

## Spring 2021 Doctoral Checklist

Requirement	Description	Deadlines
Report on General Exam	Submitted after last examination (e.g. proposal defense, last written or oral exam). Signature of candidate, advisory committee, and graduate coordinator required.	October 1 <sup>st</sup> , 2021
Enrolled	Students must be enrolled in their graduation term. If you have satisfied course requirements, check with your program for course options.	January 19 <sup>th</sup> , 2021
Application for Graduation	File the Application for Graduation in WebStar – no signatures required. \$150 diploma fee assessed. <b><u>Applications for Graduation cannot be rolled over from a prior term.</u></b> Deferral of graduation requires a subsequent Application for Graduation in WebStar.	March 1 <sup>st</sup> , 2021
Format Workshop	Offered by the Graduate School for in-person instruction about the format requirements.	March 24 <sup>th</sup> , 2021
Doctoral Defense	All dissertation manuscripts must be defended publicly and approved by a committee of at least 3 graduate faculty.	April 9 <sup>th</sup> , 2021
Format Check	Manuscripts must be uploaded to the University Thesis and Dissertation Collection in ScholarWorks for a format check and again as final approved versions.	April 16 <sup>th</sup> , 2021
Final Version	The version of the manuscript that has been approved by your committee and meets University format requirements. Upload to ScholarWorks.	April 28 <sup>th</sup> , 2021
Approval Form	The Dissertation Approval Form is electronic and is available on the Graduate School website. The form must be initiated by the student at the conclusion of the defense. It then routes to the Graduate School and, subsequently, to each committee member.	April 28 <sup>th</sup> , 2021
RSVP for Commencement Ceremony	Complete the RSVP form for Ph.D. candidates to let the Graduate School know if you will attend the ceremonial graduation.	April 23 <sup>rd</sup> , 2021
Commencement	Ceremonial graduation at Lakefront Arena. Coordinated by the Office of the Registrar.	May 14 <sup>th</sup> , 2021
Degree Conferral Date	Completion of Official degree certification and diplomas issued by the Office of the Registrar.	May 21 <sup>st</sup> , 2021