

Summer 2025

PONTCHARTRAIN HALLS

# WELCOME HOME GUIDE

THE UNIVERSITY of  
NEW ORLEANS

RESIDENTIAL LIFE





# OUR STAFF IS EXCITED TO WELCOME YOU!

This guide will help you **prepare** for move-in, know what to **expect**, and learn how to make UNO your **home**. If you need assistance, please do not hesitate to speak with any of our student or professional staff members.

## PREPARE

- Move-In Times
- Pre-arrival Checklist

- Arriving on Campus
- Building Entry

## EXPECT

## HOME

- Settling into your home
- FAQ



# FREQUENTLY ASKED QUESTIONS

## Can I move in later than May 30th/June 2nd?

If you are unable to move-in between these times on the scheduled hours, please email [ResidentialLife@uno.edu](mailto:ResidentialLife@uno.edu) to coordinate an alternative move-in date/time.

## What should I do to plan for my arrival on-campus?

Please be on time. Your check-in time is for you to retrieve your key (if you do not have it already), complete our check-in paperwork, and have your ID programmed by an Office of Residential Life staff member at the front desk of your hall. Be sure to get your UNO ID prior to coming to check-in, you will need it to be checked-in.

## Where do I pick up mail and packages on-campus?

There is a post office located on campus. You must set up a mailbox with them. They are located in the University Center. There is also a post office box rental fee associated with mailbox set up. Please do not send mail to the halls, as it will be sent back. Additional information can be found on their website [www.uno.edu/uc/kiosk](http://www.uno.edu/uc/kiosk)

## I need to get a UNO ID Card before I check-in. How do I get one?

The ID Card Office will be open Monday- Friday between the hours of 9 am- 4 pm on the first floor of the Computer Center Building next to the Earl K Long Library for students to pick up their ID. Students who lost their ID will have to purchase a new one.

## What if my roommates and I do not work out?

You are highly encouraged to complete the Roommate Agreement posted to your Residential Life app before beginning a roommate relationship as the items discussed during the Roommate Agreement process will assist in building a strong roommate relationship and understanding. Be open and honest during this discussion. If you are still having issues, contact your RA for assistance with mediation. If the issues are unable to be resolved via mediation, contact the Residential Life professional staff at [ResidentialLife@uno.edu](mailto:ResidentialLife@uno.edu) for additional assistance.

# PREPARE

## Move-In Times

### Have you Scheduled your Move-In time?

Log onto the Residential Life app on [myapps.uno.edu](http://myapps.uno.edu) to select your move-in time. University ID is required for check-in.




When arriving on campus for move-in, all residents and families must enter by **Benjamin Franklin High School**. Residents and their families should take **St. Anthony Ave.** When exiting, residents and families can leave through any of the exits on-campus.

 Benjamin Franklin High School

 Pontchartrain Hall North

 Pontchartrain Hall South

## Pre-Arrival Checklist

- Log in to your Residential Life app to review your roommates and room assignment.
- Communicate with your Roommates about your expectations for living together for the semester.
- Complete the roommate agreement form available on the Residential Life app.
- Register your electronic devices via the Resnet Process. Link available at [uno.edu/housing/maintenance-request](http://uno.edu/housing/maintenance-request).
- Register your bicycle on the Residential Life app.
- Vehicles must be registered for a residential parking decal each semester; vehicle decals can be picked up at Computer Center 221 between 8:00 am- 4pm. Register your vehicle on [WorkDay](#).
- Review emails for any important updates from UNO and Residential Life.
- Review the Pontchartrain Hall Handbook and Housing Agreement for all policies available at [uno.edu/housing](http://uno.edu/housing).
- Follow us on social media!    @UNOResLife

## Arrival Checklist\*

- Summer 2025 Move-In - **May 30- June 2**
- First Floor Meetings - **June 16-20 (look out for email)**
- Regular Classes Begin - **June 2nd**
- Spring Meal Plans Begin - **June 2**
- Confirm Room Condition Reports (RCRs) - by **January 31st**
- Occupancy Checks - **June 4<sup>th</sup> - June 6<sup>th</sup>**

\*Dates subject to change

# EXPECT



# HOME

## Meet Your RA!

Pontchartrain Halls will have 5 Resident Assistants to help you throughout your time this summer. *Need college advice? Having roommate conflicts? Want someone to talk to?* Do not hesitate to contact your RA! Attend their floor meetings, reach out to them via email, and attend one of their many programs!



### Residential Life App



*RCR Damages - Maintenance Request*



Summer 2025 meal plan begin June 2. Dining options and hours will be available at [dineoncampus.com/nola](https://dineoncampus.com/nola)

Is there a leak? Or maybe something breaks in your space? Submit maintenance request on the Residential Life App!

Want to get involved? Check out the Residence Hall Association for great leadership and friendship opportunities.



Student Residents' property may be covered if their parent/guardians have a homeowners insurance policy. Student Residents' are encouraged to have a renter's insurance policy if their property is not covered by their parent/guardians policy.



We now offer options for connecting your devices: ResNetsecure. ResNetsecure requires your UNO credentials (username & password)  
Help Desk  
100 Computer Center  
Phone: 504-280-4357  
Email: [ResNet@uno.edu](mailto:ResNet@uno.edu)



For gaming and streaming devices, use either resnetroomdevices. Smart devices like Google Home, Amazon, Alexa, and Wi-Fi Printers are not supported on the network. You no longer need to submit a Mac Authentication Request for connecting devices.



# RESIDENCE HALL ASSOCIATION

The University of New Orleans Residence Hall Association (RHA) is an on-campus organization that encourages residents to play an active role in residential life by advocating for residents, providing events within the residence halls, and offering leadership opportunities to improve their on-campus experience and life after the University of New Orleans.



Leadership opportunities include the following

Executive Board positions:

- **President**
- **Vice President of Involvement**
- **Chair of Communications**
- **Chair of Public Relations**
- + 8 Floor Representatives for North & South Halls**

Join us to make a difference! Be part of RHA's mission to amplify resident voices, foster inclusivity, and empower student growth. We can't wait to meet you and hear your ideas. Together, let's create an open, diverse, and empowering environment.



QUESTIONS OR CONCERNS, CONTACT RHA ADVISOR ALEXANDRIA FITZGERALD

[AFITZGE1@UNO.EDU](mailto:AFITZGE1@UNO.EDU)

# Time To **START PACKING!**

## Semesterly Health + Safety Room Inspections

Resident Assistants of each hall conduct semesterly health and safety inspections to observe the quality of residents living assignments and to ensure that each resident is following Residential Life standards and protocols. This process involves an inspection of each suite/room to ensure acceptable standards of living for the health and safety of our residents and the building as well.

### Bedroom/Living

- 2-3 Bed Sets (Twin XL-size/Full-size for single dorms)
- Bed Pillows and Pillowcases
- Comforters/Quilts
- Decorative Area Rugs
- Decorative Pillows
- Desk Lamp
- Electric Fan
- Mattress Pad
- Mattress Protector
- Posters
- Sleep Mask
- Throw/Blankets
- Trash Cans

### Cleaning/Organization

- Air freshener
- Bathroom Cleaning Supplies
- Broom and Dustpan
- Cleaning Cloths
- Closet Organizer
- Disinfectant Spray
- Dryer Sheets
- Garbage Bags
- Hand/Stick Vacuum
- Hangers
- Iron/Steamer
- Laundry Basket
- Laundry Detergent
- Paper Towels
- Toilet Brush
- Toilet Plunger
- Under Bed Storage
- Wet Wipes

### Bathroom

- Shower Curtain
- Shower Liner
- Shower Mat
- Shower Rings
- Shower Shoes
- Shower Tote/Caddy
- Tissues
- Toilet Paper
- Toothbrush/Soap Case
- Towels (hand, bath, washcloths)

### Personal Care

- Body/Handheld Mirror
- Comb or Brush
- First-aid Kit
- Hairdryer/other Hair Tools
- Nail clippers
- Toothbrush and Toothpaste

### Important Documents

- Car registration and insurance
- Debit and credit cards
- Drivers license
- Emergency contact list
- Envelopes and stamps
- Forms for financial aid
- Health insurance cards

### NOLA Essentials

- Bug Spray
- Rain Boots
- Rain Coat
- Sun Screen
- Umbrella

### Cooking

- Can/Bottle Opener
- Cups & Mugs
- Eating Utensils
- Keurig Coffee Machine
- Microwave (No more than 600 Watts)
- Mini fridge (Less than 5-Cubic Feet)
- Oven Mitt
- Plates & Bowls
- Travel Mug
- Utensil Divider
- Water Pitcher & Filters

### Electronics

- Batteries
- Ear Buds/Headphones
- Extra Phone Chargers
- Game Systems
- HDMI Cable
- Laptop Accessories
- Portable Charger
- Surge Protector
- USB Adapters

### Misc.

- Bulletin Board/Whiteboard
- Ear Plugs
- Flashlight
- Lockbox
- Safety pins
- Scissors
- Stepladder
- Tool Kit
- Weekender Bag

\*\*\*All Pontchartrain Hall dorms include individual bedrooms with a XL-Twin size bed and adjustable bed frame (full size for single rooms), a desk, closet, and dresser. All suites have a common area with a couch, television stand, counter, chair, and ottoman.\*\*\*

## WELCOME CARE PACKAGES AND LINENS

OnCampus Marketing works with the Office of Residential Life to offer students and their families options for linens and care packages. OnCampus Marketing offers a variety of bedding styles and colors which may appeal to you.

[www.uno.edu/housing/parents-students-service](http://www.uno.edu/housing/parents-students-service)

## Things to Consider Sharing

While living in Pontchartrain Halls, residents have the opportunity to live with up to three other suite-mates who share a common space. We recommend connecting with your suite-mates as soon as you know who you're living with! Think about what items you use on a regular basis and decide if you want to coordinate any items.

**Here are Some Recommended Items to Share:**

- Mini Fridge
- TV
- Microwave
- Hand/Stick Vacuum
- Decorative Area Rugs



## BRING THIS NOT THAT

- ✓ Bring an air diffuser and/or stick diffusers
- NOT
- ✗ Candles/Incense/Wax Warmers/Wallflowers
- ✓ Bring a single cup Keurig
- NOT
- ✗ Open Heated Element Coffee Makers
- ✓ Bring heating pads and/or thermal blankets
- NOT
- ✗ Space Heaters
- ✓ Bring surge protected power strips
- NOT
- ✗ Non-UL Approved Power Cord or Extension Cords
- ✓ Bring LED and/or Battery Powered Lights
- NOT
- ✗ Halogen Lamps and/or Wall Plug String Lights
- ✓ Bring Command Strips/Hooks
- NOT
- ✗ Nails/Screws for the wall

## General Prohibited Items

All smoking, vaping, illegal narcotics and weapons are prohibited on UNO Campus.

Items marked with an (\*) asterisk are prohibited by the Fire Marshall.

Coffee Makers [Except Keurig's] • Hot Plates • Anything with a exposed Heating Element/Hot Surface • Air Fryer • Regular Size Refrigerators • Space Heaters • Christmas Lights\* • String Lights\* • All Furniture • Curtains\* • All Wall Plug Air Fresheners • Mattresses [Unless Approved by the Office of Disability Services] • Regular Extension Cords [Except Power Strips] • Candles • Incense Burner • Incense • Wax Warmers • Vaping Device • Vaping Supplies • All Smoking Paraphernalia • Illegal Drugs & Drug Paraphernalia • Alcohol [If Under 21] • All Weapons (including toy or decorative) • Pets

Visit our website

[www.uno.edu/housing/pontchartrain-halls](http://www.uno.edu/housing/pontchartrain-halls) to review other items not listed above.

# THANK YOU FOR CHOOSING PONTCHARTRAIN HALLS!



***WE ARE EXCITED TO SPEND THE SUMMER WITH YOU!***

For any additional questions please refer to the Resident Handbook [uno.edu/housing/pontchartrain-halls](http://uno.edu/housing/pontchartrain-halls) or email [ResidentialLife@uno.edu](mailto:ResidentialLife@uno.edu)

THE UNIVERSITY *of*  
**NEW ORLEANS**

**RESIDENTIAL LIFE**

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[ResidentialLife@uno.edu](mailto:ResidentialLife@uno.edu)

[uno.edu/housing](http://uno.edu/housing)

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