



AT TORQ.PARTNERS

LEVEL:

Associate

SPECIALIST FOR:

Optimizing and establishing
finance processes

BUSINESS MODEL EXPERTISE:

SaaS
Mobility
Financial Services
Tech Startups
Manufacturing industry

PAST KEY CLIENTS:

Pädiko e. V., Montamo GmbH,
Sophora Unternehmerkapital,
Framen GmbH

SPECIAL SKILL:

I have always been a very structured and organised person; this determined my working style today

WITH TORQ SINCE:

2025

EDUCATION

**BA. Sc. Economics (grade 2.4),
University Bielefeld**

NICE TO KNOW

MOTTO:

You can achieve any goal – you just need to find the right way to get there.

MOST IMPORTANT EQUIPMENT:

Chatgpt

HOBBIES:

Drawing
Investments
Travelling (>25 countries)

Silvana Lukas

Expert for supporting financial operations & process automatization

CONSULTANT PROFILE

✉ silvana.lukas@torq.partners

🗣 German, English

📍 Berlin

[LINKEDIN PROFILE](#)

[MEETING LINK](#)

PAST PROJECTS

Finance Manager at a non-profit childcare organization operating 50 day-care centers

(accounts-payable management, invoice intake, pre-accounting in DATEV Unternehmen Online & Spendesk, Spendesk implementation, process automation).

Migrated all employee data from SAP SuccessFactors to HiBob at a maritime-logistics company with 850 employees.

Finance Manager at a heat pump manufacturer

(accounts receivable, partner billing, accounts payable in Moss, Business Central debtor management, process optimization & IT improvements).

Finance Manager at a DOOH company (accounts receivable, partner billing in SAP)

WORK EXPERIENCE

People & Finance Manger, NAVIT, 25 employees, 1 year 11 months

- Financial Administration & Reporting: Managing invoices, expenses, OPOS, VESOPs, bank and reporting tools, financial statements, investor reporting, and business planning.
- Implementation & Governance: Overseeing Moss implementation, board meeting documentation, and financial governance.

TOOL EXPERTISE

ACCOUNTING TOOLS

DATEV UO

Microsoft Navision / Business Central

SAP S/4HANA (auch Cloud)

OTHER TOOLS

Airtable

Microsoft Excel

Docusign

Microsoft Powerpoint

Google Sheets

Miro

Adyen

Moss

Asana

n8n.io

Canva

Notion

Canva Magic Studio

Personio

Google Workspace

Photoshop

HiBob

Qonto

HubSpot

Spendesk

Jira / Confluence

Zapier

Leapsome

make.com (ehem. integromat)