

## Student Internship: Lab Safety Assistant

### Overview

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The UNO Office of Research is seeking a motivated **undergraduate or graduate** student intern to assist with implementing lab safety compliance, certifying chemical fume hoods, and developing environmental health and safety trainings. The ideal candidate is an individual interested in public health and research. This individual should understand that their role will ultimately assist in providing a safe and healthy environment at UNO, which leads to an improved quality of life for our community and beyond. The position offers approximately 16 hours a week at \$10 an hour.

### Responsibilities

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- Develops safety trainings for departments with guidance from the Lab Safety Officer.
- Assists research labs with compliance items with guidance from the Lab Safety Officer.
- Certifies chemical fume hoods after being trained by the Lab Safety Officer.
- Observes the Lab Safety Officer on assessments to develop environmental health and safety-related skills.
- Other duties as assigned.

### Requirements

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- An undergraduate or graduate student at the University of New Orleans
- Available to work at least 15 hours a week
- Detail-oriented and organized
- Proficient in Microsoft Word, PowerPoint, and Google Slides
- Skills in developing training materials
- Ability to handle confidential matters
- Must be permanently eligible to work in the United States
- Enrollment Status of Students Eligible for Employment - Undergraduate students must be enrolled at least half-time (six hours) during fall and spring semester. Graduate students must be enrolled at least half-time (five hours) during each fall and spring semester to be eligible for employment.
- Student must be enrolled in a degree seeking program and meeting Satisfactory Academic Progress
- Student must have a current, completed FAFSA form on file with the University
- Student must be able to work in-person on UNO's campus. Remote work is not permitted.

#### Preferred:

- Graduate student with science and/or public health career goals
- Interested in a position spanning several semesters
- Interested in creating a culture of safety and community health

### Apply

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To apply, email your resume and a cover letter to office manager Julie Landry at [jelandr1@uno.edu](mailto:jelandr1@uno.edu) and copy [labsafety@uno.edu](mailto:labsafety@uno.edu). Please note the hours you are available to work in your cover letter.