

Space Launch Coordination Policy

Part 5 and Part 87 License Coordination – Initial Coordination Request

<https://aftrcc.spectrum.center/se/login>

The request will be submitted via AFTRCC's Spectrum-E coordination portal. Part 5 licenses will be limited to 6 months. Part 87 will be limited to 24 months.

Mission Coordination – Phase 1

<https://slcenter.aftrcc.org/coord-sl-login>

- Requests must be submitted on the AFTRCC space coordination portal
- Requests must be submitted no later than 30 days before a scheduled launch
- All technical details (trajectory in Primary Coordination File (PCF) format, frequencies, bandwidth, power) must be submitted that are necessary to generate a heat map/impact area
- The request must be mission specific
- No blanket coordination requests are allowed, even for identical or nearly identical missions
- Requires evidence of appropriate FCC license
- Once completed, mission coordination is valid up to 6 months (or until the STA License expires), for that mission launch
- If any technical details change triggering the need for a new heat map/impact analysis, the request must be resubmitted and the NLT 30 days resets

Launch Coordination – Phase 2

- Requests must be submitted on the AFTRCC space coordination portal using the mission coordination request previously submitted
- Requests must be submitted no later than 21 days before a scheduled launch
- The request identifies a primary launch date with up to 6 back up dates
- If additional future dates are required, due to rescheduling, the rescheduling request must also be submitted NLT 21 days before the updated proposed launch date
- Dates coordinated for a mission in response to a prior 21-day NLT notice are returned to an uncoordinated state

- If launching from a DoD range, then SLO may only request confirmed range launch dates. A document of these dates should be included in the portal by uploading a new file
- Notice to AFTRCC as to actual launch window times on a coordinated date at least 96-168 hours prior to date
- Dates must be within 6 months of that initial coordination determination submission.
- Only one launch event coordination is submitted; rescheduling is required to update future primary date(s) and back up date(s)
- If it is determined dates will not be needed for the space launch, the SLO is required to notify AFTRCC within 24 hours at notifications@aftrcc.org
- When SLO notifies the FAA of mission complete to release airspace, an email must be sent to notifications@aftrcc.org within 2 hours

Additional Considerations

- The coordination letter for the initial coordination request will contain all above-mentioned conditions
- A coordination is not considered received by AFTRCC until the coordination invoice has been paid
- Requests submitted and paid after 1:00 PM CST will be considered received the next business day
- AFTRCC's scheduled closure dates can be found on our homepage (www.aftrcc.org)
- If questions, concerns, or objections regarding a proposed launch date, and/or one or more of the backup dates, are timely raised, by one or more potentially affected non-Federal flight test operators, AFTRCC will facilitate expedited discussions among the space launch operator and the flight test operator(s), in an attempt to negotiate a mutually acceptable solution, accommodating both the space launch operator and the flight test operator(s), on the dates in question, thereby conferring certainty for both parties. There is no guarantee this will be achievable when conflicts occur, even more so when the proposed launch dates are near-term, i.e., only 21 days in the future. AFTRCC will do its best to work with potentially affected flight test operators, and the space launch operator, to reach accommodation if questions, concerns, or objections are raised regarding the proposed launch.
- AFTRCC does not coordinate between SLO's. Coordination will be done amongst themselves or with the DoD ranges.