BOOSH
Beecroft Out Of School Hours

# Priority of Access

## Policy Statement

The BOOSH Centre will be available to local primary school age children and their families with priority given to those who attend Beecroft Primary School (BPS). The BOOSH Centre understands that for families, enrolling their child into Outside School Hours Care can be an important priority. However, the demand for Outside School Hours Care sometimes exceeds the number of places our service is approved for and there may be a waitlist to manage family demands. When this happens, our service will comply with this Priority of Access Policy to ensure places are allocated to families with the greatest need for child care support. These guidelines will be strictly adhered to. The guidelines will be used during enrolment, when there is a waitlist for our service, or when a number of parents are applying for a limited number of vacant places.

## Background

Service providers must have an agreed criteria to prioritise children and determine the order in which offers for childcare places are made. This criteria must be documented and communicated with families and places should be allocated in accordance with anti-discrimination and human rights laws.

## National Quality Standard - Elements used to inform our policy

4.2.2 - Professional standards guide practice, interactions and relationships.

7.2.3 - Educators, co-ordinators and staff members' performance is regularly evaluated and individual plans are in place to support learning and development.

## Links to other policies

- Enrolment and Orientation
- Management of Complaints

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