THE WORKDAY FINANCIAL HEALTH CHECKLIST

10 Essentials for Better Reporting, Compliance & Scalability

Your Workday system should work for you—smoothly, smartly, and strategically.

Whether you're deep into Financials or just getting started, this checklist will help you assess where your setup shines and where there's room to grow.

Let's take the guesswork out of financial clarity—one checkbox at a time.

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WORKDAY FINANCIAL HEALTH CHECKLIST

1. Customized Reporting ☐

Are your reports tailored to your business needs—or are you relying on Workday defaults?

2. Audit-Ready Statements ☐

Do your financial statements meet compliance standards and internal audit needs?

3. Workflow Automation ☐

Have you automated approvals and routine processes to eliminate manual effort?

4. Data Accuracy ☐

Are regular validations in place to ensure clean, reliable financial data?

5. Budgeting & Forecasting ☐

Do your models reflect real-time business needs and support scenario planning?

6. Close Optimization ☐

AIs your month-end process streamlined with clear ownership and minimal delays?

7. Module Utilization ☐

Are you maximizing all relevant Workday Financial modules—from Accounting to Procurement?

8. Stakeholder Dashboards ☐

Can decision-makers access intuitive, real-time dashboards tailored to their roles?

9. Compliance Checks ☐

Have you reviewed internal controls and compliance processes within the last 12 months?

10. Scalability ☐

Is your system built to adapt and grow—or held together by workarounds?

What are you missing on this checklist? Reach out to Syssero to get on track: info@syssero.com