

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, January 03, 2023 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	JOHN AVARA	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	ERIC KENNEDY	MEMBER
	DOUG TRAPP	MEMBER
ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES
ABSENT:	BUBBA GARST	MEMBER

President Avara, called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing December 06, 2022 board meeting minutes. Supervisor Kennedy made the motion to approve the board meeting minutes. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3. DISCUSSION AND POSSIBLE ACTION ON UTILITY CONNECTION FEES: Current water/sewer tap meter installation fee is \$815.00, is currently costing us \$890.00 to purchase equipment. General Manager Mills, recommends installation fee to be increased to \$900.00 as the flat rate. After discussion on the utility connection fees Supervisor Trapp made the motion to increase the meter installation fee to \$990 flat rate for a 5/8" meter and cost plus 10% for any larger meter, after the site inspection. The motion was seconded by Supervisor Kennedy and the vote unanimously carried.

Item No. 4: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Department: no issues during the arctic freeze. SCB water lines were drained to prevent any water breakage.
- Garbage Department: none.

- Sewer Department: having issues with lift station behind the gas station. The board is currently not responsible for maintenance on this lift station.

Item No. 5: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 15 accounts on the 30 – 90+ days past due list scheduled for disconnection on January 03, 2023.
2 meters currently disconnected and 0 have been reinstalled.
- Raymondville water connection being discussed with Raymondville Utility Supervisor: met with the new City Manager and former City Manager last week, there is a 6 inch water line running from Raymondville all the way to the ranch and we have two 2 inch water lines connected and coming into port. Frank, Port Supervisor will be scheduling a meeting with the Raymondville Utility Supervisor to discuss and increase in water line.
- Pending additional applicant for Board of Supervisors: there is one pending applicant for Dean Charles.

Item No. 6: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Supervisor Trapp made the motion to approve the transactions dated December 07, 2022 through January 03, 2023 as presented. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 7: ADJOURN: meeting adjourned at 9:41 a.m..