

About KIN College

KIN College is a registered special school and registered not-for-profit organisation. It receives funding from both the state and federal government. KIN College is committed to delivering inclusive, high-quality education within an environment that focuses on the whole child and their development.

Eligibility for Enrolment

KIN College accepts enrolment applications from neurodivergent learners and students with diverse learning profiles. This includes, but is not limited to, students with:

- Intellectual disability of no greater than a mild diagnosis
- Autism
- Anxiety or other mental health needs
- Developmental disability or additional learning needs
- Autism without an intellectual disability who have co-occurring diagnoses or support needs

In accordance with the Disability Discrimination Act 1992 and the Disability Standards for Education 2005, KIN College does not discriminate on the basis of disability.

Each application is considered on an individual basis. The enrolment process includes a collaborative assessment with families and relevant professionals to determine whether the KIN College educational, therapeutic and environmental provisions can reasonably accommodate the student's learning, communication, safety and well-being needs.

Where enrolment is offered, KIN College will take reasonable steps to provide adjustments that support the student's access, participation, and achievement.

Age and Year Levels Served

KIN College accepts students aged 5 years of age to 19 years of age catering to students from Kindergarten to Year 13. Families are encouraged to contact the school to confirm current capacity and year level availability prior to applying.

Application and Enrolment Process

Families wishing to apply for enrolment should follow the steps below:

- Attend on open day
- Complete the online Enrolment Enquiry to begin the enrolment process. The Registrar will contact families once the enquiry is received. If your child meets the eligibility requirements, you will be sent a link to submit a formal Enrolment Application.
- Complete the Enrolment Application, pay the non-refundable application fee.

- An Enrolment Interview will take place at KIN College. The child and their parents/carers will need to be present at this interview. Kindergarten and Year 7 interviews take place from April-June for enrolment in the following year.
- An observation at your child's current setting or an online meeting will be held to gather further information to support your child's application.
- Offers of enrolment will be sent via email in the first week of July.
- Mid-year enrolments will be accepted if there are places available for other year groups
- If the school is at capacity, eligible applicants may be placed on a waitlist. Families will be notified of their position and contacted when a place becomes available.

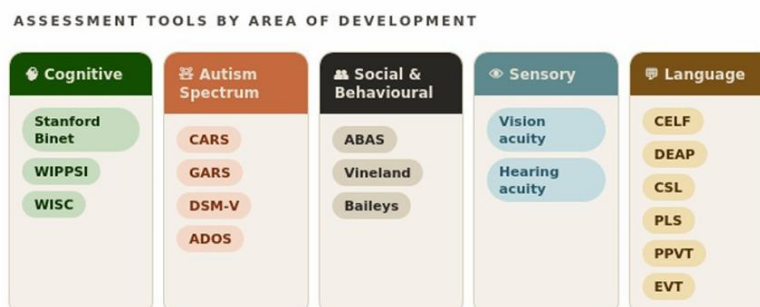
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Required Documentation

To support the enrolment assessment, families are required to provide current copies of the following documentation where available:

- Diagnostic or assessment reports (e.g. psychological, developmental, or medical assessments)
- Birth certificate
- Immunisation History Statement
- Communication, behaviour, or therapy reports
- Previous school reports or Individual Education Plans (IEPs)
- Any other relevant professional documentation

Common Tools



Where documentation is not available or out of date, the school will discuss alternative arrangements with the family during the assessment process.

Privacy and Confidentiality

KIN College is committed to protecting the privacy of students and families in accordance with the Privacy Act 1988 (Cth) and applicable state privacy legislation. All personal and sensitive information collected during the enrolment process will be:

- Used solely for the purpose of assessing and supporting the student's enrolment and educational needs
- Stored securely and accessible only to authorised staff members
- Not disclosed to third parties without the written consent of the parent or guardian, except where required by law

Conditions of Ongoing Enrolment

To maintain enrolment at KIN College, students must continue to meet the requirements set out by the NSW Education Standards Authority (NESA) for registered special schools. Ongoing enrolment is dependent on the following conditions:

Continued Suitability for the School's Educational and Therapeutic Model

Students must continue to have learning, communication, sensory, or developmental needs that align with the purpose and scope of a registered special school. KIN College will review enrolment suitability if a student's needs change significantly and can no longer be safely or reasonably supported within the school's provisions.

Provision of Updated Documentation

Families must provide updated assessments, reports, or professional documentation when requested, including:

- cognitive or developmental assessments
- communication, behaviour, or therapy reports
- medical or mental health information relevant to safety or learning This ensures the school can maintain accurate planning, risk management, and appropriate adjustments.

Attendance Requirements

Students must meet NESA's attendance expectations unless exempted under the *Education Act 1990*. Where attendance becomes irregular, the school will work collaboratively with families to develop a support plan. Persistent non-attendance without reasonable grounds may trigger an enrolment review.

Safety and Wellbeing Requirements

Ongoing enrolment requires that:

- The student can be safely supported within the school's staffing, environment, and therapeutic model
- The student's behaviour does not pose an unacceptable risk to themselves or others
- Families engage in collaborative planning to support safety and wellbeing

Where risks cannot be reasonably mitigated, the school may review the enrolment in accordance with NESA guidelines.

Family Collaboration and Communication

Families are expected to:

- Participate in meetings, reviews, and planning processes
- Communicate relevant changes in the student's needs
- Work in partnership with the school to support learning, behaviour, and wellbeing A breakdown in collaboration that impacts safety or educational access may lead to an enrolment review.

Compliance With School Policies and NESA Requirements

Students and families must comply with:

- KIN College policies and procedures
- NESA requirements for curriculum, attendance, and student safety
- Any reasonable adjustments or support plans developed by the school

Failure to comply with mandatory requirements may result in a review of the student's ongoing enrolment.

Transition Planning

KIN College recognises that planned transitions are an important part of a student's educational journey. The school will work collaboratively with families to support transitions, including:

- Entry into KIN College from another school or early childhood setting
- Movement between year levels or programs within the school
- Transition to another school environment
- Transition to post-school options, further education, or supported employment

Transition planning will be incorporated into each student's Personalised Plan (PP) and reviewed at least annually or as circumstances change.