

What is a USI?

S2C Training (RTO ID 45605)

What is it?

A Unique Student Identifier (USI) is your personal education number, issued by the Australian Government. It's a 10-character code made up of letters and numbers.

- You only need to create it once, and you keep the same USI for life.
- It links to a secure online record of all your nationally recognised training and qualifications completed in Australia since 2015 (your USI VET transcript).
- Creating a USI is free.

Why do you need one?

Every student undertaking nationally recognised training in Australia must have a USI. At S2C Training, you provide your USI as part of your enrolment onboarding form, and it's automatically verified through our student management system (aXcelerate).

- It's a legal requirement for nationally recognised VET in Australia.
- It gives you one secure, online record of your training achievements across all providers — useful when applying for a job, seeking a credit transfer, or proving prerequisites for further study.
- Your USI must be verified before your qualification or statement of attainment can be issued.

What happens if I don't have one?

- Without a valid USI, S2C Training cannot issue your AQF certification - your qualification or statement of attainment.
- Nationally recognised training in Australia cannot be completed and certified without a USI, so it's important to create and provide yours as early as possible.
- If you've previously done any nationally recognised VET, you most likely

already have a USI - don't create a second one. You can check using the 'Find your USI' option (see below).

How do I create one?

Creating a USI is quick and free. Go to the official Australian Government USI website - usi.gov.au - and follow these steps:

1. Visit the USI Student Portal and select 'Create your USI'.
2. Agree to the terms and conditions.
3. Enter a **personal** email address (avoid a work, training or shared email).
4. Provide one form of valid identification — for example an Australian driver's licence, passport, Medicare card, birth certificate, or ImmiCard.
5. Secure your account with multi-factor authentication (a one-time code sent to your mobile or email), or set up security questions if you don't have access to a personal mobile or email.
6. Your USI is created and displayed on screen — record it and keep it somewhere safe.

Tip: Use your legal name and details exactly as they appear on your ID and on your S2C Training enrolment, so your USI verifies correctly without delays.

Already have a USI, or forgotten it?

- If you're not sure whether you have a USI, or you've forgotten it, use the 'Find your USI' option at usi.gov.au/students/find-your-usi.
- You can also link your USI to your myGov account to manage it and access your VET transcript more easily.

International students

S2C Training delivers on a fee-for-service basis and does not enrol overseas (CRICOS) students. If you are studying in Australia on a visa, you can only create a USI once you have arrived in Australia, and you'll need a valid form of identification to do so.

Need help?

For help with your enrolment or providing your USI to S2C Training, contact student support at info@s2c.edu.au For issues creating or recovering your USI itself, contact the Australian Government directly via usi.gov.au.

USI information sourced from the Australian Government Unique Student Identifier website (usi.gov.au). The USI is a government scheme; the steps above may change — always check usi.gov.au for the latest guidance.