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| <b>DOCUMENT #</b> | PRIV-POL-2026     |  | <b>CREATOR(S)</b>  | MD       |
| <b>DOC NAME</b>   | PRIVACY<br>POLICY |   | <b>APPROVAL(S)</b> | MA       |
| <b>REV #</b>      | N/A               |   | <b>DATE</b>        | 7/7/2026 |

## Privacy Policy

**Last Updated:** July 7, 2026

Ja-Co Welding & Consulting Ltd. ("Ja-Co", "we", "our", or "us") is committed to protecting the privacy of visitors to our website and ensuring that personal information is collected, used, and disclosed responsibly in accordance with applicable Canadian privacy laws, including the Personal Information Protection and Electronic Documents Act (PIPEDA).

### 1. Contact Information

If you have any questions regarding this Privacy Policy or your personal information, please contact:

#### Privacy Officer

Matthew Dompe  
 Business Development Manager  
 Ja-Co Welding & Consulting Ltd.  
 1304 8 Street  
 Nisku, Alberta T9E 7M1  
 Email: [mdompe@jacowelding.com](mailto:mdompe@jacowelding.com)

### 2. Information We Collect

Depending on how you interact with our website, we may collect the following information:

#### Information You Provide

- Name
- Company name
- Email address
- Phone number
- Project details
- Request for Quote (RFQ) information
- Drawings, specifications, and other files you voluntarily upload

#### Information Collected Automatically

When you visit our website, we may automatically collect certain information, including:

- IP address
- Approximate geographic location
- Browser type and device information
- Pages visited
- Time spent on pages
- Referral source (how you found our website)
- Website navigation patterns
- Date and time of your visit

This information helps us understand how visitors use our website and improve our services.

### 3. How We Use Your Information

We use your information to:

- Respond to inquiries and quote requests
- Review project documentation

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- Prepare quotations and proposals
- Communicate with prospective and existing customers
- Improve our website and user experience
- Analyze website traffic and visitor behavior
- Measure marketing effectiveness
- Protect our website from fraud or unauthorized access
- Meet legal and regulatory obligations

We do not sell your personal information.

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#### 4. Cookies and Analytics

Our website uses cookies and similar technologies to improve functionality and understand how visitors use our website.

Cookies may be used to:

- Remember website preferences
- Measure website traffic
- Analyze visitor behavior
- Improve website performance
- Identify returning visitors

We may use third-party analytics services, such as Google Analytics or similar platforms, to help us understand website usage. These providers may collect information about your interaction with our website using cookies or similar technologies.

Marketing analytics and data may be used for marketing and advertising purposes.

You can adjust your browser settings to refuse cookies; however, doing so may affect some website functionality.

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#### 5. Quote Requests and File Uploads

When you submit an RFQ or upload drawings, specifications, or related project documents, we collect this information solely for the purpose of evaluating your project and preparing quotations or providing services.

Uploaded documents are treated as confidential business information and are only accessed by authorized personnel or trusted service providers supporting our operations.

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#### 6. Third-Party Services

Our website may include links to or integrate with third-party services, including:

- Google Maps
- LinkedIn
- Facebook
- Instagram
- YouTube
- Indeed

These third-party websites operate under their own privacy policies. We encourage you to review their policies before providing personal information.

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## 7. Data Storage and Security

Our website and associated data are hosted in the United States.

We use reasonable administrative, technical, and physical safeguards to protect personal information against unauthorized access, disclosure, alteration, or destruction.

These safeguards may include:

- SSL (HTTPS) encryption
- Secure hosting
- Firewall protection
- Malware monitoring
- Regular system updates
- Secure backups
- Restricted access to personal information

While we strive to protect your information, no method of internet transmission or electronic storage can be guaranteed to be 100% secure.

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## 8. Data Retention

We retain personal information only as long as necessary to fulfill the purposes for which it was collected or to meet legal, accounting, or operational requirements.

Website inquiries and quote request information are generally retained for up to two (2) years unless a longer retention period is required for an ongoing business relationship or by law.

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## 9. Your Privacy Rights

You may request to:

- Access personal information we hold about you
- Correct inaccurate or incomplete information
- Request deletion of your personal information where appropriate
- Withdraw consent for certain uses of your information, subject to legal or contractual obligations

Requests may be submitted to the Privacy Officer using the contact information above.

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## 10. International Visitors

Our primary business serves customers throughout Canada and the United States. We welcome visitors from other countries; however, by using our website, you acknowledge that your information may be processed in accordance with Canadian privacy laws.

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## 11. Children's Privacy

This website is intended for business purposes and is not specifically directed toward children under the age of 13. We do not knowingly collect personal information from children.

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## 12. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our business practices, technology, or legal requirements.

Any updates will be posted on this page with the revised "Last Updated" date.

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Continued use of the website after changes have been posted constitutes acceptance of the updated Privacy Policy.