

STATE OF TEXAS }
COUNTY OF WILLACY }

THE BOARD OF SUPERVISORS OF THE PORT MANSFIELD PUBLIC UTILITY DISTRICT met in Regular Session at the Harbor Office, 630 Laguna Drive, Port Mansfield, Texas, on Tuesday, March 07, 2023 at 9:00 a.m., with the following members present:

SUPERVISORS PRESENT:	ERIC KENNEDY	PRESIDENT
	MICHAEL BOURNE	SECRETARY
	DOUG TRAPP	MEMBER
	DAVID ALANIS	MEMBER
	CHARLES DEAN	MEMBER

ALSO PRESENT:	RON MILLS	GENERAL MANAGER
	WILLIAM McCORMICK	ATTORNEY
	FRANK VASQUEZ	PORT SUPERINTENDENT
	VIRGINIA LOMAS	HUMAN RESOURCES

Supervisor Kennedy called the meeting to order at 9:00 a.m., upon conclusion of roll call it was ascertained that a quorum was present.

Item No. 1: REVIEW & CONSIDERATION OF PREVIOUS BOARD MEETING MINUTES: After reviewing February 07, 2023 board meeting minutes. Supervisor Trapp made the motion to approve the board meeting minutes. The motion was seconded by Secretary Bourne and the vote unanimously carried.

Item No. 2: PUBLIC COMMENT(S): None.

Item No. 3: INTRODUCTION AND ASSIGNMENTS OF NEW BOARD MEMBERS: 2 assigned new board members were introduced to the board, David Alanis and Charles Dean. Supervisor Trapp made the motion to assign Eric Kennedy as President of the Board. The motion was seconded by Secretary Bourne and vote unanimously carried.

Item No. 4: DISCUSSION ON INSTALLATION IMPROVEMENTS TO NEW PORT: The 3 phase development to create housing for any future.

Phase 1: There is a waterline that needs to be relocated, and to add in a sewer line. Currently no sewer is located in the subdivision. WCND Board is approving bids at April board meeting. It is a WCND project.

Phase 2 & 3: Includes a lift station to tie into the main line and will be part of a second bid that will go out in later part of this year.

Item No. 5: DISCUSSION ON UPGRADES TO SEWER LINE ALONG BLOCK 4 OF WEST PORT DRIVE: The bid for New Port Subdivision will include repairs to the sagging line along West Port Drive.

Item No. 6: PORT SUPERINTENDENTS REPORT: Frank Vasquez, Port Superintendent reported on the following:

- Water Department: there was an issue with a north shore residence this weekend, the Lessee was installing a water tap and it was on our easement, they hit a water line and the north side water had to be shut down. We had a crew come in to repair the line. While repairs were being done, damage were done to VTX1 wiring. VTX1 was contacted and advised them to issue. The customer will get invoiced for all damages.

One fire hydrant was installed on Bayshore and another should be installed this month at a different location.

- Garbage Department: none.
- Sewer Department: none.

Item No. 7: GENERAL MANAGERS REPORT: Ron also reported on the following:

- Aging Report: 15 accounts on the 30 – 90+ days past due list scheduled for disconnection on February 03, 2023.

10 meters currently disconnected and 0 have been reinstalled.

- Discussion and possible action on old garbage truck engine: new truck was purchased 3 years ago and constantly having little issues with it. The old truck is in need of an engine and will cost \$8K to have the engine rebuilt. Supervisor Trapp made the motion to repair the engine to the old truck. The motion was seconded by Supervisor Alanis and vote unanimously carried.
- Discussion on Grant for upgrading waterline and provider into town: Ferris recommends we look for a federal grant that is available every year in December. Pays up to 75% of cost.

And to review NAWSC and potential contract with City of Raymondville 2 – 2 inch lines coming from Raymondville. Being upgraded to 6 inch and Raymondville become primary source.

Copy of our NAWSC contract has been issued to Ferris & Flynn for review and assist with Negotiations.

If the water line was to get upgraded coming from Raymondville, it would be better water pressure coming into town and better quality.

Item No. 8: REVIEW AND CONSIDERATION OF CHECKS & VOUCHERS: After review of checks and vouchers Secretary Bourne made the motion to approve the transactions dated February 08, 2023 through March 07, 2023 as presented. The motion was seconded by Supervisor Trapp and the vote unanimously carried.

Item No. 9: ADJOURN: meeting adjourned at 9:36 a.m..