

## Checklist, reflections and reading

### Session 10

Working as a team

*How boards function effectively together*

---

### Checklist

1. Is there a clear understanding of the chair, clerk, and link roles?
  2. Do meetings allow time for both challenge and support?
  3. Are all governors engaged and contributing?
  4. Are papers and agendas circulated in good time?
  5. Is debate constructive, not personal?
  6. Does the board regularly review its own effectiveness?
  7. Are relationships with senior leaders professional and respectful?
  8. Is there a culture of continuous learning and improvement?
- 

### Reflections

- Are roles and responsibilities on our board clearly understood and consistently respected?
  - Where does our board sit on the spectrum between challenge and support?
  - What is one thing we could do, prompted by the checklist, to improve our effectiveness as a team in our very next meeting?
- 

### Reading

- [The School Governance \(Roles, Procedures and Allowances\) \(England\) Regulations 2013](#)
- [What governing boards and school leaders should expect from each other | National Governance Association](#)