

Please Include:

- ✓ **Copy of the applicant's state license and/or certification.**
- ✓ **Letter of good standing from State Board including a statement in reference to any past and/or pending disciplinary process.**
- ✓ **Two Photographs 2 X 2 of the applicant.**
- ✓ **Voucher under the code number #5143 for \$250. You can purchase the voucher on: <https://colecturiavirtual.hacienda.pr.gov/portal>**
- ✓ **Description and Address of Property to be appraised.**
- ✓ **Submit evidence (request, or engagement letter) of the nature of the work being temporary and that involves a federally related transaction.**
- ✓ **Submit a log including the properties to be appraised, the client's name, address and phone numbers.**
- ✓ **In order to process your application please send via email to marivera@estado.pr.gov**
- ✓ **The original application along with the requested documentation must be identify and mailed to:**

**TEMPORARY PRACTICE
PO Box 9023271
San Juan, PR 00902-3271**

- ✓ **The appraiser must provide copy of the final appraisal report to the Puerto Rico Board of Examiners of Professional Real Estate Appraisers no later than 30 days after its completion (hard copy or PDF).**
- ✓ **The Temporary Practice permit will be valid for a period six months from its issue date. This period could be extended if reasonable cause.**
- ✓ **The Holder of Temporary Practice Permit shall comply with USPAP and other Laws, Taxes and Regulations established in Puerto Rico.**

Signature of Applicant

Date