Gateway Center Campus

2000 Convention Center Concourse, College Park, GA 30337

Inquiries - dstanley@gicc.com | Payments - business@gicc.com

ELECTRICAL SERVICE ORDER FORM

BOOTH SIGN NAME _____ EVENT NAME _____

FIRM NAME _____ EVENT DATE _____ BOOTH # _____

ADDRESS _____ CONTACT PERSON _____

CITY _____ STATE _____ ZIP _____ TELEPHONE# _____ FAX # _____

ORDER FORM AND PAYMENT IN U.S. DOLLARS MUST BE RECEIVED 14 DAYS PRIOR TO EVENT DATE TO QUALIFY FOR ADVANCE RATES. NO EXCEPTIONS PLEASE!

Make Remittance Payable to: GEORGIA INT'L CONVENTION CENTER, 2000 Convention Center Concourse, College Park, GA 30337

IMPORTANT INFORMATION: CREDIT WILL NOT BE GIVEN FOR ELECTRICAL SERVICE INSTALLED AND NOT USED.

STANDARD ELECTRICAL OUTLET: Wattage's available per one (1) three prong outlet. Rates quoted on 120 volt service. A separate outlet must be ordered for each location in booth where equipment is to be located.

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
	1-500 Watts - 5 Amps	$80	$90	
	1501 - 2000 Watts - 20 Amps	$90	$100	

FLOOD LIGHTS, SPOT LIGHTS AND EXTENSION CORDS: Service Connection for lights ONLY, no other use authorized.

QUANTITY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	AMOUNT
	Single Extension Cords - Power Not Included	$20	$20	
	Multi Plug Power Strip - Power Not Included	$20	$20	
	Quad Box - Power Not Included	$20	$20	
	Cube Tap	$10	$10	
	Cable Ramps	$50	$50	

SERVICE AND SPECIAL ELECTRIC: **SEE SPECIAL ELECTRIC CONVERSION CHART ON REVERSE SIDE.** Labor charge is required for all service equipment connections (1 hour minimum). ***OUTSIDE POWER ADD 50%***

AVAILABLE VOLTAGES	ADVANCE RATE	FLOOR RATE	QUANTITY	AMOUNT
60 Amp - Three Phase	$700.00	$800.00		
100 Amp - Three Phase	$1100.00	$1500.00		
200 Amp - Three Phase	$2000.00	$2400.00		
400 Amp -Three Phase	$3800.00	$4200.00		

WATER/DRAINAGE/GAS

	ADVANCE RATE	FLOOR RATE	QUANTITY	AMOUNT
Water Connection	$100.00	$150.00		
Drainage Connection	$130.00	$150.00		
Hot Water Connection	$345.00	$395.00		
Sink Assembly (+parts)	$138.00	$188.00		
Compressed Air Connection	$125.00	$175.00		

LABOR: Labor will be charged in ½ hour increments, if needed. Minimum charge - ½ hour.

QTY	DESCRIPTION	ADVANCE RATE	FLOOR RATE	
	Monday - Friday, 8:00 A.M. - 5:00 P.M.	$100/hr	$125/hr	
	Monday - Friday, 5:00 P.M. - 8:00 A.M., Saturday, Sunday & Holidays	$150/hr	$175/hr	

SIGNATURE: _____ DATE: _____ ORDER TOTAL $: _____

PAYMENT MAY BE MADE BY CHECK OR CREDIT CARD CHECK ENCLOSED ☐ CREDIT CARD ☐

AMEX ☐ VISA/MC ☐ CREDIT CARD NUMBER _____ EXPIRATION DATE _____

NAME ON CARD _____ SIGNATURE _____

GEORGIA INTERNATIONAL CONVENTION CENTER
GICC

2000 Convention Center Concourse, College Park, GA 30337-0508
Phone (770) 997-3566 Toll Free (888) 331-GICC Fax (770) 994-8559

REQUEST FOR TELECOMMUNICATIONS SERVICES

FIRM NAME			EVENT NAME		
ADDRESS			EVENT DATE		
CITY	STATE	ZIP	CONTACT PERSON		
BOOTH #		MTG RM NAME	TELEPHONE #		EMAIL

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STANDARD SERVICES

QUANTITY	DESCRIPTION	DATES OF SERVICE	TIMES OF SERVICE	ADVANCE RATE	FLOOR RATE	AMOUNT
	Standard Analog Lines - PHONE or Credit Card Lines			$200.00	$225.00	
	Conference Speaker Phone			$250.00	$275.00	
	Voice Mail Feature (per mailbox) Rollover Feature (per line)			$50.00 $50.00	$70.00 $70.00	
	Polycom Microphone			$50.00	$75.00	
	Color MFP Printer			$275.00	$325.00	
	High Quality Paper Ream			$25.00	$25.00	
	Show Office Package “A”: Color MFP/ Phone/WiFi			$550.00	$625.00	
	Show Office Package “B”: Wi-Fi/Key Access			$100.00	$125.00	

Telecommunication Total $

CUSTOMER WILL BE BILLED $800.00 per TELEPHONE SET NOT RETURNED BY END OF SCHEDULED MOVE OUT.

TELECOMMUNICATION SERVICE ACCESS: ▱ LOCAL CALLS (INCLUDED) ▱ LONG DISTANCE (INCLUDED) ▱ INTERNATIONAL (ADDL. $175)

TECHNOLOGY AND CABLE SERVICE

QUANTITY	DESCRIPTION	DATES OF SERVICE	TIMES OF SERVICE	ADVANCE RATE	FLOOR RATE	AMOUNT
	High Speed 10/100/1000 Base TX			$800.00	$900.00	
	Each Additional IP Address			$175.00	$200.00	
	Block Pricing Upon Request			Call Convention Center	NOT AVAILABLE	
	Cable TV - First Connection			$200.00	$225.00	
	Cable TV - Ea. Additional Connect			$100.00	$125.00	
	WI-FI Access Per User/Per Day			$50.00	$60.00	
	Cisco 8 Port GB Switch POE			$125.00	$150.00	
	Cisco 16 Port GB Switch POE			$225.00	$250.00	

Technology & Cable Total $

ORDER TOTAL $

IMPORTANT INFORMATION

- FLOOR SERVICE IS SUBJECT TO AVAILABILITY OF LINES
- NO CREDIT WILL BE GIVEN FOR EQUIPMENT OR SERVICE CANCELLED AFTER INSTALLATION
- ALL CUSTOMER EQUIPMENT MUST BE COMPATIBLE WITH OUR INFRASTRUCTURE
- GICC WILL NOT BE RESPONSIBLE FOR THE OPERATION AND CONFIGURATION OF CUSTOMER COMPUTER AND/OR TELECOMMUNICATION EQUIPMENT
- CUSTOM IT SERVICES ARE AVAILABLE FOR YOUR CONVENIENCE AND WILL BE PRICED ACCORDINGLY
- SPECIALIZED BANDWITH REQUIREMENTS ARE PRICED ACCORDINGLY
- ANY IT EQUIPMENT UTILIZED WITHOUT THE EXPRESS PERMISSION OF THE GICC, WILL BE SUBJECT TO DISCONNECT
- EQUIPMENT SUBJECT TO INTERFERENCE/DISCONNECT: MY5/MY10, THIRD PARTY ACCESS POINTS, PROXY SERVERS, AND OTHER UNAUTHORIZED DEVICES
- GICC IS NOT RESPONSIBLE FOR VIRUS INFESTATION THAT RESULTS IN SERVICE INTERRUPTIONS. THE GICC OFFERS STRAIGHT THROUGH TRAFFIC, UNLESS OTHERWISE REQUESTED

PAYMENT MAY BE MADE BY CHECK OR CREDIT CARD.

AMX	VISA/MC	CREDIT CARD NUMBER
EXPIRATION DATE/SECURITY CODE		NAME ON CARD
SIGNATURE		

Please review the Telecommunication General Information Page for more information.

REV 6.21