROVED.
3. I DECLARE THAT THE STATEMENTS ABOVE ARE TRUE AND CORRECT, AND I AGREE THAT THE LANDLORD MAY TERMINATE MY AGREEMENT ENTERED INTO IN RELIANCE ON ANY MISSTATEMENT MADE ABOVE.
4. I AUTHORIZE MY REFERENCES TO BE CONTACTED AND I HAVE GIVEN THEM NOTICE THAT THEY WILL BE CONTACTED.
5. I AUTHORIZE FOR MY INFORMATION ABOVE TO BE DISCUSSED WITH MY REFERENCES FOR APPLICATION AND SCREENING PURPOSES.
6. I AUTHORIZE FOR MY INFORMATION ABOVE, INCLUDING CREDIT REPORTS, TO BE SHARED WITH THE OWNER OF THE PROPERTY.

APPLICANT STATEMENT

I CERTIFY THAT THE ABOVE PROVIDED INFORMATION IS TRUE AND TO THE BEST OF MY KNOWLEDGE, ACCURATE. I HEREBY AUTHORIZE THE LANDLORD AND PROPERTY MANAGER TO CONDUCT A CREDIT AND TENANCY INVESTIGATION BASED ON THE INFORMATION PROVIDED BY ME HERewith, IN CONNECTION WITH ALL TENANCY MATTERS. THE LANDLORD AND PROPERTY MANAGER MAY USE ANY INFORMATION ON THIS FORM FOR ANY PURPOSE AND TO THE EXTENT THAT CONSENT IS NECESSARY PURSUANT TO PRIVACY LEGISLATION, SUCH CONSENT IS HEREBY PROVIDED. I CONFIRM THAT THIS INFORMATION IS INTENDED TO PROVIDE THE BASIS FOR YOU TO APPROVE MY APPLICATION FOR TENANCY.

SIGNED: _____ DATE: _____